



**Reston Community Center  
Board of Governors Monthly Meeting  
March 4, 2024  
8:00 p.m.  
Meeting Agenda**

8:00 – Call to Order	Beverly Cosham, Chair
8:02 – Approval of Agenda	Beverly Cosham, Chair
8:03 – Approval of Minutes and Board Actions	Beverly Cosham, Chair
<ul style="list-style-type: none"> <li>• Approval of February 5, 2024 Board Minutes (as reviewed and approved by the Board Secretary)</li> <li>• Approval of February 5, 2024 Board Actions (as reviewed and approved by the Board Secretary)</li> </ul>	
8:05 – Chair’s Remarks	Beverly Cosham, Chair
8:08 – Introduction of Visitors	
8:10 – Citizen Input	
8:12 – Committee Reports	Beverly Cosham, Chair
<ul style="list-style-type: none"> <li>• February 5 Long Range Planning Meeting (written meeting notes)</li> <li>• February 12 Community Relations and Program/Policy Meeting</li> <li>• February 26 Personnel Meeting</li> </ul>	Bill Bouie, Chair Lisa Sechrest-Ehrhardt and Dick Stillson, Chairs Bill Bouie, Chair
8:20 – Board Member Input on Activities Attended	
8:25 – Executive Director Report	Leila Gordon, Executive Director
8:30 – Old Business New Business	Beverly Cosham, Chair
8:40 – Adjournment	

**Reminders:**

<b>Events</b>	<b>Date</b>	<b>Time</b>
YAT: “The Wizard of Broadway”	March 9	3:00 p.m.
Youth Art Month Exhibit Open House (RCC LA)	March 10	1:00 p.m.
Diva Central Shopping Event (RCC LA)	March 16	11:00 a.m.
Underwater Egg Hunt	March 16	1:30 p.m.
Shenandoah Conservatory and Friends	March 16	3:00 p.m.
Eggnormous Egg Hunt	March 23	10:00 a.m.
Mr. Vaudeville	March 23	2:00 p.m.
Cleo Parker Robinson Dance	March 27	8:00 p.m.



**SUMMARY OF MINUTES  
RESTON COMMUNITY CENTER  
BOARD OF GOVERNORS MEETING  
February 5, 2024  
8:00 p.m.**

**Present:**

- Beverly Cosham, Chair
- Bill Bouie
- Bill Penniman
- Lisa Sechrest-Ehrhardt
- Dick Stillson
- Paul Thomas
- Vicky Wingert

**Absent and Excused:**

- Paul Berry
- Shane Ziegler

**Attending from RCC Staff:**

- Leila Gordon, Executive Director
- BeBe Nguyen, Deputy Director
- Ozun Dalaran, Public Information Officer
- Rebekah Wingert, Videographer

Bev welcomed everyone and called the meeting to order at 8:02 p.m.

**MOTION #1:**

**Approval of the Agenda**

Bill B. moved that the agenda be approved. Bill P. seconded the motion. The motion passed unanimously.

**MOTION #2:**

**Approval of the December 4, 2023 Board Minutes**

Bill B. moved that the Board approve the December 4, 2023 Board Minutes. Paul T. seconded the motion. The motion passed unanimously.

**MOTION #3:**

**Approval of the December 4, 2023 Board Actions**

Bill B. moved that the Board approve the December 4, 2023 Board Actions. Paul T. seconded the motion. The motion passed unanimously.

**Chair's Remarks**

Bev shared that she is going through a quiet depression and how hard it is sometimes for people around you to recognize you are not doing great. Her doctor and she discussed her issues. She is getting better and hopefully recovering her equilibrium. She read a poem from Henry Wadsworth Longfellow called "The Rainy Day."

The day is cold, and dark, and dreary;  
It rains, and the wind is never weary;  
The vine still clings to the mouldering wall,  
But at every gust the dead leaves fall,  
And the day is dark and dreary.

My life is cold, and dark, and dreary;

## February 5, 2024 Board of Governors Meeting Minutes

It rains, and the wind is never weary;  
My thoughts still cling to the mouldering Past,  
But the hopes of youth fall thick in the blast,  
And the days are dark and dreary.

Be still, sad heart! and cease repining;  
Behind the clouds is the sun still shining;  
Thy fate is the common fate of all,  
Into each life some rain must fall,  
Some days must be dark and dreary.

No citizen input was provided.

### **Committee Reports**

#### **January 6 Strategic Planning Session (LRP Meeting)**

Bill B. said the Annual Long Range Planning Meeting was held on January 6 at Reston Association. The financial performance report was presented and RCC is performing as expected. New projects were mentioned during the meeting such as planned capital projects and new initiatives, including the potential for summer concerts at Lake Anne Plaza. Staff report-outs revealed interesting insights into each strategic plan section and program areas. The accreditation timeline was presented to board members, indicating a busy schedule for Brian Gannon. During the meeting, RCC's mission, vision and strategic plan for the upcoming year were reaffirmed. Approval of the timetable for accreditation document review also happened.

Next week, the first Community Relations and Program/Policy Meeting will take place on February 12, and will include a discussion of the upcoming Community Survey design. Succession planning was also initiated as the current executive director is departing at the end of this year.

#### **February 5 Long Range Planning Committee Meeting**

The agency FY24 Third Quarter budget submission was presented. Draft materials for the upcoming Community Relations and Program/Policy combined meeting were reviewed. The committee also discussed a personnel matter.

#### **MOTION #4**

##### **Approval of FY24 Third Quarter Transmittal Memo**

Bill B. moved that the board approve the FY24 Third Quarter Transmittal Memo to be presented to the Department of Management and Budget. Paul T. seconded the motion. The motion passed unanimously.

#### **MOTION #5**

##### **Approval of the Committee Reports**

Paul T. moved to approve the committee reports. Bill B. seconded the motion. The motion passed unanimously.

#### **Board Member Input on Activities Attended**

Bill P. attended the January 6 Long Range Planning/Strategic Planning Session and also is taking sculpture classes at Lake Anne.

Vicky attended the January 6 Strategic Planning discussions and the Reston Dr. Martin Luther King Jr. Birthday Celebration (MLK) weekend activities that she said were all excellent. She is also attending basketball games that her granddaughter plays.

Lisa also attended the Strategic Planning Session and enjoyed hearing from staff. She is attending board meetings at the Cathy Hudgins Community Center at Southgate, and she noted that the new board is very active and there are opportunities for new community connections. She enjoyed the MLK activities, and she especially enjoyed the keynote speaker Rev. William J. Barber. She was moved to tears and appreciated the crowd's diversity. She and her husband also enjoyed talking with Vern Wingert at lunch and hearing about his experiences working with Dr. King.

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She was also present at the Bricks by The Lake event put on by the Reston Museum at RCC Lake Anne. They tried to schedule this concurrently with World Lego Day, which happened the day before. RCC Lake Anne was filled to capacity; the creations of everyone and the Lego Masters were amazing. She offered kudos to RCC staff who were very accommodating and positive during this high-demand event.

She attended Kwame Alexander's talk at the CenterStage and especially appreciated his depiction of his supportive family – it breaks with stereotypical views of Black family structures and life. She shared that Kwame also chose two people from the audience, a youngster and an adult, who he invited on stage, and how he made them each feel special.

Bill B. attended lots of meetings including the meeting on January 6. He also found Dr. Barber to be inspiring and the content amazing as always. He enjoyed that the luncheon included the first time he saw a congressman get introduced by a senator.

Paul was sorry to miss the keynote address by Dr. Barber; he had to return his daughter to UVA in advance of worsening weather. He also attended the strategic planning meeting in January. He is enjoying the UVA marching band performances as his daughter plays trumpet for them.

Dick attended the January meeting. For the first time, he found that he couldn't attend the keynote address at the last minute and said he hoped that other patrons were able to take his seat. Leila emphasized that due to weather and other reasons, there were no-shows and because of the courtesy they showed by letting RCC know they couldn't attend, around 35 people were able to fill in to enjoy Rev. Barber's keynote address.

Bev mentioned that she attended all of these events and also the Chamber's Ethics Day for South Lakes High School seniors. The event was held in person for the first time since COVID-19 at the Reston Hyatt Regency hotel. She also enjoyed the Dan + Claudia Zanes performance but left before the singers led the audience out of the theatre. She performed with the Reston Community Orchestra during the MLK weekend. She highly enjoyed the Rev. Barber keynote speech and added that everyone was moved so much emotionally that the planned question and answer period didn't happen.

Bev also praised the Kwame Alexander performance and liked how he was made to feel special by his family thus instilling his self-confidence. During his performance, he chose two audience members – a child and adult – to participate on stage and made each of them feel special as well. The gentleman selected shared a very powerful poem that he wrote.

### **Executive Director Report**

Leila presented her report. For the equity pillar, in addition to describing the events people have discussed, RCC's Math Tutoring program has expanded to accommodate grades 9-12 now.

She noted that facility capital project and capital equipment purchasing are moving forward. The RCC on Wheels vehicle has a 16 to 18-month delivery timeline so we will be renting a vehicle to use for the pilot program starting this fall.

Aquatics, arts education and fitness programming have reached their maximum enrollment capacities and have wait lists for many offerings. The general agency-wide participation levels are nearly at or exceeding pre-pandemic levels.

Reston Community Players had their sold-out play scheduled for Friday, January 19 when Fairfax County declared emergency leave and closed county facilities. The Arts and Culture and Facility Services staff teams worked with them to add a makeup performance.

A new, redesigned Around the Center e-newsletter combines our Two-Week Look Ahead and Insights e-newsletters and will be published bi-weekly. Each will include an upcoming programming schedule and a feature article from a selected staff member.

January was a productive personnel month with two merit employee hirings. Asjah Heiligh will be filling the Community Events Director position starting at the end of February and Samantha Stettner, a long-time part-time Aquatics Customer Service Representative, will also be filling a job-share merit Customer Service Representative position.

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**Old Business**

No reoccurring or continuing business was discussed.

**New Business**

No new business was presented.

Bev adjourned the meeting at 8:31 p.m.



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Lisa Sechrest-Ehrhardt  
Board Secretary

February 8, 2024

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Date

**BOARD ACTIONS TAKEN AT BOARD OF GOVERNORS MEETING ON FEBRUARY 5, 2024**

- 24-0205-1 Bd That the Board approve the agenda.**
- 24-0205-2 Bd That the Board approve the December 4, 2023 Board Minutes.**
- 24-0205-3 Bd That the Board approve the December 4, 2023 Board Actions.**
- 24-0205-4 Bd That the Board approve the FY24 Third Quarter Transmittal Memo.**
- 24-0205-5 Bd That the Board approve the committee reports.**



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Lisa Sechrest-Ehrhardt  
Board Secretary

February 8, 2024

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Date

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# RESTON COMMUNITY CENTER



**SUMMARY OF MINUTES  
RESTON COMMUNITY CENTER  
BOARD OF GOVERNORS  
LONG RANGE PLANNING COMMITTEE MEETING  
February 5, 2024  
6:30 p.m.**

**Present:**

- Bill Bouie, Chair
- Beverly Cosham
- Bill Penniman
- Lisa Sechrest-Ehrhardt
- Paul Thomas
- Vicky Wingert

**Absent and Excused:**

- Paul Berry
- Dick Stillson
- Shane Ziegler

**Attending from RCC Staff:**

- Leila Gordon, Executive Director
- BeBe Nguyen, Deputy Director
- Nicholas Burt, Assistant Customer Relations Director
- Lorna Campbell Clarke, Communications Director
- Ozun Dalaran, Public Information Officer
- Brian Gannon, Accreditation Specialist
- Pam Leary, Customer Relations Director
- Matt McCall, Aquatics Director
- Paul Michnewicz, Arts and Culture Director
- Margaret Parker, Offsite and Collaboration Director
- William Parker, Facility Services Director
- Harun Rashid, Network Administrator
- Renata Wojcicki, Finance Director

Bill B. called the meeting to order at 6:34 p.m.

Leila presented the third-quarter transmittal memo for review and approval. Nothing out of the ordinary was noted. She noted that the staff projections didn't include funding for possible Lake Anne Plaza sponsorship purchase or a potential concert series there. Agreements are set to be finalized very soon via LARCA attorney and acceptance from us. Leila also emphasized that we are returning to pre-COVID levels for programming participation.

Moving forward with the budget, Leila highlighted that the survey results will also be important in determining how the capital reserve budget is managed and spent in the future. Potential Fairfax County venues in the future, such as an arts center or the Fairfax County Park Authority's health and wellness center, were mentioned.

Paul asked why there was no allocation to the Economic and Contingency Reserve line in the draft fund balance. Leila said it was a mistake that will be fixed, the amount was simply on the line below where it belonged. Plans for the RCC on Wheels and offsite programming are in progress, with a rental vehicle to be used in the pilot phase of this project in Fall 2024.

## February 5, 2024 Board of Governors LRP Committee Meeting Minutes

Paul moved that the FY24 Third Quarter Transmittal memo, as presented to the board, be approved for submittal to the Department of Management and Budget. Bill P. so moved. Bill B. seconded the motion. The motion passed unanimously.

Leila presented the draft agenda and the slides for February 12 Community Relations & Program/Policy (CR/PP) Joint Meeting. Leila and BeBe will meet with Kara Fitzgibbon of the University of Virginia to discuss the survey-related slides. During the meeting, the conversation will break into groups to discuss the facilities topic. Paul suggested that we mention upcoming capital projects on the horizon, such as the arts center and health and wellness center, to ensure they are not seen as the reason for the survey implementation. Bill B. commented that the health and wellness center is distinct from a rec center; Paul suggested we just spell out "Fairfax County Park Authority" to clarify the originator of that project.

There is growing participation in our offerings, approaching 2019 levels. For instance, ceramics studio booking is managed now through a lottery system. Fitness and yoga studio use is at capacity. Storage is in high demand or nonexistent for RCC programs and rental patron furniture. Open-ended questions will guide us to areas that Kara can incorporate into the survey for investigation.

Paul emphasized that specifics about RCC program content is crucial – i.e., what do people want to see us offer and how the facilities should be designed to achieve that. Our customer surveys indicate a desire for larger exercise rooms and expanded offerings. Cooking classes are in high demand but are not currently offered due to the kitchen limitations; these are examples of specialized facility spaces people are interested in seeing expanded.

Bill P. inquired if there is interest in attending the forum from new high-rise buildings' residents. Leila said it may be negligible and hard to gauge because those apartment and condo complexes have similar amenities to RCC locations within them. Paul suggested reaching out through our board member connections. Leila noted this is also the logic for expansion of our offsite programming.

Leila concluded by stating that we are hopeful about achieving strong participation. Opportunity Neighborhood constituents and other patrons have been notified, and our outreach efforts are ongoing. Additionally, a dedicated homework area is being staffed for families to be able to attend.

### **At 7:15, a motion was made to recess and go into Executive Session.**

Bill Bouie: I move that the Board recess and go into closed session for discussion and consideration of matters enumerated in Virginia Code Section 2.2-3711 and listed in the agenda for this meeting as follows: Discussion or consideration of personnel matters pursuant to Virginia Code Section 2.2-3711(A) (1). Paul seconded. The motion passed unanimously.

### **At 7:50 p.m., a motion was made to close the executive session and provide the appropriate certification of matters discussed.**

Bill Bouie: I move that the Board certify that, to the best of its knowledge, only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion by which closed session was convened were heard, discussed, or considered by the Board during the closed session. Paul seconded the motion. The motion passed unanimously.

There being no further business, the meeting was adjourned at 7:52 p.m.





**SUMMARY OF MINUTES  
RESTON COMMUNITY CENTER  
BOARD OF GOVERNORS  
COMMUNITY RELATIONS & PROGRAM/POLICY JOINT MEETING  
February 12, 2024  
6:30 p.m.**

**Present:**

- Dick Stillson, Chair
- Lisa Sechrest-Ehrhardt, Chair
- Paul Berry
- Bill Bouie
- Beverly Cosham
- Bill Penniman
- Paul Thomas
- Vicky Wingert
- Shane Ziegler

**Attending from RCC Staff:**

- Leila Gordon, Executive Director
- BeBe Nguyen, Deputy Director
- Nicholas Burt, Assistant Customer Relations Director
- Lorna Campbell Clarke, Director of Communications
- Suzanne Connell, Personnel Specialist
- Ozun Dalaran, Public Information Officer
- Brian Gannon, Accreditation Specialist
- Pam Leary, Customer Relations Director
- Kevin Danaher, Leisure and Learning Director
- Matt McCall, Aquatics Director
- Paul Michnewicz, Director of Arts and Culture
- Margaret Parker, Offsite and Collaboration Director
- William Parker, Facility Services Director
- Harunor Rashid, Network Administrator
- Renata Wojcicki, Finance Director

Bev called the meeting to order at 6:33 p.m. and welcomed everyone. She then introduced Dick Stillson, the chair of the Community Relations Committee.

Dick emphasized Reston Community Center's reliance on community feedback and input to ensure alignment with Reston's expectations for our programs and services. He introduced Lisa Sechrest-Ehrhardt, the chair of the Program/Policy Committee. Lisa announced the launch of our community survey which occurs in five-year intervals. It is crucial for RCC to glean insights from patrons and constituents regarding changes, evolving demands, and ways to better serve the community. The results will inform our future and facility adaptations.

Leila welcomed everyone and pointed attendees to the printed agenda and slides. She introduced the staff and board members and said they would observe group discussions. She thanked the facilitators from Leadership Fairfax who would be conducting the breakout sessions. Leila described the RCC wanting to closely match community expectations, which is why we solicit feedback through the survey. These results will be instrumental in seeing Reston's need and adds information to Park Authority, Reston Association and Reston Town Center Association findings. She described the longstanding relationship between RCC and the UVA Center for Survey Research, noting that having conducted surveys every five years with benchmark questions allows us to see how Reston's leisure-time pursuits are evolving.

**UVA Presentation on 2024 Community Survey**

Leila introduced Dr. Kara Fitzgibbon, Director of The Weldon Cooper Center for Survey Research (CSR) at University of Virginia. Kara said they are happy to be supporting RCC again and hoping the results of this survey will guide the board and staff leadership. She emphasized that understanding the needs and priorities of the entire community is crucial and ensuring the statistical validity of this data is essential to represent all of Reston inclusively. She noted that survey research is not always easy. Identifying the challenges and the goals we aim to achieve are important.

She further talked about mixed-probability sampling. The implementation of a probability-based sampling method is integral to achieving statistical generalization in our survey efforts. One such method, address-based sampling (ABS), ensures total coverage of residential addresses and is further utilized to enhance representation across various demographics. Tracking responses and calculating response rates are crucial. Additionally, mixed probability sampling supports statistical generalization. The 2024 survey will utilize an address-based sample, with geographic results meticulously recorded. It's important to note that CSR samples households rather than individuals, aiming to capture the perspectives of current residents in our data collection efforts.

Another strategy involves representation through a stratified sampling approach. Collaborating with RCC and the board, the team's survey aims to identify key features and concerns within the community, tailoring the sample in alignment with community demographics. Tracking respondents and calculating response rates is imperative; this includes monitoring who is invited to participate and their corresponding response rates. By accounting for factors such as vacant or vacation homes, as well as declined invitations, CSR can accurately assess response rates. In addition to probability sampling, CSR will concurrently implement a non-probability open-source sample.

She discussed the survey design, which involves a dual-mode approach utilizing both mail and web input methods. The survey will commence with a series of postal mailings to all sampled households, followed by targeted reminders and delayed web referrals to encourage participation. This tailored design method includes providing clear instructions for completing the survey online. Throughout the data collection process, CSR will adhere to the tailored design method to optimize response rates and data accuracy.

Additional design elements include a shortened questionnaire for efficient data collection, with questions tailored to address timely and prioritized community sentiments. This year, the survey will be administered in Spanish via web interface, following the decision to streamline language options based on past utilization instead of translating to several languages used in Reston.

In data preparation, they will track and deduplicate probability responses from each household. If they detect over or under representation, adjustments will be made to ensure outreach to all demographics. Underrepresented demographics will have responses weighted to better align with the community's demographics. Analyzing the data to generalize results and understand the overall opinions of Reston residents with statistical validity is the goal.

Leila mentioned that Kara will return on March 11 to talk about the survey delivery design and questions. Today, we will discuss patrons' ideas to influence the survey question areas. She noted that the concept of RCC on Wheels, which was previously discussed in meetings last year, is currently in progress. Staff will rent a vehicle to test events and programs in neighborhoods this fall while awaiting the RCC on Wheels customized vehicle delivery.

Leila encouraged the participants to discuss RCC facilities, led by the three facilitators from Learnership Fairfax. This is crucial for long-term strategic planning, considering the 45-year history of RCC Hunters Woods (RCC HW) and RCC Lake Anne (RCC LA) that has been occupied since 1999. With a looming deadline for the RCC LA lease, it's imperative to start thinking about future RCC facilities. We welcome input on improvements and changes the community desires in new facility planning or current buildings if feasible. She asked participants to note that the Reston Arts Center and Fairfax County Park Authority Health and Wellness Center are future capital projects on the County's planning horizon.

## February 12, 2024 BOG Community Relations & Program/Policy Joint Meeting

An attendee inquired about how RCC and CSR would assure that anyone who is identified to participate in the survey or who wants to take it in the non-probability sampling in a language other than English could do so. Leila and Kara assured that there will be options for that; Kara explained that the postcard identifying probability sample participants can have translated instructions for obtaining a version in another language.

### **Group Brainstorming: What Is Missing from RCC Facilities Now or What Could Be Improved?**

Groups conducted discussions with Leadership Fairfax facilitators.

Group One reported what they want to see in the future and current priorities. Given that existing spaces are already at capacity, RCC should explore ways to create more options for programs. Additionally, improving streaming capabilities would enhance accessibility. To accommodate individuals with auditory challenges, RCC should consider acoustic improvements and sound management. Participants mentioned issues related to difficulties with the registration system, myRCC (WebTrac). They also asked for more drop-in fitness and dance classes. They want flexibility – both short-term and on-and-done commitments instead of signing up for a whole season. While art offerings are currently full, we should explore additional options and consider expanding any new facility to meet demand. Consider adding amenities like woodworking areas, Pilates equipment such as reformers, and even a café with a play area for children. They want versatile spaces that can accommodate multiple activities, such as performances and rehearsals, that would benefit the community. Offering open swim hours and supporting a children's choir were some other ideas. For such a choir, convenient transportation for children attending this after-school activity is crucial.

Group Two suggested implementing regular programs and tutoring options for middle school students. Additionally, they emphasized the need for advertising school sports activities and using RCC's voice to amplify the need for revitalizing Lake Anne. Guided tours of Reston once a month would allow newcomers to explore facilities and the Reston area. The demand for drop-in classes is high. A suggestion was made for senior citizen soccer, softball and other teams organized by RCC. In addition to CenterStage and the Community Room, patrons also requested practice rooms for performing arts and musicians. An easily accessible catalog and streamlined electronic processing are desired. Other suggestions included knitting and crochet classes, DIY projects dedicated workshops, more STEM and electronic projects and classes spaces, babysitting nights so that parents can have date nights, real-time feedback surveys, game rooms for both kids and adults, and additional meeting room space.

Group Three noted that heating in the community room is sometimes insufficient. They suggested the community needs access to SACC centers, an additional sauna, language classes, more technology literacy classes for seniors, more recreational space for games and clubs, pool tables, and space for leisure activities similar to a college student center. There is a need for education on what is currently offered by RCC. They also requested culturally sensitive programming and dance classes for people with different abilities, mental health support groups, a café, practice spaces for musicians and small theatre groups. Additionally, they suggested pickleball areas, outdoor gym space, indoor gardening spaces, compost collection, ATMs, other banking and financial advisory services, as well as a kitchen for teaching, among other ideas.

Leila stated that we are considering some of these initiatives and mentioned that space is one of the current challenges. She described RCC planning cycles. The Summer Guide is being prepared for printing. New ideas could show up in the fall and other later seasons. Additionally, we aim to integrate these ideas with facility improvements. The ideas will help CSR formulate relevant questions for the upcoming survey.

She reminded everyone that RCC continuously seeks feedback from the community to enhance our services. Every offering includes a customer satisfaction survey, and everyone can send a comment or concern to RCC Contact. RCC staff responds to those inquiries within 48 hours, and Leila personally reviews them. Our website features a community calendar for event promotion by Reston-based organizations that is available to the public. We are also in the process of developing an RCC app. While

## February 12, 2024 BOG Community Relations & Program/Policy Joint Meeting

Vermont Systems' RecTrac software has limited customization options, we are working to improve it beyond its core architecture. Various organizations that use different software products for these operations also face their own enrollment and facility rental reservation challenges.

Leila asked if there was anyone who wanted to make a statement for the public record.

**Susan Meeks-Versteeg of Reston Chorale:** Asked if the proposed Reston Arts Center will be a Reston, county, or region-wide center and if it will be open to other artist organizations in the area? Leila clarified that it would be a Fairfax County facility and that county groups would therefore get priority access to it. There may be potential partnership between the county and RCC that would benefit Reston. Users from outside Fairfax County usage can be considered but priority consideration of county groups will likely fill the availability quickly.

There being no further input, the meeting was adjourned at 7:54 p.m.

**RCC Board of Governors  
Community Relations and Program/Policy  
Joint Meeting – February 12, 2024  
Transcribed Facilitator Notes**


**Attendees were asked to provide feedback about possible new RCC facilities, improvements to existing RCC facilities and programming suggestions. Repeated suggestions have been incorporated without repeating the entry.**

Provide streaming capabilities in RCC spaces (Community Room, etc.)	Improve acoustics and audio experience for people who have hearing challenges in current and any new facilities.
Prefer more casual drop-in programming options – e.g., Sunday dances, swimming, fitness classes. Don't require registration/reservations.	Increase the number of pottery and sculpture offerings – new facility space.
Have a larger facility than current RCC Lake Anne	Lease more space at Lake Anne
Incorporate more diverse cultures and cultural offerings.	Woodworking space; maker space for electrical projects. STEM repair shop.
Pilates reformer – fitness options with bigger/more equipment.	Café
Need multiple performance spaces.	Practice rooms for musicians.
A shuttle.	Indoor play area (drop-in, waiting area).
Drop-in swimming hours.	Transportation for young people to after-school activities.
Better acoustics in meeting spaces.	More trips and tours for seniors.
Pre-school expo.	More regular programming for elementary and middle school-aged children.
Volleyball, basketball options at Cathy Hudgins Community Center at Southgate.	Better technology options for engaging and purchasing: QR codes, pay by cellphone.
More active programs for older adults, e.g. softball, walking, other sports.	myRCC (WebTrac) is difficult to use.
More social experiences like Community Coffee.	Open Mic for young people.
Develop an RCC "App" for easy use/purchasing.	Community bulletin board for people to post whatever they want.
Amateur comedy night/standup.	Knitting and crochet group.
DIY construction classes.	Drop-in tutoring center.
Babysitting nights (Kids Night Out).	Ways to give instant feedback – like the green/yellow/red "How was your experience here today?" kiosks.
Intro to Reston Tour – for newcomers, monthly.	Teen Lounge and Game Room (pool table, ping pong, etc.) Similar space for all ages.
More meeting rooms.	EV charging stations.
Online game tournaments.	Better temperature controls in current space (e.g., the Community Room).
Improved access to SACC (School Aged Child Care) centers.	Sauna
Language classes for non-native speakers of English.	Tech literacy and online safety for older adults.
Mental Health Support Groups	Cultural sensitivity – specifically, no cameras in spaces where gender-specific offerings occur.
Better marketing and communication about adult education offerings.	Continue and increase excellent offerings in Aquatics, Arts, Lifelong Learning, Fitness, etc.
Black box theatre; digital studio	Racquetball/pickleball courts.

Outdoor gym near playground.	Splash zone.
Indoor garden/greenhouse.	Ropes course.
Industrial compost collection.	Teaching kitchen.
ATMs; side-by-side with financial literacy offerings. Financial counseling (one-on-one).	Teaching kitchen.

**Universal agreements:**

- RCC should retain a presence in the Lake Anne neighborhood even if the leased space at Lake Anne is no longer used after 2039.
- People want to be able to engage on the spur of the moment in casual ways – whether using the pools, or in other formerly “drop-in” and now “reservations required” offerings.
- Drop-in social features should be incorporated in new facility planning.
- Wi-fi and streaming capabilities should be robust in any new facility and continue to improve as much as possible in existing RCC buildings.
- Accessibility – language, auditory, financial, transportation, cultural – is critical to RCC success.




Enriching Lives. Building Community.

# Reston Community Center

## RCC Community Survey 2024

### Considering RCC Facilities – Present and Future Needs




1

## Introduction

**Dick Stillson, Chair: Community Relations Committee**  
 Reston Community Center (RCC) relies on feedback and input from our community to help us make sure we meet Reston's expectations for our programs and services. We are always delighted to share time with our neighbors and constituents and appreciate everything you will be sharing with us tonight.


**Lisa Sechrest-Ehrhardt, Chair: Program/Policy Committee**  
 Every five years, RCC contracts with the University of Virginia's Center for Survey Research to do a Community Survey of Reston's Small District 5. The last one was completed in 2019. This year, we'll track demographic shifts, changes in programming and services expectations, and how RCC facilities should meet community needs.

Enriching Lives, Building Community  2

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## Goals


- A statistically valid survey process.
- An avenue for public participation on a voluntary basis.
- Identifying key areas for investigation by engagement now to help keep the time required by survey takers manageable.
- Assuring that findings will be relevant to community opportunities and the ability of RCC to plan resourcing responsibly.
- Developing a short and long-term strategy to achieve goals the community supports.

Enriching Lives, Building Community  3

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## Center for Survey Research

### University of Virginia Presentation


Enriching Lives, Building Community  4

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## Tonight – Small Group Discussion

- Break into small groups
- Leadership Fairfax facilitators
- Questions:
  - What is missing from RCC facilities now or what could be improved?
    - e.g., improved wi-fi capabilities; streaming capability in any new facility.
  - What should new facilities provide?
    - space dedicated to specific programs – what those might be.

Keep in mind: A Reston Arts Center and Fairfax County Park Authority Health and Wellness Center are future capital projects.


Enriching Lives, Building Community  5

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## Report Out & Input

- Group Reports
- Individual Input – please provide name, address, organization (if applicable.)
- Speak for up to three minutes (individual)
- Five minutes (organization)
- RCC will review a draft survey design in the March joint committees' meeting.

Thank you for your participation!

Enriching Lives, Building Community  6

6

# Reston Community Survey 2024 Planning

RCC Community Relations & Program/Policy Meeting  
February 12, 2024

Dr. Kara Fitzgibbon, Director Center for Survey Research  
karaf@virginia.edu



William Cooper Center  
for Public Service  
Center for Survey Research

1

## Survey Design Objectives

- Produce data that are:
  - Statistically valid
  - Representative
  - Inclusive
- Success depends on how and from whom survey data are collected

2

## Mixed-Probability Sampling

- Probability-based sample
  - Supports statistical generalization
  - Address-based sample (ABS) = total coverage of residential addresses
  - Stratified to increase representation
  - Track response, calculate response rate
- Nonprobability open-source sample
  - Opportunity for any community member to participate

3

## Survey Design

- Dual-mode, mail and web (ABS only)
  - Series of postal mailings to all sampled HH
    - Targeted reminders to non-responding HH
    - Delayed web referral
  - Tailored Design Method (TDM) principles to maximize response
- Open-source web administration
  - Paper packets available on request

4

## Additional Design Elements

- Modified, shortened questionnaire
- Spanish web administration
- Data preparation
  - Deduplicate probability responses
  - Weight data
  - Aggregate probability and nonprobability; analyze separately

5



**PUBLIC INPUT DOCUMENT FOR FEBRUARY 12, 2024  
COMMUNITY RELATIONS & PROGRAM/POLICY JOINT MEETING**

1) Lisa McCloughry - February 7, 2024

I would appreciate the ability to attend this gathering remotely. This is exclusionary to people with immunity issues. Just handing in questions or issues is not the same as hearing the discussion.

Lisa McCloughry – [lmcccloughry@yahoo.com](mailto:lmcccloughry@yahoo.com)

Response:

Thank you for sending your comment below. We are videotaping the event and the tape will be posted to our RCC YouTube channel in the Board Meetings section following the event. We don't yet have sufficient wi-fi connectivity reliability in the Community Room to be able to provide adequately for hybrid meetings. We welcome your input prior to the meeting and following your viewing of the video  
Warm regards,

Leila  
Leila Gordon

Thank you for your quick response to my concerns. I would like to contribute that Reston facilities be upgraded to provide for hybrid meetings. I think it is important for all residents to have equivalent access to meetings.

Thank you,

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Leila Gordon (she)

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**Sent:** Wednesday, February 7, 2024 6:43 PM  
**To:** RCC Contact <[RCCContact@fairfaxcounty.gov](mailto:RCCContact@fairfaxcounty.gov)>  
**Subject:** RCC Pools

The warm water pool was instrumental to my recovery from two knee replacements. Both pools and the spa continue to play a role in managing my arthritis pain and increasing my mobility. Additionally, the aerobics instructors are top-notch, well trained, and dedicated.

RCC pool staff are terrific, from the warm welcome and registration assistance at the front desk to the conscientious life guards.

Mathew MCall deserves a lot of credit for managing the facilities and team so well.

Malka Pattison

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**Subject:** Grab bars for locker room safety

Hello:

I'd like to suggest adding grab bars in the two semi-private dressing rooms in the womens' locker room. This would free up the single handicap shower. Those of us with disabilities need something to hold on to as we get into and out of our bathing suits.

This suggestion may also apply to the mens' locker room.

I appreciate your consideration.

Malka

Response:

Hello Malka,

Thank you for the suggestion below. We will examine if that can be accomplished during the period we are closed for energy conservation renovations this upcoming summer. We will also record the input in our meeting minutes for the February 12 community engagement event.

Warm regards,  
Leila Gordon

3) **From:** Juliette Rossant <[juliette.rossant@usa.net](mailto:juliette.rossant@usa.net)>  
**Sent:** Friday, February 9, 2024 12:24 PM  
**To:** RCC Contact <[RCCContact@fairfaxcounty.gov](mailto:RCCContact@fairfaxcounty.gov)>  
**Subject:** Showers at RCC Hunters Wood

Hi,

I am a Reston resident. I enjoy swimming at RCC Hunters Woods 3-4 times a week. I also swim occasionally at the Herndon Rec Center. Herndon has good showers with adequate water pressure in the women's locker rooms. RCC does not. The showers are a trickle, not enough water pressure to rinse chlorine away, not enough to wash hair, and definitely not enough to wash conditioner from hair. Could you please provide adequate water pressure for a shower after or before a swim?

Thank you - Juliette

Response:

Hello Juliette,

It's always nice to hear from you. Thank you for sharing your input regarding our aquatics venue. We will certainly look at our water pressure and other possible improvements we may be able to make during the shutdown period scheduled in August of this year.

Again, thanks for sharing your perspective. We will include the below in our record of input and feedback related to the annual community engagement event from our Community Relations and Program/Policy committees.

Warm regards,

*Leila*

Leila Gordon (she)  
Executive Director  
RESTON COMMUNITY CENTER  
2310 Colts Neck Rd. | Reston, VA 20191 | Direct: 703-390-6142  
[www.restoncommunitycenter.com](http://www.restoncommunitycenter.com)

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**RCC Board of Governors Personnel Committee Meeting  
February 26, 2024  
6:30 p.m.**

**Present:**

- Bill Bouie, Chair
- Lisa Sechrest-Ehrhardt, Vice Chair
- Bill Penniman
- Paul Thomas (until 6:58 p.m.)
- Vicky Wingert
- Karen Cleveland

**Agenda Item:**

Discussion of personnel matters pursuant to Virginia Code Section 2.2.-3711(A) (1).

The meeting was called to order at 6:39 p.m.

**MOTION TO GO INTO CLOSED SESSION:**

Bill Bouie moved that the Board recess and go into closed session for discussion and consideration of matters enumerated in Virginia Code Section 2.2-3711 and listed in the agenda for this meeting as follows: Discussion or consideration of personnel matters pursuant to Virginia Code Section 2.2-3711(A) (1). Paul Thomas seconded the motion. The motion passed unanimously.

**MOTION TO COME OUT OF CLOSED SESSION:**

Bill Bouie moved that the Board certify that, to the best of its knowledge, only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion by which closed session was convened were heard, discussed, or considered by the Board during the closed session. Lisa seconded the motion. The motion passed unanimously.

The executive director position advertisement will be presented to the full board for approval at the regular monthly board meeting on March 4, 2024.

The meeting was adjourned at 7:27 p.m.



## Executive Director Report January 2024

### **Pillar I – Facilities**

RCC office space planning has gotten underway with a survey pushed out to employees and facility layout plans provided to the vendor. Meetings will occur in February to discuss the options. Preliminary work continues for the Energy Utilization Improvement project, Elevator Replacement project and vehicle purchasing for RCC on Wheels.

### **Pillar II – Equity**

The primary equity programming focus in January centers on the annual Reston Dr. Martin Luther King Jr. Birthday Celebration weekend of activities. The Community Service event at Cathy Hudgins Community Center at Southgate was highly successful and provided meals, toy sorting and cleanup activities as has been typical. Saturday presented the community with a beautiful concert from the Reston Community Orchestra. Sunday featured a performance by the duo Dan + Claudia Zanes that tickled young and old. The culminating event on Monday brought Reverend William J. Barber to the CenterStage. Reverend Barber moved the audience profoundly. The community lunch offered remarks from our elected officials that rounded out an inspiring and important weekend of rededication to the ideals and practices of Dr. King's life.

The film "Cry Freedom" was screened as part of our Equity Matters programming. The Reston Camp Expo, an event we host and coordinate on behalf of Reston Opportunity Neighborhood, was held on January 27 to an enthusiastic crowd of more than 300 attendees. We continue to struggle to staff the "women-only" swim night with female personnel. We are working with Cornerstones on some collaborative solutions to this challenge.

Free Math Tutoring has been expanded to include grades 9 through 12.

### **Pillar III – Community Connections**

Staff worked with Reston Community Players to reschedule a performance canceled due to inclement weather because of the January snowstorm. Leadership Fairfax once again hosted a "program day" at RCC Hunters Woods for the LFI class of 2024.

### **Pillar IV – Programs and Services**

Arts Education and Fitness/Well-being offerings continue to hit maximum enrollments and pass use with significant waitlists. Youth/Teen and Lifelong Learning offerings during December and January enjoyed excellent participation and enthusiasm for in-person experiences.

### **Pillar V – Communications**

The media team has redesigned our electronic newsletters to combine "Insights" and the "Two-Week Look Ahead" products into a single alert that is issued every other week. It will feature articles from a rotation of staff leaders to generate interest.

### **Pillar VI – Stewardship and Accreditation**

Both Offsite & Collaboration and Customer Service teams conducted interviewing and hiring activities successfully in January. Samantha Stettner (a longtime Aquatics Service Desk Representative) is a new merit Customer Service Representative. Asjah Heiligh from Fairfax County Department of Human Resources will join RCC in February as the Director of Community Events. Senior staff met with Karen Cleveland to continue succession planning activities supporting the agency leadership transition.

### **Executive Director Activity**

I attend Leadership Fairfax, ArtsFairfax and Public Art Reston board meetings. My chairmanship of the County Arts Committee and Public Art Master Plan Task Force are also activities that intersect with RCC's mission and strategic planning concerns.