



**Reston Community Center
Board of Governors Monthly Meeting
March 6, 2023
8:00 p.m.
Meeting Agenda**

- | | |
|--|---|
| 8:00 – Call to Order | Beverly Cosham, Chair |
| 8:02 – Approval of Agenda | Beverly Cosham, Chair |
| 8:03 – Approval of Minutes and Board Actions | Beverly Cosham, Chair |
| <ul style="list-style-type: none"> • Approval of February 6, 2023 Board Minutes
(as reviewed and approved by the Board Secretary) • Approval of February 6, 2023 Board Actions
(as reviewed and approved by the Board Secretary) | |
| 8:05 – Chair's Remarks | Beverly Cosham, Chair |
| 8:08 – Introduction of Visitors | |
| 8:10 – Citizen Input | |
| 8:12 – Committee Reports | Beverly Cosham, Chair |
| <ul style="list-style-type: none"> • February 6, Long Range Planning Meeting • February 13, Combined CR & P/P Meeting
 • March 6, Personnel Committee Meeting • March 6, Finance Committee Meeting | Bill Bouie, Chair
Dick Stillson, Chair
Lisa Sechrest-Ehrhardt, Chair
Bill Bouie, Chair
Paul Thomas, Chair |
| 8:13 – Board Member Input on Activities Attended | |
| 8:25 – Executive Director Report | Leila Gordon, Executive Director |
| 8:30 – Old Business
New Business | Beverly Cosham, Chair |
| 8:40 – Adjournment | |

Reminders:

Events	Date	Time
CR&PP Meeting	March 13	6:30 p.m.
PTAS: Ping Chong in Conversation	March 15	8:00 p.m.
PTAS: <i>Generations Rise: Reston</i>	March 24 & 25	8:00 p.m.
Meet the Artists: Bev Cosham	March 30	2:15 p.m.



**SUMMARY OF MINUTES
RESTON COMMUNITY CENTER
BOARD OF GOVERNORS MEETING
February 6, 2023
8:00 p.m.**

Present:

- Beverly Cosham, Chair
- Bill Bouie
- Dick Stillson
- Paul Thomas
- Vicky Wingert
- Lisa Sechrest-Ehrhardt

Absent and Excused:

- Bill Keefe
- Bill Penniman

Attending from RCC Staff:

- Leila Gordon, Executive Director
- BeBe Nguyen, Deputy Director
- Karen Goff, Public Information Officer
- Rebekah Wingert-Jabi, Videographer
- Ricki Marion

Bev called the meeting to order at 8:00 p.m.

MOTION #1:

Approval of the Agenda

Bill B. moved that the agenda be approved as written. Dick seconded the motion. The motion passed unanimously.

MOTION #2:

Approval of the December 5, 2022 Board Minutes

Bill B. moved that the Board approve the June 6, 2022 Board Minutes. Dick seconded the motion. The motion passed unanimously.

MOTION #3:

Approval of the December 5, 2022 Board Actions

Paul moved that the Board approve the June 6, 2022 Board Actions. Paul seconded the motion. The motion passed unanimously.

Chair's Remarks

Bev shared that she went to Las Vegas and had a ball. Bev raved about the Bruno Mars concert. In honor of Black History Month, Bev shared a poem about Rosa Parks:

Rosa Parks

By Nikki Giovanni

This is for the Pullman Porters who organized when people said they couldn't. And carried the *Pittsburgh Courier* and the *Chicago Defender* to the Black Americans in the South so they would know they were not alone. This is for the Pullman Porters who

February 6, 2023 Board of Governors Meeting Minutes

helped Thurgood Marshall go south and come back north to fight the fight that resulted in *Brown v. Board of Education* because even though Kansas is west and even though Topeka is the birthplace of Gwendolyn Brooks, who wrote the powerful "The Chicago *Defender* Sends a Man to Little Rock," it was the Pullman Porters who whispered to the traveling men both the Blues Men and the "Race" Men so that they both would know what was going on. This is for the Pullman Porters who smiled as if they were happy and laughed like they were tickled when some folks were around and who silently rejoiced in 1954 when the Supreme Court announced its 9—0 decision that "separate is inherently unequal." This is for the Pullman Porters who smiled and welcomed a fourteen-year-old boy onto their train in 1955. They noticed his slight limp that he tried to disguise with a doo-wop walk; they noticed his stutter and probably understood why his mother wanted him out of Chicago during the summer when school was out. Fourteen-year-old Black boys with limps and stutters are apt to try to prove themselves in dangerous ways when mothers aren't around to look after them. So, this is for the Pullman Porters who looked over that fourteen-year-old while the train rolled the reverse of the Blues Highway from Chicago to St. Louis to Memphis to Mississippi. This is for the men who kept him safe; and if Emmett Till had been able to stay on a train all summer he would have maybe grown a bit of a paunch, certainly lost his hair, probably have worn bifocals and bounced his grandchildren on his knee telling them about his summer riding the rails. But he had to get off the train. And ended up in Money, Mississippi. And was horribly, brutally, inexcusably, and unacceptably murdered. This is for the Pullman Porters who, when the sheriff was trying to get the body secretly buried, got Emmett's body on the northbound train, got his body home to Chicago, where his mother said: I want the world to see what they did to my boy. And this is for all the mothers who cried. And this is for all the people who said Never Again. And this is about Rosa Parks whose feet were not so tired, it had been, after all, an ordinary day, until the bus driver gave her the opportunity to make history. This is about Mrs. Rosa Parks from Tuskegee, Alabama, who was also the field secretary of the NAACP. This is about the moment Rosa Parks shouldered her cross, put her worldly goods aside, was willing to sacrifice her life, so that that young man in Money, Mississippi, who had been so well protected by the Pullman Porters, would not have died in vain. When Mrs. Parks said "NO" a passionate movement was begun. No longer would there be a reliance on the law; there was a higher law. When Mrs. Parks brought that light of hers to expose the evil of the system, the sun came and rested on her shoulders bringing the heat and the light of truth. Others would follow Mrs. Parks. Four young men in Greensboro, North Carolina, would also say No. Great voices would be raised singing the praises of God and exhorting us "to forgive those who trespass against us." But it was the Pullman Porters who safely got Emmett to his granduncle and it was Mrs. Rosa Parks who could not stand that death. And in not being able to stand it. She sat back down.

Visitors

None

Citizen Input

None

Committee Reports

December 5, 2022 Finance Committee Meeting — Chair Paul said the report states what he summarized at the last Board meeting. The new cost centers and related expenses and revenue have been established. The details of agency financials as of October 31, 2022 are in the report.

January 7, 2023 Strategic Planning Committee Meeting – Bill B. encouraged everyone to read the full report. All departments were reviewed, which was enlightening. Facilities were discussed and RCC's future requirements to adequately serve the community. As a result of the productive discussions, the board directed staff to present an option for a mobile vehicle at the community planning meeting.

The board made follow on motions at the meeting to affirm the Reston Community Center Mission, Vision and Values as well as the current RCC Strategic Plan 2021 – 2026.

A meeting was held this evening where facility rental rate increases, the FY23 Third Quarter Transmittal memo and draft slides for the February 13, 2023 community presentation were all discussed.

MOTION #4

Approval of the committee reports

Bill B. moved to approve the January committee reports. Paul seconded the motion. The motion passed unanimously.

MOTION #5

Approval of Third Quarter budget report

Bill B. moved to approve the Third Quarter Transmittal Memorandum for the agency budget to the Fairfax County Department of Management and Budget. Paul seconded the motion. The motion passed unanimously.

MOTION #6

Affirmation of RCC Mission, Vision and Values, and 2021-2026 Strategic Plan.

Bill B. moved to affirm the present statement of RCC's Mission, Vision and Values and the agency's 2021-2026 Strategic Plan as voted on by the Long Range Planning Committee on January 7, 2023. Paul seconded the motion. The motion passed unanimously.

Board Member Input on Activities Attended

Shane attended the Reston Dr. Martin Luther King Jr. Birthday Celebration event held on Monday, January 16. It was an amazing turnout with a thoughtful and well-informed speaker.

Paul also attended MLK Day and the January Strategic Planning meeting. In considering that February is Black History Month and noting the moving poem read by Chair Cosham, Paul remarked that his grandfather was a Pullman Porter.

Bill B. attended the same events. He commented on all the firsts that are still occurring for Black representation in American life, such as the fact that two Black quarterbacks facing off in the Super Bowl for the first time. He commented about members of his extended family whose lives were remarkable for either "firsts" or being part of historic events in the Civil Rights era.

Lisa also attended MLK Day at RCC. Lisa especially enjoyed being backstage with the speaker. Lisa also enjoyed meeting Heather McGhee's mother in person. Lisa noted that McGhee's book, *The Sum of Us*, is moving and complex, and she highly recommended reading and rereading it. Lisa also attended Paul Thomas' father's memorial service where the Yale Glee Choir sang – that was an honor that arose from Paul's father having been the first Black member of that group. She added to Bill's conversation about "firsts" noting that her mother and father were the first Black couple to be married in the Naval Academy's chapel. She commented on the need to move past firsts and the continued divisiveness surrounding whether to learn and celebrate Black history – she noted Florida's banning of the College Board AP African American History curriculum as originally proposed.

Vicky was sorry to miss the MLK Day celebration but attended the Strategic Planning meeting. She thought it was a very productive meeting. She also attended a lot of her granddaughter's basketball practices.

February 6, 2023 Board of Governors Meeting Minutes

Dick attended the MLK Day Celebration and really appreciated the speaker. He attended the “moving forward” strategic planning meeting. He has continued teaching his OLLI course. Dick shared that many cowboys were Black which is not generally known. He is looking forward to sharing this fact with his course participants.

Bev attended the events celebrating Dr. King. Bev found her “D” and sang *Silent Spring* at the Reston Community Orchestra with particular poignancy as she remembered Maestro Dingwall Fleary on the occasion. She said the concert had added emotional depth because of his passing. She also enjoyed spending time with Heather McGhee and particularly with Ms. McGhee’s mother who felt there was a special feeling at RCC. McGhee’s mother, Dr. Gail C. Christopher who is a scholar in her own right. Bev noted how impressed they both were with RCC and that they said they’d love to come back.

Executive Director Report

Leila directed everyone to the report and our work over the past two months. She noted the MLK Day Celebration; RestON Opportunity Neighborhood Summer Camp Expo, for which we introduced a sensory room for quiet time, and other efforts to support the strategic plan pillars.

In our community connections efforts, we supported the South Lakes High School performances of *Broadway Night*, Holiday concerts at Reston Town Center, and an exceptionally successful Gifts from the HeART event that raised funds for Cornerstones.

The new website soft launch is scheduled for overnight on Saturday, February 18. There will be a feedback button users can use to provide comments. We will do a big PR push once we have made the refinements based on user feedback.

We have hired a new community events director, Kaia Greene.

Old Business

Leila reminded everyone that the annual Volunteer Appreciation event is March 5. All Board members are welcome to attend and bring a guest.

Leila highlighted Terri Lyne Carrington, the renowned percussionist, who will be performing at RCC on February 15. Lisa and Bev both said they planned to attend.

New Business

Lisa mentioned the RCC Strategic Plan’s Equity Pillar and how important it is for us and the community. She mentioned the question posed to Heather about how to manage anger. Lisa encouraged everyone to think about when to speak up and when to let things go.

Bev mentioned *The 1619 Project* on Hulu. It’s extremely worthwhile and very intense to watch.

Bev adjourned the meeting at 8:35 p.m.



Lise Sechrest-Ehrhardt
Board Secretary

Date

BOARD ACTIONS TAKEN AT BOARD OF GOVERNORS MEETING ON February 6, 2023

- 23-0206 -1 **Bd** **That the Board approve the Agenda.**
- 23-0206-2 **Bd** **That the Board approve the December 5, 2022 Board Minutes.**
- 23-0206-3 **Bd** **That the Board approve the December 5, 2022 Board Actions.**
- 23-0206-4 **Bd** **That the Board approve the December committee reports.**
- 23-0206-5 **Bd** **That the Board approve transmittal of the Third Quarter Budget Report.**
- 23-0206-6 **Bd** **That the Board affirm the RCC Mission, Vision and Values, and 2021-2026 Strategic Plan.**



Lisa Sechrest-Ehrhardt
Board Secretary

Date



**SUMMARY OF MINUTES
RESTON COMMUNITY CENTER
BOARD OF GOVERNORS
LONG RANGE PLANNING COMMITTEE MEETING
February 6, 2023
7:00 p.m.**

Present:

- Bill Bouie, Chair
- Lisa Ehrhardt, Vice Chair
- Beverly Cosham
- Dick Stillson
- Paul Thomas
- Vicky Wingert
- Shane Ziegler

Absent and Excused:

- Bill Keefe
- Bill Penniman

Attending from RCC Staff:

- Leila Gordon, Executive Director
- BeBe Nguyen, Deputy Director
- Karen Goff, Public Information Officer
- Ricki Marion

Bill B. called the meeting to order at 7:05 p.m.

Leila introduced Ricki, who will be providing board support as Karen Goff moves on to a new role with the Fairfax County Department of Neighborhood and Community Services.

Rental Fee Increase

Leila pointed out the facility rental rate increases, which are modest and help keep RCC rates aligned appropriately with other public provider rental fees. Keeping our fees too low creates artificial demand that we can't accommodate.

We are considering requiring a security deposit for rentals. With the return of social events, many renters are staying until the last minute of the rental and leaving a mess. We are exploring this process. Piano tuning fees are also increasing.

In Aquatics, this is the last year of moving the founding partners gradually up to our standard Reston nonprofit rate.

Dick commented that the increases are very modest.

Draft Slides for Next Monday's Community Relations/Program Policy Meeting

There has been conversation about the option to purchase a mobile vehicle unit for offsite programming. Other similar county vehicles have provided feedback based on experience (especially regarding size). There has also been conversation about an all-electric-powered vehicle.

We expect to discuss the technical specifications in March. Next week's meeting will be a broader conversation about what kind of content and programming such a unit could deliver and what kind of vehicle it should be – especially with respect to its capabilities and size.

February 6, 2023 Long-Range Planning Committee Meeting

Dick asked how a mobile unit might affect audience numbers at the Hunters Woods facility. Leila offered that we won't program against ourselves. She said initially, we are exploring if people would find a mobile option appealing and, if so, what type of programming they would find interesting.

Paul said he doesn't think this will be competitive but will supplement opportunities. In his view, this is about reaching people who aren't currently coming to RCC.

The research of other places where this strategy has been implemented indicates that audience loss at the principal facility hasn't been an issue or outcome.

If the vehicle is used for on-demand services, there could be a fee. For Opportunity Neighborhood events and other RCC-sponsored events that fulfill our outreach objectives, there would likely be no fee.

Bill Bouie stressed the importance of having a philosophy or guiding principles to use to address demand because he expects this will be popular.

Leila agreed and suggested adding a slide to the presentation that addresses RCC's philosophy, especially our focus on equity and reaching new neighborhoods, would be helpful.

Vicky mentioned that this offering can go beyond performances, for example, "a day of play" for kids who can't afford day camp.

Bill B. mentioned the commercial opportunity around this vehicle, and that it can demonstrate value to corporations whose presence is a substantial part of how well the commercial property taxpayers support the RCC. He suggested reaching out to employers with significant numbers of employees like Peraton, Leidos, Microsoft and others.

This will be a way to introduce RCC programs and inform residents about fee waiver options.

Bill B. mentioned the Park Authority is preparing for a mini-Clemyjontri playground with accessibility in Reston North. That could be a good location for partnering on one-time events.

Paul emphasized the importance of such a solution to advancing our identity and branding.

Third Quarter Budget Review

Leila highlighted that a notable issue is that the cost of utilities has skyrocketed. We will come very close to our bottom-line for overall spending in the operating budget as a consequence. More costs have been incurred in program delivery as well as a function of fuel surcharges, inflation and simply more offerings occurring. We are seeing an increase in participation and fewer things being canceled. We are also seeing the cost of operating our facility increasing.

We will save a healthy amount on personnel.

During the carryover process, we can look at the increases to the FY24 budget we will require to make appropriate adjustments in it.

We have an upcoming meeting regarding solar panels. The vendor has proposed a rough-order-of-magnitude cost and recovery scenario. The same vendor also can do a full RCC Hunters Woods energy audit and make recommendations to reduce our carbon footprint. The comprehensive energy audit will cost around \$5,000.

MOTION #1

Bill B. made the motion to advance the Third-Quarter Budget Report to the full board. Paul seconded the motion. The motion passed unanimously.

Leila presented Karen Goff with a thank you gift for her service on behalf of the Board and staff. Karen thanked everyone and commented on how much she will miss RCC, enjoyed working with Leila, and supporting the work of the board.

The meeting adjourned at 7:40 p.m.

Information Item:

RCC Adjusted

Facility Rental Rates

for

September 1, 2023

through

August 30, 2024

INFORMATION: 2023-2024 RCC FACILITY RENTAL RATES

	<i>Current Reston</i>	<i>Current Non-Reston</i>	<i>Proposed Reston</i>	<i>Proposed Non-Reston</i>	<i>Proposed Security Deposit</i>
<i>Small Room</i>	\$14	\$42	\$14	\$42	N/A
<i>Medium Room</i>	\$22	\$66	\$22	\$66	\$50
<i>Intermediate Room</i>	\$30	\$90	\$30	\$90	\$75
<i>Large Room</i>	\$38	\$114	\$38	\$114	\$100
<i>Community Room</i>	\$65	\$195	\$70	\$210	\$125
<i>Kitchen</i>	\$16	\$48			
<i>CenterStage</i>	\$80	\$240	\$90	\$270	
<i>Pool – Lane</i>	\$17	\$51	\$17	\$51	
<i>Lap Pool</i>	\$105	\$315	\$105	\$315	
<i>Warm Water Pool</i>	\$75	\$225	\$75	\$225	
<i>Entire Natatorium</i>	\$180	\$540	\$180	\$540	
<i>Jo Ann Rose Gallery</i>	\$48	\$144	\$50	\$150	\$100
<i>Piano – Upright</i>	\$115	\$125	\$140	\$150	Note: CenterStage upright piano tuning will go up to \$160/\$180
<i>Piano – Grand</i>	\$140	\$150	\$140	\$150	
<i>Piano – Steinway</i>	\$140	\$150	\$160	\$180	
<i>Portable Stage</i>	\$50	\$60	\$50	\$60	
<i>Portable Projector</i>	\$25	\$35	\$25	\$35	Note: the CenterStage projector cost is \$85 R and \$95 NR – an increase of \$10
<i>CR Digital Projector</i>	\$50	\$60	\$50	\$60	
<i>TV</i>	N/C				
<i>Projection Screen</i>	N/C				
<i>Basic Sound System</i>	N/C				
<i>Setup Fee: RCC-Operated Performance Sound System</i>	\$50	\$60			
<i>Setup Fee: RCC-Operated Expanded Performance Sound System</i>	\$100	\$110			
<i>Technician Fee, per hour</i>	\$25	\$25			
<i>Box Office Fee, per performance</i>	\$25	\$25			
<i>House Manager Fee, per hour</i>	\$25	\$25			
<i>Dance Floor</i>	\$225	\$275	\$230	\$285	
<i>Special Effects</i>	\$75	\$85	\$85	\$95	

**FY23 Third Quarter
Memo & Draft
Cost Center Financial
Summary**



County of Fairfax, Virginia

MEMORANDUM

TO: Christina Jackson, Chief Financial Officer
Philip A. Hagen, Director, Department of Management and Budget
Amanda Griffith, Budget Analyst, Department of Management and Budget

FROM: Beverly A. Cosham, Chair
Reston Community Center Board of Governors

Leila Gordon
Executive Director
Reston Community Center

SUBJECT: FY 2023 Third Quarter Budget Review

DATE: February 6, 2023

The FY 2023 budget for Reston Community Center (RCC) is \$10,895,546. Our FY 2023 Third Quarter review indicates the following:

- RCC anticipates collection of the projected tax revenue. We anticipate a shortfall of \$157,920 in program revenue to be offset by the collection of higher than anticipated revenue in interest and tax revenue. No change to revenue projections is requested at this time.
- We anticipate an estimated savings of \$468,073 in salaries resulting from vacancies in merit and exempt positions. No change to our personnel budget allocation is requested at this time.
- We anticipate using the entire agency operating funding resulting from program cost increases and utilities cost increases. No change to our operating budget allocation is requested at this time.
- Remaining capital project balances scheduled for FY 2023 will carry forward into FY 2024 due to calendaring considerations.

Funding for the FY 2023 Third Quarter budget request is available in Sub-fund 40050, including the Managed Reserve accounts established in FY 2002 and modified in FYs 2003, 2005, 2009 and 2019 for the long-term preservation and maintenance of Reston Community Center facilities, and stability in its operations and programs.

Cc: Walter L. Alcorn, Hunter Mill District Supervisor
Christopher A. Leonard, Deputy County Executive for Health, Housing and Human Services
Dana Thompson, Department of Management and Budget, Management and Budget Coordinator



Reston Community Center
 Budget vs Actuals FY23 3rd Qtr Estimate Summary
 30-Nov-23

					Budget vs FY23-end 3Rd Qtr Est. (+) under budget, (-) over budget	% Budget Target
Revenue	Revised FY23 Budget	FY23 Nov 2022 YTD Actual	Dec 2022 - June 2023 Estimate	FY23 3rd Qtr Y-end Estimate		
1 Administration:				0		
Taxes	9,130,260	7,589,075	1,541,185	9,130,260	0	100.00%
Interest	15,870	53,834		53,834	-37,964	339.22%
Vending	1,600	42		42	1,558	2.63%
Facility Rental	181,000	120,462	60,538	181,000	0	100.00%
2 Performing Arts-Theatre Admiss.	55,854	35,545	20,463	56,008	-154	100.28%
3 PA Theatre Rental	50,862	18,979	16,845	35,824	15,038	70.43%
4 PA Misc Revenue	12,000	3,892	1,700	5,592	6,408	46.60%
5 PA Equip. Sale Revenue	500		350	350	150	70.00%
6 PA Cultural Activities/ Arts Org		14,261	-14,261	0	0	0.00%
7 Arts Education	190,553	82,828	63,597	146,425	44,128	76.84%
8 Aquatics Classes/drop-in	344,000	101,090	187,329	288,419	55,581	83.84%
9 Aquatics Rental	59,934	24,648	22,332	46,980	12,954	78.39%
10 L&L Fitness	105,770	33,141	49,896	83,037	22,733	78.51%
11 L&L Youth/Teens	151,000	127,661	46,031	173,692	-22,692	115.03%
12 L&L Lifelong Learning	94,155	17,764	57,590	75,354	18,801	80.03%
13 Offsite & Collab. Community Events	4,275	2,435	0	2,435	1,840	56.96%
14 Offsite & Collab. Equity Partnerships	1,575			0	1,575	0.00%
Total RCC Revenue	10,399,208	8,225,657	2,053,595	10,279,252	119,956	98.85%

Reston Community Center
 Budget vs Actuals FY23 3rd Qtr Estimate Summary
 30-Nov-23

	Revised FY23 Budget	FY23 Nov 2022 YTD Actual	Dec 2022 - June 2023 Estimate	FY23 3rd Qtr Y-end Estimate	Budget vs FY23-end 3Rd Qtr Est. (+) under budget, (-) over budget	% Budget Target
Personnel Expenses						
1 Administration	578,640	172,970	299,435	472,405	106,235	81.64%
2 BOG	17,471			0	17,471	0.00%
3 Booking	190,234	70,047	138,516	208,563	-18,329	109.63%
4 Comptroller	476,972	172,198	297,797	469,995	6,977	98.54%
5 Customer Service	655,736	197,133	464,627	661,760	-6,024	100.92%
6 Facility Engineer	137,798	48,765	87,120	135,885	1,913	98.61%
7 Maintenance	402,178	130,545	257,752	388,297	13,881	96.55%
8 IT	151,366	40,965	98,864	139,829	11,537	92.38%
9 Media/Sponsorships	480,468	136,308	292,514	428,822	51,646	89.25%
10 Community Partnerships				0	0	0.00%
11 Performing Arts	596,832	156,855	414,739	571,594	25,238	95.77%
12 Arts Education	381,898	155,518	149,345	304,863	77,035	79.83%
13 Aquatics	923,263	310,521	576,506	887,027	36,236	96.08%
14 L&L Fitness	249,655	67,069	137,427	204,496	45,159	81.91%
15 Leisure & Learning (L&L) Admin	282,543	120,145	215,256	335,401	-52,858	118.71%
16 L&L Youth/Teens	228,091	138,092	115,725	253,817	-25,726	111.28%
17 L&L Lifelong Learning	182,561	50,154	115,536	165,690	16,871	90.76%
18 Offsite &Collab. Community Events	420,970	37,330	217,660	254,990	165,980	60.57%
19 Offsite &Collab. Equity Partnerships	107,516	40,949	71,736	112,685	-5,169	104.81%
Total Personnel Expenses	6,464,192	2,045,564	3,950,555	5,996,119	468,073	92.76%

Reston Community Center
 Budget vs Actuals FY23 3rd Qtr Estimate Summary
 30-Nov-23

	Revised FY23 Budget	FY23 Nov 2022 YTD Actual	Dec 2022 - June 2023 Estimate	FY23 3rd Qtr Y-end Estimate	Budget vs FY23-end 3Rd Qtr Est. (+) under budget, (-) over budget	% Budget Target
Operational Expenses						
1 Administration	106,039	15,351	11,100	26,451	79,588	24.94%
2 Board	44,400	29,929	3,900	33,829	10,571	76.19%
3 Booking	171,292	103,894	67,867	171,761	-469	100.27%
4 Comptroller//LA Lease/Admin	348,800	316,658	35,350	352,008	-3,208	100.92%
5 Customer Service	1,030	200	831	1,031	-1	100.10%
6 Facility Engineer	145,521	56,516	75,237	131,753	13,768	90.54%
7 Maintenance	416,383	383,352	62,972	446,324	-29,941	107.19%
8 IT	128,350	128,053	31,676	159,729	-31,379	124.45%
9 Media/Sponsorships	631,965	452,286	196,243	648,529	-16,564	102.62%
10 Community Partnerships	165,000	141,945	18,055	160,000	5,000	96.97%
11 Performing Arts	411,536	359,900	111,636	471,536	-60,000	114.58%
12 Arts Education	88,569	53,527	26,951	80,478	8,091	90.86%
13 Aquatics	71,080	35,870	32,569	68,439	2,641	96.28%
14 L&L Fitness	12,206	295	6,600	6,895	5,311	56.49%
15 Leisure & Learning (L&L) Admin	4,875	3,640	1,200	4,840	35	99.28%
16 L&L Youth/Teens	170,002	155,796	27,925	183,721	-13,719	108.07%
17 L&L Lifelong Learning	81,318	37,830	28,235	66,065	15,253	81.24%
18 Offsite & Collab. Community Events	292,430	149,059	123,595	272,654	19,776	93.24%
19 Offsite & Collab. Equity Partnerships	14,915	5,045	9,564	14,609	306	97.95%
Total Operational Expenses	3,305,711	2,429,146	871,506	3,300,652	5,059	99.85%

Reston Community Center
 Budget vs Actuals FY23 3rd Qtr Estimate Summary
 30-Nov-23

Capital Proj. Desc. & Number/Cap Equip.	Revised FY23 Budget	FY23 Nov 2022 YTD Actual	Dec 2022 - June 2023 Estimate	FY23 3rd Qtr Y-end Estimate	Budget vs FY23-end 3Rd Qtr Est. (+) under budget, (-) over budget	% Budget Target
1 RCC Improvements CC-000001	878,166	515,306		515,306	362,860	58.68%
2 RCC Facility Enhancements CC-000002	24,255	16,913		16,913	7,342	69.73%
3 Theatre Enhancements CC-000008	190,183	75,826		75,826	114,357	39.87%
4 Reston Arts Venue	33,038	22,261		22,261	10,778	67.38%
Total Capital Expenses	1,125,643	630,306	0	630,306	495,337	56.00%
Total RCC Expenditures	10,895,546	5,105,016	4,822,061	9,927,077	968,469	91.11%



**SUMMARY OF MINUTES
RESTON COMMUNITY CENTER
Joint Committee Meeting
Community Relations and Program/Policy
Monday, February 13, 2023
6:30 – 8:00 p.m.**

Present:

- Bev Cosham
- Paul Thomas
- Bill Bouie
- Dick Stillson
- Bill Penniman
- Lisa Sechrest-Ehrhardt
- Shane Ziegler

Absent and excused:

- Bill Keefe
- Vicky Wingert

Attending from staff:

- Leila Gordon, Executive Director
- BeBe Nguyen, Deputy Director
- RCC Administrative and Support Staff

Bev called the meeting to order at 6:43 p.m.

Bev welcomed everyone and reminded attendees to sign in and enjoy some food. She pointed out staff and accommodations for guests with children. Bev introduced Dick Stillson and encouraged everyone to participate and freely share their ideas.

Dick explained that the Community Relations Committee functions as the “eyes and ears” of the board and welcomes comments, complimentary or critical, at any time. He asked people to please email those to RCCContact@fairfaxcounty.gov and reminded everyone that this email address can be found at the bottom of the home page of RCC’s website. Dick introduced Lisa Sechrest-Ehrhardt.

Lisa mentioned that the Board’s Program/Policy Committee is responsible for setting the programming and policy priorities for RCC. She listed the programming and services lines of business and introduced Leila Gordon to present and facilitate.

Context: Leila Gordon, Executive Director

Leila thanked Lisa. Leila spoke about RCC’s efforts to expand the organization’s reach to new and old neighborhoods in Reston. She highlighted the creation of the new Offsite and Collaboration department. Leila shared that following board and staff work in January, the team concluded that exploring the potential for a dedicated vehicle to move content out to Reston neighborhoods and businesses would be worth exploring in this annual engagement session.

Leila presented the work that has been done around this initiative to date in the slides. The presentation is included with this report. When she reached the slide describing potential content or programming, she solicited ideas or suggestions from the attendees.

Programming Ideas and Comments

What kind of content or experiences could be offered?

- Story Hours for young children.

February 13, 2023 Combined Community Relations and Program/Policy Committees Meeting

- Outdoor checkers/chess (using appropriate recreational equipment).
- Art exhibitions and activities.
- Could the vehicle take residents to places like the Kennedy Center and thus make those trips more affordable?
 - Leila spoke about this as a different type of vehicle and highlighted the subsidy offered to residents for existing trips.
- Partner with local nonprofits to promote their offerings, e.g., Reston Chorale singers, Reston Community Orchestra players, students from school performing groups.
- Facilitate a public art project that could be done at schools, e.g., chalk art, murals, placemaking.
- A resident offered an example of an artist who performed on a metro and distributed song lyrics that was very engaging.
- Visits to independent or assisted living facilities.
- Book mobile; partner with the RoSigle Foundation.
- Puppet shows.
- A resident asked if the vehicle could transport sewing machines for classes. Leila said she knew that was successful in the past.
- CPR certification.
- Use a vehicle with modular options, accessibility, digital screens, etc.
 - Jaynelle Hazard from Tephra ICA spoke about the VMFA Art Mobile technology and functionality.
- A resident asked why aren't the existing amenities sufficient (pools/tennis courts, etc.)?
- Leila responded that those amenities are owned and operated by Reston Association, but that RCC hopes to partner with RA to visit those facilities with more program content.
- An attendee asked what was meant by small/pop-up performances?
 - Leila shared that those could be small-footprint acoustic performances like solo guitar, smaller groups, rather than a full band that would require extensive sound equipment support.

Vehicle Considerations

What kind of vehicle issues should be considered?

- Where we would store the vehicle, and how would vandalism be prevented?
 - Leila said we would utilize the rear parking on the RCC property where we'd monitor security.
- Leila shared that the RCC staff is moving away from a stage mobile. We can set this up through existing partnerships and production support contracts, but a more general purpose vehicle could accommodate a wide variety of offerings.
- Leila spoke about commissioning artists to design the wrapping periodically.
 - Lights that can project, digital screens on the outside, and other technology components that would make it more appealing were suggested.
- Social events should be examined for business partner options for things like food trucks or street vending of items related to the content.
- Vehicle examples that were discussed:
 - Hybrid-electric option (fuel for moving, electric for power once in place)
 - An all-electric option would only be feasible with a smaller vehicle and adding new power service for the RCC-based charging station.
- Piloting the program with a used vehicle was suggested.

Next Steps

Leila encouraged everyone to continue discussing, talking with friends and neighbors, and to send inputs to the RCC email address: RCCContact@fairfaxcounty.gov. RCC will continue doing research, utilizing community ideas to inform new research.

RCC will explore and present best practices and provide estimated expenses associated with this offering to the Board at the follow-up meeting on March 13. RCC will work closely with County agencies with expertise on vehicle issues, logistics and past experience with similar mobile units.

RCC will also work with partners and the community on a programming calendar that fits in robustly and comfortably with the existing RCC menu and the community's tent-pole events calendar.

February 13, 2023 Combined Community Relations and Program/Policy Committees Meeting

Leila shared that if anyone had anything else to share, they were welcome to do so. A concern raised was about the cost of such a vehicle and that unpredictable weather could negatively impact programming.

Leila mentioned this vehicle as a long-term investment and to consider the life of the vehicle and community impact over years to offset the potential loss of an event due to weather in any given season or cycle of offerings.

She also highlighted the mutual support system of partnering with local artists to minimize expenses associated with content.

A participant encouraged RCC to test the concept by renting a vehicle and testing programming in specific neighborhoods to see if there is interest as a "proof of concept." Leila shared that "proof of concept" has been achieved in many ways, evidenced by the off-site programming that has been so well-received over the past many years.


Leila said they would learn more about VMFA, Arlington's experiences, and Fairfax County Park Authority's show mobile experiences to learn more about managing such a capital investment and the community response.

A resident noted the need for a strong marketing and communications plan to support the deployment of a major new program like this.

A resident mentioned a wonderful event in her community that combined artists and food trucks. She suggested notifying food trucks when there is going to be an event.

Leila shared that we are launching a new website overnight on February 18. It will include a community calendar to highlight community events. This will be a new resource for the community. She encouraged everyone to visit the website during the soft launch and provide feedback through the feedback button. Leila shared that it would have translation features and comply with the most advanced accessibility standards.

Leila thanked everyone for coming. The meeting concluded at 7:33 p.m.



RESTON COMMUNITY CENTER
Enriching Lives. Building Community.

Reston Community Center

Joint Meeting – Board of Governors
Program/Policy and
Community Relations
Committees

February 13, 2023

1

Background

RCC's Board of Governors and staff are pursuing means of increasing our neighborhood presence in Reston by acquiring one or more large vehicles for program delivery.

2

RCC Core Issues/Goals

- RCC will establish a programming approach that is equitable and serves under-resourced neighborhoods.
- RCC will consider a fee structure that incorporates agency equity goals and outreach objectives.
- RCC on Wheels offerings will augment (not compete) with current RCC offerings and partnered entertainment series already occurring.
- RCC will look for offsite programming options that will serve our growing business community and new neighborhoods.
- RCC will maximize opportunities to increase knowledge about our programs and services with "RCC on Wheels."

3

3

Options

- Purchase a mobile vehicle to deploy to neighborhoods, village center parking lots, school parking lots or similar locations with a variety of content and experiences
- Purchase a Mobile Stage vehicle to present performances beyond present locations



4

Why RCC on Wheels?

- Provide pop-up support for placemaking and fun
- Provide support to partners in delivery of leisure-time experiences
- Connect with more parts of the Reston community
- Share RCC content through physical interaction outside of our buildings
- Generate a feeling of belonging and community spirit for old and new Reston neighborhoods
- Possible locations for RCC on Wheels:
 - RestON (Opportunity Neighborhoods), Village Centers, condominium communities, senior housing areas, schools, transit center neighborhoods, North County government center

5



Potential Programming Ideas

- Playground equipment and games
- Social events with treats and music
- Family game nights
- Movies
- Pop-Up small performances
- Drop-in fitness activities (such as Zumba, Family Zumba, Bootcamp with limited equipment, Yoga, Tai Chi)

What else?

6

Mobile Unit Considerations

- Can be used for a variety of programming
- Variety of sizes and styles
- Units are customizable
- Opportunity for local artist(s) to design vehicle wrap
- Vehicle wraps could be designed annually

What else?



7

Mobile Rec Unit Examples

- Howard County
 - 33' coach
 - \$391K in 2021
 - Current estimate is \$450-500K
 - 38' unit: \$530K+
 - Add \$20K+ for slide-outs
- No CDL required
- Source:
 - Farber Specialty Vehicles
 - OMNIA Contract Vendor



8

Mobile Rec Unit Hybrid-Electric Vehicle

- Monterey County
 - 22' Step van Hybrid Unit
 - Normal chassis
 - Battery-powered peripherals (lights, A/C, etc.) – batteries located underneath benches



9

Electric Vehicles

- Technology is still very limited, and costs are high
- Options limited to walk-in vans:
 - MT50E
 - Ford E-Transit
- Range is very limited (max 150 miles)



10

PMO



Mobile Stage Issues

- Typically, this is a tow-behind unit that unfolds into a professional stage that includes lighting and sound components
- Available in various sizes
- Currently used by Fairfax County Park Authority
- Requires a tow vehicle and a CDL to transport

11

11

Next Steps

- Continue to explore programming ideas
- Explore vehicle options and related costs
- Compile best practices for programming, operations and management
- Work with Fairfax County agencies to assure legal compliance, maintenance, fueling and related issues are adequately addressed
- Develop planning calendar
- Continue to work with community partners to develop deployment locations and content

Staff will report to the Board of Governors at the follow-up joint committees meeting on March 13 at 6:30 p.m. at RCC Hunters Woods.

12


12

2023 CRPP Meeting - February 13, 2023

Last	First	Email	Wish to speak? Y/N
Abbott	Stephanie	syabbott@me.com	
Alcorn	Walter	amanda.lowe@Fairfaxcounty.gov	No!
Anthony	Jane	janeanthony@me.com	
Avery	Phoebe	phoebeavery@publicartreston.org	
Barksdale	Sarah	sbbarksdale@gmail.com	
Bitzer	Julie	jbitzer2020@yahoo.com	Bitzer Maybe
Chew	Richard	hrc@c2va.com	
Elshazli	Limya	limyaeelshazli@gmail.com	
Freeman	Ingrid	ingfreeman@aol.com	
Hastings	K	khastings00@hotmail.com	Km No
Hazard	Jaynelle	jhazard@tephraica.com	get No.
Lee	Andrew	dcstringsworkshop@gmail.com	
Meeks-Veerstag	Susan	smeeks@restonchorale.org	
Schmelz	Ryan	ryan.schmelz@gmail.com	Ryan Schmelz
Shud	Sirelkahtim	shuhdsirelkhatim@gmail.com	
Swan	Teresa	swan.teresa@gmail.com	No
Swank	Sally	sallys@att.net	

2023 CRPP Meeting - February 13, 2023

Last	First	Email	Wish to speak? Y/N
TinhVan	Diep	assistant.xidance@gmail.com	
Jewelana RANDO	Karen MARCO	Karen@leadistatfairfax.org MRANDS@FCPS.EDU	N
John Harrison	Audrey Brianna	ajohnm718@gmail.com Brianna.Harrison-Dunn@cornerstonesva.org	N
BRYAN BALDWIN BALDWIN	BRYAN	jbaldwin@fcps.edu	No
Karen H Dayan Guerrero		dayan.fararon@gmail.com	
Sayed Mir Jones	T. Rodriguez	Mir_45@ gmail qq.com +SayedP@53@cloud.com	
Avery Elskazi	Phoebe Limya	phoebeavery@publicart reston.org. limyaelskazi@gmail.com	
ELmubark qanqom	Mawahib Sinam	mawhibelmubark@ comcast.net wafink20@gmail.com	

Lee	Andrew	dcstringsworkshop@gmail.com	
Rose	Kurt	kurt@rosigle.org	
Schmelz	Ryan	ryan.schmelz@gmail.com	
Shud	Sirelkahtim	shuhdsirelkhatim@gmail.com	
Swan	Teresa	swan.teresa@gmail.com	
Swank	Sally	sallys@att.net	
TinhVan	Diep	assistant.xjdance@gmail.com	

Petrine Tammi
 PETRINE Bob

para1010@verizon.net
 RPETRINE@GMAIL.COM

From: [RCC Contact](#)
Sent: Tuesday, January 24, 2023 8:41 AM
To: [Goff, Karen](#); [Gordon, Leila](#)
Subject: Fw: Input Feb Meeting

FYI

From: C Alamilla <calamilla@verizon.net>
Sent: Monday, January 23, 2023 8:12 PM
To: RCC Contact <RCCContact@fairfaxcounty.gov>
Subject: Input Feb Meeting

Hello and Happy '23 !

I got an email seeking community input...Feb,at a live meeting...but I am not sure I will be able to attend.

That said, I wanted to share:

What would work for our family is to have more adapted classes for those with developmental disabilities.

We have taken Family Zumba several times and Artstream at Lake Anne/Hunters Woods.

Things for all ages/adults/families would be helpful !

While we LOVE classes at the Rec Centers across the county (headed to one tomorrow :)), it would be nice to have more in our hometown.

Thanks for asking ~

Alamilla Family

From: [Gordon, Leila](#)
Sent: Monday, February 6, 2023 11:27 AM
To: [Goff, Karen](#)
Cc: [Marion, Ricki](#); [Nguyen, BeBe](#)
Subject: FW: RCC Community Engagement Meeting - Annual Second Monday at 6:30 p.m. at RCC Hunters Woods

Hi Karen,

Please add the below to a PDF file of input regarding the February CR/PP joint meeting engagement.

Thank you,

Leila

From: Gordon, Leila
Sent: Thursday, February 2, 2023 3:17 PM
To: Robert Goudie <rgoudie@restontc.org>; Jaynelle Hazard <JHazard@tephraica.org>
Cc: Nguyen, BeBe <Thuyhanh.Nguyen@fairfaxcounty.gov>; Campbell-Clarke, Lorna <Lorna.Campbell-Clarke@fairfaxcounty.gov>; Parker, Margaret <Margaret.Parker@fairfaxcounty.gov>; Michnewicz, Paul D <Paul.Michnewicz@fairfaxcounty.gov>
Subject: RE: RCC Community Engagement Meeting - Annual Second Monday at 6:30 p.m. at RCC Hunters Woods

Hello Robert,

This is terrifically helpful; thank you for sharing it with us and we will include it in our record of public input on the concept. I am also sure there will be future opportunities to discuss this as the idea moves forward.

Again, many thanks for your support and feedback, as always,

Leila

From: Robert Goudie <rgoudie@restontc.org>
Sent: Thursday, February 2, 2023 1:42 PM
To: Gordon, Leila <Leila.Gordon@fairfaxcounty.gov>; Jaynelle Hazard <JHazard@tephraica.org>
Cc: Nguyen, BeBe <Thuyhanh.Nguyen@fairfaxcounty.gov>; Campbell-Clarke, Lorna <Lorna.Campbell-Clarke@fairfaxcounty.gov>; Parker, Margaret <Margaret.Parker@fairfaxcounty.gov>; Michnewicz, Paul D <Paul.Michnewicz@fairfaxcounty.gov>
Subject: RE: RCC Community Engagement Meeting - Annual Second Monday at 6:30 p.m. at RCC Hunters Woods

I can't join that night, but, as offered in the invite, am sending along these supportive thoughts.

The concept to me sounds like a winner:

1. Such an important part of equity is accessibility, as RCC has talked about in its leading educational materials and programming on equity. I think a mobile capacity allows you to bring RCC to the audience, as opposed to the audience coming to you, where some in that audience may have limited mobility or transportation options to get to RCC's buildings/sites. I have no doubt you are way ahead on this thinking, but the idea, for example, of being able to visit a senior center or rehab facility and bring RCC to those populations are but some powerful examples.
2. I also see this as an impactful way to promote/market who RCC is and what it offers to the boarder community. For example, I can absolutely see working with RCC to create opportunities for the mobile unit to come to Reston Town Center periodically and set up near the park or Pavilion. Take our office population, which might not have as much visibility into what RCC does and might not make the effort to go to Lake Anne or Hunters Woods, but who, strolling back from lunch, might engage. Same with our residential population. That not only promotes RCC but helps activate that community space (part of RCC's leadership as catalyst in the community).
3. A little bit harder to pull off but maybe an option in certain environments is the possibility of utilizing the mobile unit instead of a typical "booth" at this or that festival or event. Booth presences at various community events are always hard to staff and make interesting/engaging. But here you'd have a dynamic, pre-configured presence with appropriate inventory. That would also presumably reduce burden on staff (getting tables, set-up, etc.).

This feels like a very sensible and productive use of resources. I just got back from a VCA event at the VMFA, where the VMFA director was extolling the success of the VMFA art mobile (which Tephra hosted in Town Center last year as part of its Alloy Project fundraiser, and RTCA joined as part of its Day or Art). He went on about the impressive stats on users, number of locations visited, etc. – all with the essential goal of bringing the VMFA to people who may not easily be able to visit the VMFA or don't know about it. This feels like an equally good fit for RCC, and I applaud the forward thinking and happily support. I hope that is constructive and helpful feedback.

Regards,

Robert Goudie
Executive Director



Mail: c/o SFMC, Inc. | 9464 Innovation Drive | Manassas, VA 20110
T: 703-435-6600 | F: n/a

rgoudie@restontc.org / www.restontc.org

Professionally managed by



This e-mail is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure, or distribution is strictly prohibited. Any comments or opinions expressed in this document are the opinion of the individual sender, except when specifically stated to be the views of Reston Town Center Association or SFMC, Inc. If you are not the intended recipient, please contact the sender by reply e-mail, forwarding all copies of the original message and any attachment(s). Thank you.

From: Gordon, Leila <Leila.Gordon@fairfaxcounty.gov>

Sent: Wednesday, February 1, 2023 11:08 AM

To: Robert Goudie <rgoudie@restontc.org>; Jaynelle Hazard <JHazard@tephraica.org>

Cc: Nguyen, BeBe <Thuyhanh.Nguyen@fairfaxcounty.gov>; Campbell-Clarke, Lorna <Lorna.Campbell-Clarke@fairfaxcounty.gov>; Parker, Margaret <Margaret.Parker@fairfaxcounty.gov>; Michnewicz, Paul

Gordon, Leila

From: Jaynelle Hazard <JHazard@tephraica.org>
Sent: Tuesday, February 7, 2023 10:18 AM
To: Gordon, Leila; Robert Goudie
Cc: Nguyen, BeBe; Campbell-Clarke, Lorna; Parker, Margaret; Michnewicz, Paul D
Subject: RE: RCC Community Engagement Meeting - Annual Second Monday at 6:30 p.m. at RCC Hunters Woods

Leila,

I had the chance to talk briefly with PD about this before our Festival performance planning meeting last week, and I'm thrilled about this concept for RCC.

Echoing all of what Robert has shared, bringing experiences directly to communities is a well-received (and I believe, lasting) trend. In the visual arts, we see it with concepts like the VMFA Artmobile, Art Truck Arlington, museums and galleries creating temporary exhibits and activations in off-site shipping containers, and more.

How exciting! I've added the meeting on the 13th to my calendar and will aim to be there.

Sincerely,

Jaynelle Hazard
Executive Director & Curator

Tephra Institute of Contemporary Art
12001 Market Street #103
Reston, VA 20190
703-956-9413
www.tephraica.org

Formerly Greater Reston Arts Center

From: Gordon, Leila <Leila.Gordon@fairfaxcounty.gov>
Sent: Thursday, February 2, 2023 4:03 PM
To: Robert Goudie <rgoudie@restontc.org>; Jaynelle Hazard <JHazard@tephraica.org>
Cc: Nguyen, BeBe <Thuyhanh.Nguyen@fairfaxcounty.gov>; Campbell-Clarke, Lorna <Lorna.Campbell-Clarke@fairfaxcounty.gov>; Parker, Margaret <Margaret.Parker@fairfaxcounty.gov>; Michnewicz, Paul D <Paul.Michnewicz@fairfaxcounty.gov>
Subject: RE: RCC Community Engagement Meeting - Annual Second Monday at 6:30 p.m. at RCC Hunters Woods

Hi Robert and Jaynelle,

I am sure you caught it, but in case not, there's an error in my note below; the meeting is on **Monday**, February 13, not Tuesday. My bad!

Robert, thank you so much for your thoughtful response – it's perfect.

Gordon, Leila

From: Karen Mantyla <kmantyla@quietpower.com>
Sent: Monday, January 23, 2023 8:16 PM
To: Gordon, Leila
Subject: Re: You're Invited to RCC's Community Relations and Program/Policy Joint Committee Meeting

I appreciate your note back Leila. I don't drive at night, so I thought I would send you a suggestion.

I'm sure it will be a great meeting. Thanks again.

Karen Mantyla

Sent from my iPhone

On Jan 23, 2023, at 8:04 PM, Gordon, Leila <Leila.Gordon@fairfaxcounty.gov> wrote:

Thanks, Karen, for the suggestion. We have multiple ways of gathering programming and services inputs and data; yours is a good one.

I hope we will see you on the 13th!

Leila

From: Karen Mantyla <kmantyla@quietpower.com>
Sent: Monday, January 23, 2023 3:18 PM
To: Gordon, Leila <Leila.Gordon@fairfaxcounty.gov>
Cc: Karen Mantyla <kmantyla@quietpower.com>
Subject: Re: You're Invited to RCC's Community Relations and Program/Policy Joint Committee Meeting

Hi Leila,

Thank you for your note on the upcoming meeting.

I would recommend a way to do a needs assessment by demographic segments. Such as an example: Children Under 5, Teens, Young Professionals, Retirees, Elderly, etc.

Doing an electronic needs assessment, at least once a year, can help you respond to those needs and get more participants.

Karen Mantyla



Sent from my iPad

2023 CRPP Meeting - February 13, 2023

Last	First	Email	Wish to speak? Y/N
Abbott	Stephanie	syabbott@me.com	
Alcorn	Walter	amanda.lowe@Fairfaxcounty.gov	No!
Anthony	Jane	janeanthony@me.com	
Avery	Phoebe	phoebeavery@publicartreston.org	
Barksdale	Sarah	sbbarksdale@gmail.com	
Bitzer	Julie	jbitzer2020@yahoo.com	Bitzer MAYBE
Chew	Richard	hrc@c2va.com	
Elshazli	Limya	limvaeelshazli@gmail.com	
Freeman	Ingrid	ingfreeman@aol.com	
Hastings	K	khastings00@hotmail.com	KM No
Hazard	Jaynelle	jhazard@tephraica.com	get No
Lee	Andrew	dcstringsworkshop@gmail.com	
Meeks-Veerstag	Susan	smeeks@restonchorale.org	
Schmelz	Ryan	ryan.schmelz@gmail.com	Ryan Schmelz
Shud	Sirelkahtim	shuhdsirelkhatim@gmail.com	
Swan	Teresa	swan.teresa@gmail.com	No
Swank	Sally	sallys@att.net	

2023 CRPP Meeting - February 13, 2023

Last	First	Email	Wish to speak? Y/N
TinhVan	Diep	assistant.xidance@gmail.com	
Jewelana RANDO	Karen MARIO	Karen@leadingfairfax.org MRANDS@FCPS.EDU	N
John	Audrey	ajohn718@gmail.com	
Harrison	Brianna	Brianna.Harrison-Dunn@CornerStonesVA.org	N
BRYAN BALDWIN BALDWIN	BRYAN	jbaldwin@fcps.edu	No
Karen H Dayan Guerrero		dayan.toraron@gmail.com	
Sayed Mir Jones	T. Rodriguez	Mis_45@ gmail qq.com #sweetpeas@cloud.com	
Avery	Phoebe	phoebeavery@publicart reston.org	
Elshazli	Limya	limya-elshazli@gmail.com	
ELmubark qanqom	Mawahib Siham	mawhibelmubark@ comcast.net wafink20@gmail.com	

Lee	Andrew	dcstringsworkshop@gmail.com	
Rose	Kurt	kurt@rosigle.org	
Schmelz	Ryan	ryan.schmelz@gmail.com	
Shud	Sirelkahtim	shuhsirelkhatim@gmail.com	
Swan	Teresa	swan.teresa@gmail.com	
Swank	Sally	sallys@att.net	
TinhVan	Diep	assistant.xdance@gmail.com	

Petrine Tammi
 PETRINE Bob

para1010@verizon.net
 RPETRINE@GMAIL.COM