



**Reston Community Center  
Board of Governors Monthly Meeting  
April 2, 2018  
8:00 p.m.  
Meeting Agenda**

8:00 – Call to Order	Beverly Cosham, Chair
8:02 – Approval of Agenda	Beverly Cosham, Chair
8:03 – Approval of Minutes and Board Actions	Beverly Cosham, Chair
<ul style="list-style-type: none"> <li>• Approval of March 5, 2018 Board Minutes (As Reviewed and Approved by the Board Secretary)</li> <li>• Approval of March 5, 2018 Board Actions (As Reviewed and Approved by the Board Secretary)</li> </ul>	
8:05 – Chair’s Remarks	Beverly Cosham, Chair
8:08 – Introduction of Visitors	
8:10 – Citizen Input	
8:15 – Committee Reports	
<ul style="list-style-type: none"> <li>• March 12 Community Relations/Program Policy Meeting</li> <li>• March 12 Personnel Committee</li> </ul>	Michelle Moyer, Program Policy Chair Bill Bouie, Chair
8:30 – Approval of Committee Reports	Beverly Cosham, Chair
8:32 – Board Member Input on Activities Attended	
8:40 – Executive Director’s Report	Leila Gordon, Executive Director
8:45 – Old Business	Beverly Cosham, Chair
8:50 – New Business	Beverly Cosham, Chair
Executive Session – To Discuss a Personnel Matter	
9:00 – Adjournment	

---

**Reminders:**

<b>Event</b>	<b>Date</b>	<b>Time</b>
Board of Supervisors Breakfast, Fairview Park Marriott	April 6	7:30 a.m.
Best of Reston, Hyatt Regency Reston	April 12	7:00 p.m.
Founders Day, Lake Anne Plaza	April 14	12:00 p.m.
Finance Committee Meeting	April 16	6:30 p.m.
BOG Monthly Meeting	May 7	8:00 p.m.



**SUMMARY OF MINUTES  
RESTON COMMUNITY CENTER  
BOARD OF GOVERNORS MEETING  
MARCH 5, 2018**

**Present:**

- Bill Bouie
- Gerald Zavala
- Michelle Moyer
- Lisa Sechrest-Ehrhardt
- Bill Penniman
- Beverly Cosham
- Vicky Wingert
- Gerald Zavala

**Absent and Excused:**

- Paul Thomas
- Bill Keefe

**Attending from the RCC Staff:**

- Leila Gordon, Executive Director
- Karen Goff, Public Information Officer

The Chair called the meeting to order at 8:00 p.m.

**MOTION #1:**

**Approval of the Agenda**

Bill B. moved that the Agenda be approved as written. Lisa seconded the motion. The motion passed unanimously.

**MOTION #2:**

**Approval of the February 5, 2018 Board Minutes**

Gerald moved that the Board approve the February 5, 2018 minutes. Bill B. seconded the motion. Bev pointed out that the minutes and action from the February 5, 2018 meeting were inaccurately written as 2017. The motion to approve an amended record passed unanimously.

**MOTION #3:**

**Approval of the February 5, 2018 Board Actions**

Bill B. moved that the Board approve the February 5, 2018 Board Actions. Bill P. seconded the motion. The motion passed unanimously.

**Chair's Remarks**

Bev said she does not understand the weather, and that we could all use a laugh. She read the following survey of first graders asked to complete various famous sayings:

Don't change horses *until they stop running*.  
Strike while the *bug is close*.  
It's always darkest before *Daylight Saving Time*.  
Never underestimate the power of *termites*.  
You can lead a horse to water *but how?*  
Don't bite the hand that *looks dirty*.

No news is *impossible*.  
A miss is as good as a *Mr*.  
You can't teach an old dog *new Math*.  
If you lie down with dogs, you'll *stink in the morning*.  
Love all, trust *me*.  
An idle mind is the *best way to relax*.  
Where there's smoke, there's *pollution*.  
Happy the bride who gets *all the presents*.  
A penny saved is *not much*.  
Two's company, three's *the Musketeers*.  
Don't put off til tomorrow what you *put on to go to bed*.  
If at first you don't succeed, *get new batteries*.

### **Introduction of Visitors**

Bev introduced Erin Donnelly, daughter of James "Ed" Donnelly, a longtime Reston resident who recently made a bequest to RCC. Bev read the following statement in acknowledgement of the gift:

*On behalf of RCC's Board of Governors and staff, we extend our heartfelt sympathy to you, Erin – and to your family – as you mourn the loss of your father. We were profoundly moved by his unexpected and unsolicited generosity to RCC with the recent bequest of more than \$10,000. Ed was a well-known presence in our computer classroom, and he enjoyed many RCC activities. The staff remembers him as a cheerful and friendly presence at all the programs in which he participated. He was fond of our classes – particularly those offered by Osher Lifelong Learning Institute (OLLI) out of GMU, and he generously offered his help to those seeking assistance with their taxes.*

*As his remembrance booklet describes him, Ed loved to play golf, attend performances and serve in the Reston Lions Club. He was among the founding members of the Reston chapter. He lived in Reston beginning in 1967 – among the early pioneers who have made this special place home. We are all grateful for his life and the impact he made with it.*

Erin thanked Bev for her kind words. She said the Donnelly family has been in Reston almost since it was founded, moving here from New England in the 1960s. She said the whole family participated in many events in Reston over the years. Erin said she came to RCC for classes, lessons and just about everything RCC offered as it became available. She currently takes part in our Country Western dances on Sundays.

Leila said the gift was very sweet and generous, and it came as quite a surprise. Leila said it was a lovely way to leave his mark and it will be put to good use. She told Erin she really appreciated her coming to the meeting.

### **Committee Reports**

**February 5 Finance Committee** – Gerald referred to the verbal report that was given to the Board at the February 5 meeting. That report reviewed the third quarter memo transmittal, savings in personnel and operating accounts, a decline in Aquatics revenue and an increase in the estimates for the pool renovation project (see committee meeting notes for further details). The Board voted at the February meeting to send the third quarter transmittal to Fairfax County.

**February 12 Community Relations/Program Policy Meeting** – Michelle said it was a good community relations meeting. It was shorter than in recent years as the focus was an update to the strategic plan and not a redo. She said she thought we structured it well. Items discussed included facility updates, pool renovations, community-building efforts and input from community partners.

Board members and Leila also weighed in on the meeting. Bill P. said it was a good number of people and very positive. Michelle agreed, and she complimented staff for pulling together information. Gerald said it was nice to see the community partnerships represented so robustly and people making connections. Leila said one of the handouts was an array of topics discussed at the January Strategic Planning meeting, and that if people felt there were disconnects between our thinking and theirs, we would have heard about those. She said the Aquatics update was also well-received.

#### **MOTION #4**

##### **Approval of the Committee Reports**

Bill B. moved that the Board approve the February committee reports. Gerald seconded the motion. The motion passed unanimously.

##### **Board Member Input on Activities Attended**

Gerald attended the Community Relations/Program Policy meeting, as well as Mark Brutsché's Snow White show. He enjoyed *Letters from Iraq*. He said it was a testament to how art humanizes items from current events – it was very moving. He also attended YAT rehearsals and Public Art Reston meetings. Gerald and Bev were also on a panel discussion at RCC Lake Anne put on by the Reston Historic Trust (RHT). The event focused on a generational perspective on Reston's diversity.

Bill Bouie attended the RHT panel and several Park Authority events. He noted that planning is ongoing for parks in or near Reston.

Michelle was at the Community Relations/Program Policy meeting. She has been busy with work but is gearing up for the annual lake swim. Reston Masters is hosting the 2-mile national championships as part of the lake swim at Lake Audubon on Memorial Day weekend. Michelle also attended *What's Going On*.

Lisa attended *What's Going On* and really liked it. She says it reflects what is going on these days on college campuses and the feeling that things need to change.

Vicky attended the Community Relations/Program Policy meeting and was very busy babysitting her grandchildren in February.

Bill P. attended the February combined committee meeting and was also busy with grandkids. He attended a Reston Planning and Zoning meeting.

Bev was at the Community Relations/Program Policy meeting. She went to the Mardi Gras presentation at United Christian Parish. She noted that one of the Divas from "The Three Divas" is moving to Jacksonville. She said *Word Becomes Flesh* was riveting, amazing and had the same effect on her as the movie *13<sup>th</sup>*. She did not attend *What's Going On*, but she saw it last year; she said perhaps we should present it annually. She attended Snow White and also the Board of Supervisors' Black History month proclamation event.

##### **Executive Director Report**

Leila said the March 12 Community Relations/Program Policy meeting will have a staff response to questions and suggestions from the February 12 meeting, but also to ideas generated in January conversations of the RCC Board and staff. The report will include facility updates and issues to consider from a budgetary perspective.

Leila said the pool architect and engineering team has a March delivery target for 50 percent drawings for the Aquatics renovation. A hazardous materials study was done in February. The study will probably reveal some issues given that the building was constructed in the 1970s. The roof potentially may have issues to remediate during construction.

Fairfax County's Department of Human Resources is still working on the Deputy Director reclassification. Leila said they promised to have that wrapped up by mid-March.

Leila said Aquatics staff recently held a CPR clinic at Cedar Ridge apartments as part of the RestON initiative. Eighteen women participated in the four-hour program, which was presented by our Aquatics team with support from LaTanja Jones (RCC Outreach and Collaboration Director). RestON Neighborhood Ambassadors attended, and they were able to help with translation. Matt and Scott will explore how they can incorporate more hours that can lead to certification. Overall, people were very enthusiastic about the program as well as about RCC's other offerings.

In February, we had several Valentine's Day programs for all ages. We had a brain exercise program, which was full – it was about things you can do to keep your thought processes sharp. The AARP Tax-Aide program started in February, and that always brings a crowd. Arts and Events had tremendous performances at the CenterStage. *Word becomes Flesh* was really moving; the conversation was very interesting. Leila said she really likes the Q and A sessions we have after these kinds of programs; they make the programs much deeper experiences.

**Old Business**

None

**New Business**

Bev said on March 18, the Reston Community Orchestra will have a concert featuring a young (teenage) violinist. There will be a quartet of Reston elementary school musicians playing by the fireplace at Hunters Woods prior to the RCO concert. There will also be an instrument petting zoo. Leila reminded the Board that the 2018 Best of Reston kickoff event is March 12 from 5 p.m. to 7 p.m. at Leidos in Reston Town Center. RCC's joint committees meeting will be at 7:30 p.m. that evening.

**MOTION #5:**

**To Adjourn the Meeting**

Bill B. moved to adjourn the meeting. Michelle seconded the motion. The meeting adjourned at 8:25 p.m.



\_\_\_\_\_  
Lisa Sechrest-Ehrhardt  
Board Secretary

\_\_\_\_\_  
3-12-18  
Date

**BOARD ACTIONS TAKEN AT BOARD OF GOVERNORS MEETING ON MARCH 5, 2018**

- 18-0305-1 Bd That the Board approve the Agenda**
- 18-0305-2 Bd That the Board approve the February 5, 2018 Board Minutes**
- 18-0305-3 Bd That the Board approve the February 5 Board Actions**
- 18-0305-4 Bd That the Board approve the Finance and Community Relations/Program Policy Committee meeting minutes**
- 18-0305-5 Bd That the meeting be adjourned.**



\_\_\_\_\_  
Lisa Sechrest-Ehrhardt  
Board Secretary

\_\_\_\_\_  
Date 3-12-18



**SUMMARY OF MINUTES  
RESTON COMMUNITY CENTER  
COMMUNITY RELATIONS AND PROGRAM POLICY MEETING  
MARCH 12, 2018**

**Present:**

- Michelle Moyer, Program/Policy Chair
- Bill Bouie
- Lisa Sechrest-Ehrhardt
- Bev Cosham
- Vicky Wingert
- Paul D. Thomas
- Bill Penniman

**Absent and Excused:**

- Gerald Zavala
- Bill Keefe

**Attending from the RCC Staff:**

- Leila Gordon, Executive Director
- Karen Goff, Public Information Officer
- Eileen Boone
- Brian Gannon
- Matt McCall
- PD Michnewicz
- Karen Brutsché

**Welcome and Introductions**

Leila welcomed everyone at 7:30 p.m. She explained that tonight RCC staff reports their planned program execution in response to requests heard at the Community Relations/Program Policy Joint Committee Meeting on February 12. She said guests are welcome to speak. Guest Doug Povich of Fairfax County's Department of Cable and Consumer Services said his department does many patron presentations at RCC, including digital literacy, net neutrality and media literacy. He said his group is available for other presentations and is also interested in hearing ideas from RCC patrons and staff. The other visitor said he was just here to observe. The Board members and RCC staff introduced themselves.

**Review of Initiatives and Programs**

Leila said tonight's CRPP document shows ideas from the January Strategic Planning Session and at the February CRPP meeting; it presents where we stand and how we could enhance programming in the future based on the collected inputs. She gave an overview of the contents.

In 2017, RCC talked about two initiatives – a digital media and production program and a therapeutic recreation program. The latter would broaden RCC's ability to reach people with special needs.

This summer, RCC is offering a four-week Summer Studio: Documentary Filmmaking production camp. RCC has also looked at ways to offer programming to help kids with autism feel comfortable, safe and able to participate. ArtStream will be offering a workshop for improvisation and storytelling for that population. RCC is offering Rock the Spectrum, a sensory-safe summer camp, in 2018.

Two big community initiatives that staff members are working on are the Reston Opportunity Neighborhood (RestON) and further outreach of RCC's Learn to Swim and Drowning Education Awareness Program (DEAP) offerings. The Opportunity Neighborhood program is going very well, with new four new programs at Title I elementary schools. We will also have free summer recreation days in the neighborhoods being served by this multi-partner initiative.

Matt and Scott from RCC Aquatics recently held a community CPR and first aid program. The program was very well received, and the 18 patrons who attended were eager to acquire a skill that will add to their employability. The other initiative we have been talking about for a long time is the idea that all

## March 12, 2018 Community Relations and Program Policy Joint Committee meeting

Reston children be “water enabled.” Leila said RCC has a free summer learn-to-swim program, but it does not address water safety and how to behave around water in general. Leila said we are going to work on building that addition; it’s important is to look at the curriculum as a continuum.

RCC is also considering organizing a swim team that we would manage and run. Matt said that it would be a year-round swim team. Reston Swim Team Association practices at RCC HW in the winter. Matt says they are full to capacity, so this would be a way for them to grow the league. Paul asked why we can’t host meets here. Leila and Matt confirmed we do not have the deck space, seats or locker rooms. That is not going to change with the pool renovation.

### **Programming suggestions**

**Games and social experiences** – Leila said there are many things we can do to add bean bag toss and other games to existing programming such as the summer concert series. Scavenger and treasure hunts could be added as part of existing events – Public Art Reston held a successful one during Founders Day in the past. RCC will look into hosting a community-wide scavenger hunt. Bill P. asked if the goal was to engage kids or adults and whether the hunt would be affected by traffic. Leila said the activity would be geared to families and would be limited to neighborhoods (such as Lake Anne and Town Center). She said the key is combining it with events such as the Chalk Festival at Reston Town Center (she used the example of having people draw something in their section that participants could then hunt).

**Outdoor Plazas** – RCC is looking into more use of the outdoor plaza area at Hunters Woods. It would be a way to involve people and bolster the image of Hunters Woods. A good candidate for this would be the annual National Night Out in August.

**Aquatics Events** – Leila said Matt has many ideas on aquatics events that will appeal to families. He is instituting an underwater treasure hunt and dive-in movie nights. We are also looking an “End of the Pool as We Know It” party prior to the construction closing in January 2019.

**Arts and Events** – Staff is looking into developing a “roving arts party” in support of the Northern Virginia Fine Arts Festival. They are also exploring expansion of the reach of the MLK Birthday Celebration by weaving the themes into programming that is supportive and engaging in addition to core programs on that weekend and beyond the weekend. PD said St. Anne’s Episcopal Church has established a relationship with us, having purchased group tickets to Equity Matters programs and rented RCC rooms for discussion afterwards. RCC staff also recommends working with Osher Lifelong learning Institute (OLLI) to have a class connected to some of those programs – looking both at the past and where we are today. Staff is considering having outside organizations bring in exhibits during MLK Birthday weekend. Leila said that deciding who is able to participate could be challenging.

PD also mentioned using the dance programming, such as *What’s Going On*, to add social dance components that follow the performance in the Community Room. RCC could give a dance lesson or the audience could simply socialize together to extend the experience that way.

**Crafts, Talent and Community Service** – RCC received many requests for crafts and other maker classes, and RCC is already doing many of those. A few requests came in for talent shows. Staff has concerns about those requests, but will look into collaborating with other events (such as Southgate Community Day). RCC will continue to offer service programs and encourage volunteering. Leila said a hyperlink on the report will take online readers directly to the Fairfax County volunteer management system for further opportunities.

### **New Class Ideas**

Leisure and Learning continues to explore intramural youth sports teams. The challenges include field space and competition from established clubs. Leila said RCC did make a significant contribution to the turf fields at South Lakes High School, but those are heavily scheduled. Bill B. said RCC might be able to get the community field at SLHS for some time.

Adding more day trips for teens has been challenging in the past and RCC has concentrated on bringing programs to the schools. Staff will look into whether school break trips could work.



## March 12, 2018 Community Relations and Program Policy Joint Committee meeting

Leila said the afterschool program at Langston Hughes is proof positive that programming is most successful if you take it to the kids – transporting kids is very complicated. RCC would like to institute a program at South Lakes; RCC staff will continue talking to SLHS staff about potential programs.

**Teen Employment/Volunteering** – Supervisors Cathy Hudgins and Pat Herrity are sponsoring a teen job fair (along with the Greater Reston Chamber of Commerce) at SLHS on April 21. RCC will definitely participate. We also support teen employment by showcasing opportunities at our Reston Camp Expo. RCC has long had a successful community service club. There is a community service camp this summer, and Eileen said the staff would like to add a life skills camp in 2019 which would feature activities in financial literacy, resume writing, CPR and other practical skills for youth.

**Technology** – Leila said RCC is working on updating the computer classroom. The Summer Studio filmmaking camp is also part of technology improvements. Bill P. asked if we could add classes for Android users. Karen B. said she is looking for an instructor.

**Personal Training and Outdoor Runs** – RCC will continue to offer private aquatics lessons. Small group classes for land exercise, rather than private personal training, would be more feasible. RCC is not planning to duplicate or compete with fun runs, triathlons and other established events in Reston.

**Aquatics, Kayaking and Paddleboarding** – As mentioned above, RCC is working on an expanded water safety curriculum. Vicky said it is important to involve parents because you see some parents doing the wrong things in introducing kids to water. Leila said we will continue to work with Reston Association on the DEAP program. Lisa said water safety should be a year-round effort. For adults who can't swim, there are fear and embarrassment factors. Leila said the zero-depth entry will be valuable in overcoming water anxiety.

**Tot Drop, Play Programs** – RCC will continue the tot programs it has been doing, as well as explore adding new ones and expanding. Leila said RCC is looking at where it can match with adults participating in something else within the building. The challenge is that RCC does not qualify as a child care center. Vicky said there is a need for preschool programs during school holidays because preschools follow the same calendar.

**Key Budget Drivers** – Leila directed attendees to a chart with a very rough estimate (total: \$1.2 million) of capital projects, repair, maintenance and replacement costs that may be coming in fiscal years 2019 to 2021 (the bottom-line amount does not include the pool renovation funds). She said even in some areas where we have good equipment, the technology will make it obsolete within a few years (for example: our wireless microphone inventory, which will work on an obsolete frequency in two years).

The Hunters Woods building will be 40 years old in 2019. The frame of the Lake Anne building is more than 50 years old. Our programming also demands more and more sophisticated equipment. Leila said she met with the architect of the Lake Anne facility to discuss a solution to the issue with the gallery doors. He said it is a simple fix to make a solid wall with doors on either side. He also suggested having a furnishings designer re-imagine how the customer service desk could be set up to be more attractive to patrons and a less difficult place to work.

Other potential costs include upgrades and equipment replacement. All of the task chairs in both buildings are 10 years old; patron furniture is also aging. Leila said the staff will work on refining and determining in what fiscal years projects should occur – which will need to align with pool costs. Staff is getting apprehensive about the rising pool costs. Part of the roof replacement project (\$300k-400k) has been redirected into the pool budget

### Conclusion

Leila said there is no action the Board has to take. She said the purpose of tonight's report is to provide guidance on the near and upcoming future. RCC is looking at near-term maintenance issues to discover any projects that need to be added. The programming side of the ledger will adapt and progress from within our existing core budget resources.

The meeting ended at 8:30 p.m.



# County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

## STAFF PRESENTATION TO RCC BOARD OF GOVERNORS COMMUNITY RELATIONS & PROGRAM/POLICY COMMITTEES – MARCH 12, 2018

### Looking Back

In 2017, the Leisure & Learning and Arts & Events teams researched the feasibility of establishing two new Lines of Business – (1) Digital, Video and Film and, (2) Therapeutic Recreation. While full funding of these two suggestions was ultimately tabled as focus shifted to the redesign of the Terry L. Smith Aquatics Center, the staff have made attempts to fold both Digital Media and Therapeutic Recreation program opportunities into the current array of program offerings. For example, this summer the Arts Education team will be hosting our first multi-week Documentary Filmmaking camp for teenage participants. RCC is committed to nondiscrimination on the basis of disability in all programs, services and activities. Anyone who requires an auxiliary aid, service or a modification of policies or procedures to participate in an RCC program, service or activity simply contacts our agency's ADA representative in advance of the scheduled event. That said, staff recently introduced two new adapted programs, open to people of all abilities but intentionally designed to serve those living with a physical or cognitive disability. ArtStream: Improvisation and Storytelling fosters social connections and allows participants to practice communication skills such as eye contact, listening and self-awareness. Our upcoming summer camp, We Rock the Spectrum, is held in a sensory-safe gym and features a variety of equipment, physical activities and instructor-led exercises to help children with sensory disorders experience healthy and satisfying recreation and leisure pursuits.

### Looking Forward – Initiatives and Programs

RCC is closely aligned with two major community initiatives – Reston Opportunity Neighborhood (RestON) and our agency's own Learn to Swim/Drowning Education Awareness Program (DEAP). Our collaborative work with community organizations and County agencies in support of RestON has led to the recent implementation of four new after school programs in two of our Title I schools, Dogwood Elementary and Forest Edge Elementary. The RCC Aquatics team is now facilitating neighborhood-based CPR/First Aid trainings and will soon begin water safety awareness education and outreach in schools and neighborhoods. RCC is also collaborating with the Virginia Department of Health and RestOn partners to implement a bilingual, evidenced-based parenting education program for young parents between the ages of 16-24. There is tremendous momentum occurring in RestON and the outcomes will undoubtedly illustrate the success of this holistic and intentional effort to develop and support healthy, happy and resilient families in Reston.

Turning to programming efforts, the recent Board of Governors planning meeting in January, and the annual Community Engagement session in February, resulted in more than 50 program ideas and recommendations. These suggestions can be organized in three broad categories: (I.) Family/Community Activities, (II.) Arts & Events Programs, and (III.) New Class Ideas.

### I. Family/Community Activities

#### Games

Requests for activities featuring games such as corn hole, jeopardy, "Simon says", new games, etc., can be easily accommodated as an enhancement to our existing community and social events (e.g. Take a Break concerts, Halloween Family Fun Day, Eggnormous Egg Hunt, Reston Camp Expo, Reston Baby Expo, Reston Multicultural Festival).

#### *Staff Recommendation:*

- Local businesses have frequently featured a Corn Hole (or Bean Bag Toss) activity during our outdoor concert series at Lake Anne and Wiehle Station. The Community Events Director will explore the feasibility of our woodshop instructors building corn hole boards with the RCC logo affixed to the front, or simply purchasing boards for our use. This is a cross-

**Reston Community Center**

2310 Colts Neck Road

Reston, Virginia 20191

703-476-4500 phone • 800-828-1120 TTY • 703-476-8617 fax

[www.restoncommunitycenter.com](http://www.restoncommunitycenter.com)



agency effort and all program staff will use the boards during appropriate indoor and outdoor community events. (Target Date: FY19)

### **Scavenger/Treasure Hunts**

Other nearby jurisdictions have attempted to hold scavenger hunts without much success but we believe if we couple a scavenger hunt with an existing community event, it would generate interest and goodwill. A successful scavenger hunt occurred during one of the Founder's Day events in recent years.

#### *Staff Recommendation:*

- Scavenger Hunt in collaboration with Public Art Reston and Reston Historic Trust to be held during the Founder's Day 2019 event and feature public art and other unique settings around Lake Anne Plaza. (Target Date: FY19)
- A&E staff will research the possibility of developing a Reston-wide scavenger hunt in collaboration with partners.

### **Outdoor Plazas**

RCC does utilize outdoor plazas for large events. Lake Anne Plaza is the site of many planned community events and Hunters Woods, to a lesser degree, hosts community programs such as National Night Out and Halloween Family Fun Day.

#### *Staff Recommendation:*

- Work with the Reston Police Department and the EDENS Retail Real Estate team to expand the "National Night Out" program and move the current daytime event to an evening offering that would feature a variety of performers, activities and exhibitors/vendors to encourage greater family participation. (Target Date: FY20)
- Expand the footprint for programs such as the springtime Reston Baby Expo to feature outdoor activities, recreation pursuits and possible exhibitors/vendors on the plaza. (Target Date: FY19)

### **Aquatic Splash Nights & Events**

Friday Night Splash Parties are currently scheduled in the Terry L. Smith Natatorium but participation has dipped over the years.

#### *Staff Recommendation:*

- Reintroduce Splash Nights as thematic events with inflatables and other fun features to support and enhance the theme (e.g. Shark Week will feature inflatable sharks, rafts and other features for children to enjoy). (Target Date: FY18 and early FY19)
- Develop seasonal community "dive in" events such as the Halloween event, "Boo in the Pool" and an "End of the Pool as We Know It!" party prior to closure in January, 2019 (Target Date: FY19)
- Implement regular seasonal natatorium events (e.g. "Dive in Egg Hunt") and screen movies ("Dive-in Movie Night") to drive attendance. (Target Date: FY20 upon reopening)

## **II. Arts & Events Programs**

### ***Roving Arts Party, Expanded MLK Programs***

Requests included a "roving arts party" to support the Northern Virginia Fine Arts Festival, as well as expanded and enhanced experiences supporting the annual MLK Celebration and other community events and CenterStage performances.

#### *Staff Recommendation:*

- The A&E team has already begun expanding the reach of the MLK Celebration by including additional CenterStage performances supporting equity (e.g. *Word Becomes Flesh*) over a longer period of time, while facilitating more residency programs in local schools with the goal to double the number of schools served annually. (Target Date: FY19)



- Staff would like to invite our longtime and valued partner, Osher Lifelong Learning Institute (OLLI), to develop a class related to the civil rights and social justice movement that could be held on Saturday prior to the concert. (Target Date: FY19)
- Finally, the team is interested in further enhancing the MLK weekend event by adding a Civil Rights/Human Rights/Social Justice exhibitor component in rooms 1-4 that would feature non-profit social justice organizations for attendees to visit with, learn more about and possibly join as volunteer members. Exhibitors could range from GreenPeace and the National Organization for Women (NOW) to Moms Demand Action, the Southern Poverty Law Center, and the Black Youth Project 100. (Target Date: FY20)

### ***Crafts, Individual Talent, Community Service***

There were myriad requests for programs and activities that are already occurring in the A&E department. A&E, in frequent collaboration with Leisure & Learning (L&L), offers a robust movie series to screen environmental and other unique films. (Target Date: Ongoing)

The department also plans and implements Gifts from the HeART, an annual weekend craft fair featuring local artisans and hand-built creations. (Target Date: Ongoing)

A Maker Faire was developed three years ago by Nova Makers Lab and has achieved such tremendous success that this year, in 2018, the entire event had to relocate to George Mason University to accommodate the exhibitor participation and public attendance. (Target Date: Ongoing)

Stand-Up comedians are frequently scheduled in the CenterStage and Open Mic Nights are an occasional occurrence at local eateries such as the Lake Anne Coffee Shop and Kalypso's. (Target Date: Ongoing)

A few recommendations revolved around featuring individual talent. Talent shows are logistically more challenging and often not successful in terms of audience participation and attendance. Southgate Community Center typically hosts a Talent Show as part of their annual Community Day event. We can explore collaboration or other options. (Target Date: FY19)

Slam Poetry events are not commonly found in Reston and the A&E will look into the feasibility of developing a program and notes that the League of Reston Artists is featuring poetry in an upcoming exhibit. (Target Date: FY20)

RCC regularly offers community service programs and often couples service projects with internal programs. The most updated volunteer service projects and agency needs can be found on the [Fairfax County](#) website. (Target Date: Ongoing)

### **III. New Class Ideas**

#### ***Intramurals***

##### *Staff Recommendation:*

- The L&L Department has been in discussion with representatives from Langston Hughes Middle School and local coaches (field hockey and rugby) to develop out-of-school-time (OST) programs to support middle school intramurals. The biggest challenges include competition from established clubs, securing appropriate year-round field space for practices/games, recruiting coaches and transporting children to games. (Target Date: Ongoing)  
Note: our contribution toward the synthetic turf field project only allows us access after Reston high school and sports team activities have been scheduled.

#### ***Teen Trips & After School Programs***

Day trips and excursions are an integral component of RCC's program schedule. The desire to see a Road Rulz program held on weekends during the school year is understandable, yet costly, and not a guaranteed success despite the popularity of the summer camp. Past efforts to schedule Road

Rulz during winter and spring break vacations have been unsuccessful. RCC implements an after school program at Langston Hughes and was recently asked to provide after school programming for South Lakes High School.

*Staff Recommendation:*

- The Youth Department will reevaluate the cost center budget to determine if a series of weekend day trips geared to middle and high school students could be scheduled at periodic intervals during the school year. (Target Date: FY19)
- Staff will work with the South Lakes High School administration to develop after school programs to support and serve the students and faculty. (Target Date: FY19)

**Teen Volunteerism/Employment**

Many community organizations are working collaboratively to support teen volunteerism and employment. Just this year, Supervisors Hudgins and Herrity teamed to host job expos for teens in communities throughout the county; Reston was among those. RCC's annual Reston Camp Expo features an employment component for teens and adults and encourages exhibitors to actively advertise for and recruit employees. The upcoming Back 2 School Bash event is going to include an employment resource table for interested individuals. In addition to our robust catalog of volunteer opportunities, the Youth Department programs the Golden Leaders club, a volunteer civic group for middle and high school students. The group meets regularly and participates in a new community service project monthly.

*Staff Recommendation:*

- Develop a camp program for teens with daily lessons to include CPR/First Aid training, babysitting training, resume writing, interview skills, financial management, etc. (Target Date: FY19)

**Technology**

There were two requests related to new technology programs and these efforts are already underway. Podcast Training is a current course offering in our online education program, eLearning. One of our newest summer camps, Documentary Filmmaking, will provide teens, ages 13-16, with hands-on experience in the basics of filming, editing and story development. (Target Date: Ongoing)

**Personal Training & Outdoor Runs**

Fitness and Aquatics programs such as private training lessons and various running programs are gaining traction and interest.

*Staff Recommendation:*

- Personal Training is definitely of interest to staff but it is a very expensive proposition. Trainers typically earn \$80 to \$100 per hour. This is far outside the boundaries of the County's pay scale. In the meantime, the Fitness Department will continue to offer small group classes to provide more individualized attention to the student.
- There are several triathlons and various "fun" runs and marathons already held in Reston so RCC has no plans to duplicate these already successful efforts.
- RCC's Aquatics Private Lessons will continue to be offered.

**Kayaking/Paddleboard**

*Staff Recommendation:*

- Kayaking is not feasible as an indoor offering because the oars damage the pool shell, but we have offered two kayak excursions on Lake Anne in the past year and will continue to do so based on patron demand.
- The Fitness Department staff regularly offers Stand-Up Paddleboard classes on Lake Audubon and is going to work with the Aquatics Department team to offer indoor Stand-Up Paddleboard and possibly Yoga/Paddleboard classes in the Terry L. Smith Aquatics Center this fall prior to

**Reston Community Center**

2310 Colts Neck Road

Reston, Virginia 20191

703-476-4500 phone • 800-828-1120 TTY • 703-476-8617 fax

[www.restoncommunitycenter.com](http://www.restoncommunitycenter.com)



the renovation. (Target Date: FY19)

### **RCC Swim Team & Every Kid Swims**

#### **Staff Recommendation:**

- The Aquatics Director is very interested in developing an RCC Swim Team. Meets cannot be held at RCC but the practices could be held year-round and the team membership would generate a significant amount of revenue. Herndon Community Center has a similar swim team program design. This will require further research. (Target Date: FY20)
- Giving every child in Reston basic swimming skills is an enormous undertaking. Staff recommends refining this objective to assuring that every child understands basic water safety skills and the fundamentals of acclimating to water. As we have been doing, we can continue to offer the first round of swim lessons to all children; but focus on assuring that all children – and adults – are conversant and knowledgeable about water safety. Outreach and offsite programs could occur during the natatorium renovation project. (Target Date: FY19, FY20)

### **Tot Drop, Play Sessions & Preschool Programs**

The tot drop model may work more effectively when planned in direct coordination with a specific class or offering. We have hosted several tot drop or childcare programs in recent years and many simply were not successful. Kids Night Out, Parents Night Out, and similar programs have had fluctuating participation and generally lackluster attendance.

#### **Staff Recommendation:**

- Continue to offer child care/tot drop programs based on patron demand and keep innovating in terms of themes and approach. (Target Date: Ongoing)
- The Aquatics Department is interested in offering a childcare component for specific adult exercise programs. This will require research, staff recruitment and a determination as to where this can fit into the budget without creating an additional expense or dislocating existing programming. (Target Date: FY21)
- The Youth Department is in the process of developing an expanded Tot Time program to include inflatables and other dynamic equipment to be set up in the community room on a regular, weekly occurrence. (Target Date: FY19)
- The Youth Department implements an abundance of preschool programs ranging from trips to cooking programs, enrichment classes to social events. The staff will continue to plan and implement these programs with a heightened focus on scheduling preschool workshops and programs on Fairfax County Public School (FCPS) holidays to complement our current school holiday camps designed for school-age children. (Target Date: FY19)

### **Key Budget Drivers – Capital Projects/Equipment, Repair, Maintenance and Replacement Issues**

(ROM – Rough Order of Magnitude; very early estimating)

<b>Project or R/M Requirement</b>	<b>ROM</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>
<i>TLS Aq. Ctr. – Renovation – will require full funding; plus roof replacement</i>	\$5.8M	X	X	
CenterStage – Audio/visual, fly wire rope, sound equip.	\$115K		X	X
CenterStage Lighting	\$30K	X	X	
CenterStage/CR – Wireless Mics (Mandatory FCC spectrum issue)	\$35K	X	X	
CenterStage Seating Replacement Project	\$200K			X
RCC HW A/V Upgrades	\$35K			X
Computer Classroom Upgrades (considers new furniture @ \$50K)	\$65K		X	X
Woodworking Shop	\$10K		X	
RCC Lake Anne – Fitness, Ceramics, Wellness, gen. R/M/R	\$115K		X	X
Office/Bldg. furnishings – Task Chairs, Filing systems, Patron furniture etc.	\$120K		X	X
Deferred during pool (final roof section, HVAC)	\$300K		X	X
TOTAL (excluding pool)	\$1.2M			

**Reston Community Center**

2310 Colts Neck Road

Reston, Virginia 20191

703-476-4500 phone • 800-828-1120 TTY • 703-476-8617 fax

www.restoncommunitycenter.com





**SUMMARY OF MINUTES  
RESTON COMMUNITY CENTER  
BOARD OF GOVERNORS PERSONNEL COMMITTEE REPORT  
MARCH 12, 2018**

**Present were:**

- Bill Bouie, Chair
- Lisa Sechrest-Ehrhardt, Vice Chair
- Paul Thomas
- Bill Penniman
- Vicky Wingert
- Bev Cosham, Board, Chair ex officio

**Staff present:**

Leila Gordon

Bill Bouie convened the meeting at 8:35 p.m.

**MOTION #1:**

**To Enter Into Closed Session to Discuss a Personnel Matter**

Paul moved to enter into closed session pursuant to the Virginia Freedom of Information Act, Chapter 2.2-3705, Section 1, to discuss a personnel matter. Vicky seconded the motion. The motion passed unanimously.

The Board entered into closed session.

Leila Gordon left the meeting at 8:50 p.m.

**MOTION #2:**

**To Reconvene in Open Session**

Paul moved to reconvene in open session. Vicky seconded the motion. The motion passed unanimously.

All Board members certified that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the aforementioned chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

The committee reconvened in open session.

**MOTION #3**

Paul moved to direct Committee Chair Bill Bouie to provide the Fairfax County Director of Human Resources, Catherine Spage, with the Board's proposed personnel action for review and to be presented to the Board of Governors in closed session at the April 2 meeting under "New Business" for full Board approval. Vicky seconded the motion. The motion passed unanimously.

Bill B. adjourned the meeting at 9:13 p.m.



## Executive Director Report March 2018

### Administration

Progress is being made in obtaining the approvals for the rewrite of the RCC Deputy Director position description and pay grade. RCC's Payroll Specialist Mia Arguinzoni and our Maintenance Team member Gilberto Guardado both left for other county positions. We held a farewell event for them – each had been with RCC for 10-plus years. The Payroll Specialist position has already been advertised; we are reviewing the facility team needs.

The Aquatics Renovation Project "50 percent" drawings and related submittal book have been received. We are waiting to obtain the latest cost estimate; we will likely receive that in early April. At this point, indications remain that the cost of construction is going to be substantially greater than when we began estimating for the project in January 2017. Adding the roof replacement over the pool will require new funds as well. We anticipate being able to absorb the higher costs by allocating the anticipated savings in our FY18 budget to the Aquatics project as well as using other resources within our current and projected budgets.

The CenterStage floor replacement project Invitation for Bid (IFB) has been issued and has a pre-bid conference scheduled for April 4.

Cost centers are preparing their FY20 budget outlines, annual report documents and planning for upcoming program cycles. It's a busy time of year for everyone.

### Programs

March sees a lot of activities, and this year we enjoyed a closeout of winter with a freak snow storm on March 21. The annual visit from Lúnasa had to be rescheduled. Fortunately, they were able to return on Monday evening, and most patrons were able to enjoy the concert. Dinosaurs visited the CenterStage last week, and Maysoon Zayid performed to a sold-out house of appreciative laughter.

The Eggnormous Egg Hunt this year was a tremendous success with more than 500 little egg hunters rounding up the candy-filled eggs and enjoying the games and fun. That same Saturday, March 24, nearly 100 teens chose their spring dance regalia and enjoyed the indulgent experience that is "Diva Central."

The AARP Tax Aide program has had very steady business since it began in February and will get busier as the clock ticks toward April. Our partner, Osher Lifelong Learning Institute, offered enriching programs this month in addition to performances in the CenterStage. RCC Lifelong Learning trips took happy participants to the Philadelphia Flower Show and a Kennedy Center musical among other places.

RCC's fitness offerings continue to be very popular; that cost center's annual target for revenue has already been achieved.

### Executive Director

Meetings/activities: Best of Reston (pre-event meetings), Human Services Leadership team, Leadership Fairfax, Arts Fairfax, Opportunity Neighborhood, Greater Reston Chamber of Commerce Board, and a day-long Smart Cities workshop at Fairfax County.