



RESTON COMMUNITY CENTER



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Proposal – Facility Rental Security Deposits

RCC Recipients of Fairfax County Outstanding Performance Awards



**Reston Community Center
Board of Governors Monthly Meeting
May 04, 2026
Meeting Agenda**

7:00 – Call to Order	Bill Bouie, Chair
7:02 – Approval of Agenda	Bill Bouie, Chair
<ul style="list-style-type: none"> • Approval of April 06, 2026 Board Meeting Minutes (as reviewed and approved by the Board Secretary) • Approval of April 06, 2026 Board Actions (as reviewed and approved by the Board Secretary) 	
7:03 – Chair’s Remarks	Bill Bouie, Chair
7:05 – Bev’s Moment	Beverly Cosham, Vice Chair
7:08 – Introduction of Visitors	
7:09 – Community Input	
7:10 – Committee Reports	
<ul style="list-style-type: none"> • May 04, 2026 Finance Committee Report (verbal) 	Paul Thomas, Committee Chair
7:15 – Freedom of Information Act (FOIA) Briefing	Molly Shannon, FOIA Officer
7:35 – Board Member Input on Activities Attended	
7:40 – Executive Director’s Report	BeBe Nguyen, Executive Director
7:48 – Ongoing Business	Bill Bouie, Chair
7:50 – New Business	Bill Bouie, Chair
8:00 – Adjournment	Bill Bouie, Chair

Events	Date	Time
SLHS Steam Team	May 13	7:00 pm
Leadership Fairfax, BOS Breakfast	May 15	7:30 am
Tephra ICA Arts Festival	May 16 & 17	11:00 am to 6:00 pm
Happy Hour with Darden & Friends	May 22 – June 26 (Fridays)	5:30 pm
RCC Board of Governors Monthly Meeting	June 01	7:00 pm



RESTON COMMUNITY CENTER



SUMMARY OF MINUTES RESTON COMMUNITY CENTER BOARD OF GOVERNORS MEETING April 06, 2026

Present:

- Beverly Cosham
- Bill Bouie
- Bill Penniman
- Lisa Sechrest-Ehrhardt
- Paul Thomas
- Shane Ziegler

Absent/Excused:

- Vicky Wingert
- Malka Wickramatilake
- Paul Berry

Guests:

One – See Sign-in Sheet

Attending from RCC Staff:

- BeBe Nguyen, Executive Director
- Brianne Baglini, Deputy Director
- Ben Skinner, Chief Executive Assistant

Introduction

Bill B. called the meeting to order at 7:03 p.m.

MOTION #1: Approval of the Agenda

Paul T. moved that the Board approve. Lisa seconded the motion. The motion passed unanimously.

MOTION #2: Approval of December 01, 2025 Board Minutes

Bill P. moved that the Board approve. Beverly seconded the motion. The motion passed unanimously.

MOTION #3: Approval of December 01, 2025 Board Actions

Bill P. moved that the Board approve. Shane seconded the motion. The motion passed unanimously.

MOTION #4: Approval of February 02, 2026 Board Minutes

Paul T. moved that the Board approve. Shane seconded the motion. The motion passed unanimously.

MOTION #5: Approval of February 02, 2026 Board Actions

Paul T. moved that the Board approve. Bill P. seconded the motion. The motion passed unanimously.

MOTION #6: Approval of March 09, 2026 Board Minutes

Paul T. moved that the Board approve. Shane seconded the motion. The motion passed unanimously.

MOTION #7: Approval of March 09, 2026 Board Actions

Bill P. moved that the Board approve. Shane seconded the motion. The motion passed unanimously.

Chair's Remarks

Bill B. noted a busy upcoming calendar. He wished happy holidays to all who celebrated over the last week.

April 06, 2026 RCC Board of Governors Meeting

Bev's Moment

Beverly shared the poem "Celia Singing" by Thomas Carew

You that think Love can convey
No other way
But through the eyes into the heart
His fatal dart
Close up those casements, and but hear
This Siren sing;
And on the wing
Of her sweet voice it shall appear
That Love can enter at the ear

Then unveil your eyes: behold
The curious mould
Where that voice dwells; and, as we know
When the cocks crow
We freely may
Gaze on the day
So may you, when the music's done
Awake and see the rising sun

Visitors

One visitor – See sign-in sheet

Committee Reports

MOTION #8: Approval of the following committee minutes and actions.

- December 01, 2025 Preference Poll Committee Minutes
- December 01, 2025 Preference Poll Committee Actions
- January 10, 2026 Strategic Planning Session Minutes
- January 10, 2026 Strategic Planning Session Board Actions
- February 02, 2026 Building Committee Minutes
- February 09, 2026 Community Relations & Program/Policy Joint Committee Minutes
- March 09, 2026 Finance Committee Minutes
- March 09, 2026 Community Relations & Program/Policy Joint Committee Minutes

Paul T. moved that the Board approve. Bill P. seconded the motion. The motion passed unanimously.

Board Member Input on Activities Attended

Shane noted the month flew by. Paul T. stated he spent a lot of time on the sideline of the SLHS soccer field helping coach the JV girls' soccer team. Bev participated in the OLLI series, "Meet the Artists" on Thursday, April 2, which saw 38 in attendance. Bill P. attended RCC and P&Z meetings and traveled to Palm Springs, CA. Lisa traveled to Florida where she visited Disney World with her grandchildren and noted "No Kings" protests in the area, though she did not participate, but carried a small sign for the day. Bill B. was also in Orlando, FL and attended a lot of meetings.

Executive Director's Report

RCC completed its ERU replacement improving temperature, humidity and air quality. Diva Central was a success, utilizing RCC on Wheels for the first time and donating less formal attire to the Reston YMCA for a program focused on teaching teens how to dress professionally for interviews. RCC participated in career fairs with Reston elementary schools, including Dogwood. Arts & Culture was busy with Reston Community Orchestra, Reston Chorale, Music Teachers of Fairfax-Loudoun and "What the Constitution Means to Me" performances. RCC ceramics potters donated 57 bowls to GMU for a food insecurity program and youth arts month receptions saw over 600 attendees. A very active partnership between RCC, RA and YMCA is developing, including facility tours and a combined aquatics calendar. VA250 marketing and communications have been made a priority by the County Executive. RCC's program guide will include a full page of VA250 affiliated programming. RCC is implementing communications changes based on the recently issued Equity Language Kit from the One Fairfax team. RCC and GRCC partnered for recent health and wellness fair and have already started developing ideas for next year.

April 06, 2026 RCC Board of Governors Meeting

Ongoing Business

The FOIA briefing originally scheduled for this meeting will be postponed to a future meeting. RA is very excited to be partnering with RCC and has already scheduled RCC on Wheels programming for various Reston "pocket parks."

New Business

No new business.

Upcoming Events

Bill B. highlighted Cornerstones of Our Community on Thursday, April 8, the opening of the Reston Farmers Market on April 25 and the opening day parade for little league baseball at the Reston Town Center on April 11.

Bill B. thanked everyone for attending and adjourned the meeting at 7:23 p.m.



Lisa Sechrest-Ehrhardt
Board Secretary

5/4/2026

Date

April 06, 2026 RCC Board of Governors Meeting

BOARD ACTIONS TAKEN AT BOARD OF GOVERNORS MEETING ON APRIL 06, 2026

- 26-0406-1 Bd That the Board approve the Agenda.
- 26-0406-2 Bd That the Board approve the December 01, 2025 Board Minutes.
- 26-0406-3 Bd That the Board approve the December 01, 2025 Board Actions Report.
- 26-0406-4 Bd That the Board approve the February 02, 2026 Board Minutes.
- 26-0406-5 Bd That the Board approve the February 02, 2026 Board Actions.
- 26-0406-6 Bd That the Board approve the March 09, 2026 Board Minutes.
- 26-0406-7 Bd That the Board approve the March 09, 2026 Board Actions.
- 26-0406-8 Bd That the Board approve the following:
December 01, 2025 Preference Poll Committee Minutes
December 01, 2025 Preference Poll Committee Actions
January 10, 2026 Strategic Planning Session Minutes
January 10, 2026 Strategic Planning Session Board Actions
February 02, 2026 Building Committee Minutes
February 09, 2026 Community Relations & Program/Policy Joint Committee Minutes
March 09, 2026 Finance Committee Minutes
March 09, 2026 Community Relations & Program/Policy Joint Committee Minutes



Lisa Sechrest-Ehrhardt
Board Secretary

5/4/2026

Date



Executive Director's Report - April 2026

Pillar I: Facilities

IT supported both sites with work on equipment replacement, connectivity, lobby monitor planning, RCC on Wheels upgrades and staff setup. Additional work included improving file sharing and email management, upgrading phones and receiving an OPA award. Facilities continued refining inventory tracking. Building Engineering supported capital projects, repaired ceramic studio doors, adjusted the Lake Anne dock threshold and gathered proposals for switchgear replacement.

Pillar II: Equity

A&C presented "Seasons of the Witch" and provided complimentary tickets to the senior center. O&C completed Multicultural Festival application reviews and hosted the MCF talent committee.

Pillar III: Community Connections

A&C delivered a ceramics master class with Andrew Costo, a partnership with Tephra ICA, supported OLLI concerts, the Linda Monson reception, a screening of "Soul," and the RCP production of "A Funny Thing Happened on the Way to the Forum". O&C supported Celebrate Reston with partner organizations and continued hiring for Ambassador positions.

Pillar IV: Programs and Services

Aquatics hosted seven lifeguard classes, delivered a wellness event and maintained full swim lessons with strong feedback. Customer Service improved myRCC access, disclosures, reporting tools, survey delivery and gift card setup. The team coordinated fee waiver changes, secured festival coverage, confirmed fall reservations, reviewed 109 applicants for the assistant customer service director role and prepared for summer resident registration. A&C presented the Young at Art Exhibit. L&L reported full Parents Night Out sessions, ongoing summer camp preparations and a successful Longwood Gardens trip.

Pillar V: Communications

Current projects: Lobby wall redesign project, RCC's website accessibility study in response to updated DOJ Title II web accessibility requirement (deadline extended to April 2027), Summer Program Guide registration opened Friday, prepared to rename the Fee Waiver Program as "All Access Program" and added RCC content to VA250 calendars. Beginning this month, BOG meetings will be video graphed by the theatre technical team led by Mark Anduss. Bekah is redirected to lobby video projects.

Pillar VI: Stewardship and Accreditation

A&C hired new YAT staff. Finance prepared for year-end closing following BOS FY27 budget approval. Aquatics secured eleven new hires and exceeded FY26 revenue projections. Compliance and Accreditation implemented the new NFT system, continued incident reporting revisions, submitted the CAPRA annual report, reviewed 2027 standards, led the VRPS Leadership Training Institute and attended the County archives open house.

Executive Director Activities

Attended meetings with Housing and Community Development, RA & Supervisor Alcorn re: Vantage Hill RELAC Mitigation, Fairfax County Valor Awards, Cornerstones of our Community Gala (Kerrie Wilson's retirement) and Celebrate Reston.

**Revenue
comment**

General Notes: Revenues totaling \$417,551.10 collected prior to July 1 in 2025 were reversed and recorded as FY26 program revenue as those activities occurred after July 1, 2025 (the beginning of FY26). \$344,810 in additional tax revenue was requested at FY25 Carryover; it was recorded after BOS approval in September 2025. Performing Arts revenue of \$121,794 was also requested and recorded as it was not loaded in the system by DMB. FY27 summer camps registration revenue will be reversed for FY26 year close and recorded in FY27.

1. **Administration:** The Administration revenue includes tax, interest and facility rental revenues. Facility rental revenue is from the room rentals. We collected 98.6% of tax revenue, 80.38% of estimated Facility Rental revenue and 328.73% of estimated interest (returns on investments) revenue. Collection of interest is dependent on Investment Procedures approved by the Investment Committee. The investment income is commensurate with the current rates of return including repurchase agreements, commercial paper, short term bills and notes.
2. **Performing Arts Theatre Admissions:** Theatre admission sales for Professional Touring Artist Series (PTAS) performances; tickets go on sale August 1.
3. **Performing Arts Theatre Rental:** Theatre rental payments are made on an irregular schedule depending on when performances occur.
4. **Performing Arts Misc. Revenue- eTix:** Revenue from processing fees for online ticketing by eTix, Inc. the new provider.
5. **Performing Arts Equipment Sale:** Auctioned equipment sale proceeds; no revenue is predicted for this category as we can't be sure that surplus equipment will sell.
6. **Performing Arts Cultural Activities/Arts Organizations:** The community arts box office receipts and payments clearing line.
7. **PTSA Merchandise Sale:** PTSA related book sales at the Box Office.
8. **Arts Education:** Year-to-date amount includes summer 2025 camp registration, fall and winter/spring 2025/2026 program registration revenue and FY27 summer 2026 camps registration. The FY27 summer 2026 camp revenue will be deferred to FY27 at the end of June 2026.
9. **Aquatics Enrollment-Passes:** Year-to-date revenue represents summer, fall and winter/spring 2025/2026 program registration revenue. "Drop-in" swimming now requires pass purchases and lane or zone reservations for participation.
10. **Aquatics Rental:** Represents natatorium rental payments. The rentals are billed quarterly.
11. **Fitness:** Year-to-date amount includes summer fall and winter/spring 2025/2026 program revenue.
12. **Youth/Teen:** Year-to-date reflects the summer 2025 youth camp, fall and winter/spring 2025/2026 programming as well as FY27 2026 summer camp enrollment. The FY27 summer 2026 camp revenue will be deferred to FY27 at the end of June 2026. Most of this cost center's revenue is realized during the summer. Fee waiver program participation in this cost center is significant.
13. **Lifelong Learning:** Year-to-date amount includes summer, fall and winter/spring 2025/2026 program revenue.
14. **Offsite & Collab. Community Events:** The revenue is collected from organization booth fees associated with the Reston Multicultural Festival and from MLK luncheon ticket sales.
15. **Offsite & Collab. Equity Partnerships:** The focus for this cost center has been changed to awareness and resourcing goals. Little or no revenue is projected or anticipated.

Personnel Expenses:

General Notes: Payroll posting lags two weeks behind the calendar; therefore, the percent of the year elapsed, and the percent of the budget expended, will not align. Summer personnel costs also reflect the fact that there is a split typically for pay period 14 that requires accounting for personnel costs that belong in the prior fiscal year and those that belong in the current fiscal year. Typically – because of our programming calendar – we get a fairly true picture of the personnel costs related to summer and fall programming cycles by the end of December. Staff monitor summer camp personnel expenditures against projected expenditures on a pay period by pay period basis for Youth/Teen and Arts Education cost centers because of the larger percentage of personnel funds that will be spent in the summer for those cost centers. \$59,194 in additional funding was requested at FY25 carryover to cover personnel costs and was recorded after BOS approval in September 2025.

1. **Administration:** Administration's allocated budget is typically under-spent; funding provides for Other Post-Employment Benefits (OPEB) costs.
2. **Facility Services (Booking):** Personnel costs are at the expected level.
3. **Comptroller:** Personnel costs are at the expected level.
4. **Customer Service:** Personnel costs are at the expected level.
5. **Facility Engineer:** Personnel costs are at the expected level.
6. **Maintenance:** Personnel costs are at the expected level.
7. **Information Technology:** Personnel costs are at the expected level.
8. **Media/Sponsorships:** Personnel costs are at the expected level.
9. **Community Partnerships:** No personnel costs are anticipated in FY26.
10. **Performing Arts:** Personnel costs are at the expected level.
11. **Arts Education:** Personnel costs are at the expected level.
12. **Aquatics:** Personnel costs are higher than expected.
13. **Fitness:** Personnel costs are at the expected level.
14. **Leisure and Learning Admin:** Personnel costs are at the expected level.
15. **Youth/Teen:** Personnel costs are at the expected level.
16. **Lifelong Learning:** Personnel costs are at the expected level.
17. **Offsite & Collab. Community Events:** Personnel costs are at the expected level.
18. **Offsite & Collab. Equity Partnerships:** Personnel costs are at the expected level.

Reston Community Center

Revised Budget vs Actuals Worksheet

March 31, 2026

100%/12* 9 mos=74.33%

	FY25 Carryover	FY26 Adopted Funding	Revised FY26 Budget	Mar	YTD	REMAINING BALANCE	% Budget Used Ytd
Personnel Expenses							
1 Administration		708,921	708,921		474,447	234,474	66.93%
2 Facility Services (Booking)		322,486	322,486		48,369	274,117	15.00%
3 Comptroller		518,175	518,175		286,107	232,068	55.21%
4 Customer Service	16,268	743,338	759,606		409,484	350,122	53.91%
5 Facility Engineering		174,340	174,340		111,764	62,576	64.11%
6 Maintenance	15,519	516,560	532,079		332,644	199,435	62.52%
7 IT		171,268	171,268		67,980	103,288	39.69%
8 Media/Sponsorships		530,908	530,908		317,379	213,529	59.78%
9 Community Partnerships			0		0	0	0.00%
10 Performing Arts		724,615	724,615		415,042	309,573	57.28%
11 Arts Education	27,407	406,983	434,390		318,416	115,974	73.30%
12 Aquatics		1,183,049	1,183,049		754,170	428,879	63.75%
13 L&L Fitness		274,736	274,736		155,352	119,384	56.55%
14 L&L Admin		395,115	395,115		217,654	177,461	55.09%
15 L&L Youth/Teen		411,399	411,399		261,272	150,127	63.51%
16 L&L Lifelong Learning		200,449	200,449		112,060	88,389	55.90%
17 Offsite &Collab. Community Events		484,203	484,203		252,584	231,619	52.16%
18 Offsite &Collab. Equity Partnerships		135,000	135,000		100,944	34,056	74.77%
Total Personnel Expenses	59,194	7,901,545	7,960,739	0	4,635,668	3,325,071	58.23%

Operating Expenses:

General Notes: Reservations for ongoing (multiple months) expenses are made at the beginning of the year; funds are spent down from them. The net effect of either stand-alone expenses or spending down of reserved amounts is shown in the column marked "YTD." As we get closer to the end of the year, unspent balances of program contracts will be restored to the cost center balances. RCC's FY25 Carryover Package included \$14,672.66K for incomplete delivery of FY25 operating and \$704,546.27 capital projects procurements; these amounts were added to the FY26 budget amounts in September. That package also included additional \$145,660K to allow for added security, ground maintenance and RecTrac VSI upgrades.

1. **Administration:** Current month expenses are for admin operating costs.
2. **Board:** Current month credit is the result of procurement card clearing balance posting delayed until April. The remaining funding available will cover budget overrun in IT. Current credit is the Procurement Card transactions balances to cost centers' not posted in March. This was corrected in April.
3. **Facility Services (Booking):** Current month expenses and reservations net are for facility security, storage rental and supplies.
4. **Comptroller/LA Lease/Admin:** Current month expenses are bank fees and office supplies.
5. **Customer Service:** Current month costs are costs of language access for Aquatics program.
6. **Facility Engineering:** Current month expenses and reservations/payments net include facility repair and maintenance costs for RCC HW and RCC LA buildings.
7. **Maintenance:** Current cost is a net of payments and reservations for utilities, maintenance costs, custodial services and supplies.
8. **IT:** Current month expenses and reservations/payments are for phone charges. Funding overrun will be covered by BOG remaining funding.
9. **Media:** Current month expenses and reservations include program printing costs, sponsorships and supplies costs.
10. **Community Partnerships:** Current month expense is performance cost.
11. **Performing Arts:** Current month reservations and expenses are for theatre operating costs.
12. **Arts Ed:** Current month cost is a net of reservations and payments for program operating costs.
13. **Aquatics:** Current month reservations and expenses net are for natatorium operating costs and conference attendance costs.
14. **Fitness:** No current month costs recorded.
15. **Leisure and Learning Admin:** Current month costs are administrative costs.
16. **Youth/Teen:** Current month expenses are program operating costs.
17. **Lifelong Learning:** Current month expenses are program operating costs.
18. **Offsite & Collab. Community Events:** Current month reservations and expenses are for program operating costs. Summer is extremely busy for this cost center and advance payments or reservations for the September Multicultural Festival start occurring in July and August.
19. **Offsite & Collab. Equity Partnerships:** Current month reservations and expenses are for program operating costs.

Reston Community Center

Revised Budget vs Actuals Worksheet

March 31, 2026

100%/12* 9 mos=74.33%

	Operational Expenses	FY25 Carryover	FY26 Adopted Funding	Revised FY26 Budget	Mar	YTD	REMAINING BALANCE	% Budget Used Ytd
1	Administration		51,400	51,400		33,507	17,893	65.19%
2	Board		84,200	84,200		43,125	41,075	51.22%
3	Facility Services (Booking)	99,000	198,350	297,350		198,464	98,886	66.74%
4	Comptroller/LA Lease/Admin	26,000	382,733	408,733		345,943	62,790	84.64%
5	Customer Service		16,000	16,000		10,260	5,740	64.13%
6	Facility Engineering	14,520	150,064	164,584		125,873	38,710	76.48%
7	Maintenance	10,890	549,345	560,235		422,231	138,004	75.37%
8	IT	9,860	148,970	158,830		176,937	(18,107)	111.40%
9	Media/Sponsorships	63	909,893	909,956		732,497	177,458	80.50%
10	Community Partnerships		165,000	165,000		67,153	97,847	40.70%
11	Performing Arts		366,722	406,722		390,358	16,364	95.98%
12	Arts Education		106,610	106,610		69,978	36,632	65.64%
13	Aquatics		115,800	115,800		54,877	60,923	47.39%
14	L&L Fitness		11,600	11,600		1,711	9,889	14.75%
15	L&L Admin		6,800	6,800		4,987	1,813	73.34%
16	L&L Youth/Teen		305,659	305,659		247,752	57,907	81.05%
17	L&L Lifelong Learning		100,354	100,354		44,968	55,386	44.81%
18	Offsite &Collab. Community Events		415,250	375,250		362,014	13,236	96.47%
19	Offsite &Collab. Equity Partnerships		22,325	22,325		24,370	(2,045)	109.16%
	Total Operational Expenses	160,333	4,107,075	4,267,408	0	3,357,005	910,403	78.67%

**Capital
Projects**

General Notes: Because of scheduling, RCC Capital Improvement Projects frequently carry over from one fiscal year to the next. Hidden columns each month include activity (plus or minus) that has already occurred; the net in the remaining balance column includes prior months' transactions. The Capital Projects Team will determine the "completed project" status and reallocate remaining funding to either existing projects (if needed) or to the Fund Balance. The FY23 Capital Projects Carryover amount is \$1,201,221.

1. **RCC Improvements/CC-000001:** Funding for Hunters Woods facility projects.
2. **RCC Facility Enhancements/CC-000002:** Funding for Lake Anne facility projects.
3. **RCC Performing Arts Enhancements/CC-000008.** Remaining funds transferred to HW projects.
4. **Reston Arts Venue/CC-000024:** Reston Arts Venue.

Reston Community Center

Revised Budget vs Actuals Worksheet

March 31, 2026

100%/12* 9 mos=74.33%

	FY25 Carryover	FY26 Adopted Funding	Revised FY26 Budget	Mar	YTD	REMAINING BALANCE	% Budget Used Ytd
Capital Proj. & Cap Equip.							
1 RCC Improvements CC-000001	1,622,425	495,413	2,117,838		1,226,508	891,330	57.91%
2 RCC Facility Enhcmnts. CC-000002		17,413	0		0	0	0.00%
3 Theatre Enhancements CC-000008		145,442	127,442		53,760	73,682	42.18%
4 RCC Natatorium Reno CC-000009			0		0	0	0.00%
Reston Arts Venue CC-000024		17,514	17,514		0	17,514	0.00%
RCC On Wheels Funding	298,662		298,662		293,915	4,747	98.41%
RCC Art Wall Design			0		0	0	0.00%
Total Capital Expenses	1,921,087	675,783	2,561,456	0	1,574,183	987,273	61.46%
Total RCC Expenditures	2,140,613	12,684,403	14,789,603	0	9,566,855	5,222,747	64.69%

Type	Revised FY26 Budget	FY26 YTD	Remaining Balance	% Budget Target
Revenue:				
Taxes	10,703,923	10,535,792	168,132	98.43%
Interest	75,000	220,725	(145,725)	294.30%
Vending	0	0	0	0.00%
Equipment Sale		261	(261)	0.00%
Aquatics	432,000	314,086	117,914	72.71%
Leisure and Learning	481,963	671,656	(189,693)	139.36%
Rental	181,000	137,220	43,780	75.81%
Arts and Culture	311,589	403,535	(91,946)	129.51%
Offsite and Collaboration	3,000	1,700	1,300	56.67%
Total Revenue	12,188,475	12,284,975	(96,500)	100.79%
Expenditures:			0	0.00%
Personnel	7,960,739	4,635,668	3,325,071	58.23%
Operating	4,267,408	3,357,005	910,403	78.67%
Sub-Total Non-Capital Expenditures	12,228,147	7,992,673	4,235,474	65.36%
Sub-Total Rev. less Non-Cap Exp.	(39,672)	4,292,302	(4,331,974)	
Capital Projects	2,561,456	1,574,183	987,273	61.46%
Ending Fund Balance	9,607,353	14,926,600		155.37%

FY26 Ending Fund Balance Budget Plan Reserve Breakdown	
Maintenance Reserve (12% of total revenue)	1,462,617
Feasibility Study Reserve (2% of total revenue)	243,770
Capital Project Reserve (up to 7,000,000)	7,000,000
Economic and Program Reserve (remaining fund balance)	1,003,203
Tax Rate per \$100 of Assessed Value	\$0.0470
Sum of Reserve Balances equal to Ending Fund Balance	9,709,590

Repeat Renters / Partners

Option 1: When a new contract is submitted for the upcoming season of rentals, a security deposit will be paid at the time of the contract submission. If the renter is paying monthly, they would pay on the first of the month and if there are three months' worth of payments without issue, the security deposit will be refunded by the third payment.

If a renter is paying quarterly, they'd make payment of Q1 and the security deposit up front and if the following three months pass without issue, the security deposit will be refunded when Q2 payment is made.

The remainder of the contract would be moving forward without the security deposit.

Option 2: When a new contract is submitted for the upcoming season of rentals, a security deposit will be paid at the time of the contract submission. Regular payments for the rentals would take place as scheduled, whether monthly or quarterly. At the end of the rental contract timeframe, the security deposit would be applied to the remaining balance instead of refunding it.

Option 3: Continue with regular repeat renters and partners without collecting security deposits but requiring a credit card is on file in case of damages.

Proposed Security Deposits

RCC Facility	Room Type	Capacity	Hourly Rental Rates		Security Deposit
			Reston	Non-Reston	
RCC Hunters Woods	Small Meeting Room	20	\$14	\$42	\$25
	Small Meeting Room 5	14	\$14	\$42	\$25
	Medium Meeting Room	40	\$22	\$66	\$50
	Intermediate Meeting Room	64	\$30	\$90	\$75
	Large Meeting Room	88	\$38	\$114	\$100
	Community Room	216	\$70	\$210	\$250
	Kitchen	12	\$16	\$48	NA
RCC Lake Anne	Jo Ann Rose Gallery & Kitchen	100	\$50	\$150	\$100

Security Deposit Benchmarks for Northern Virginia

Location	Room Type	Seating Capacity	Security Deposit	*NOTES:
Fairfax City	Classroom	50 – 60	\$100	
Fairfax City	Event Space	90	\$650	
Fairfax City	Event/Performance Space	150	\$450	
Fairfax City	Event/Performance Space	333	\$650	
Arlington County	Event Space	150	\$550	
Arlington County	Classroom/Meeting Space	30 – 60	*None	*No security deposit is collected but if damages occur, an automatic \$50 charge will be applied to the CC on file
NOVA Parks	Event Space	230	\$1,000	
NOVA Parks	Event Space	200	\$1,000	
NOVA Parks	Event Space	200	\$1,000	
Herndon	Event Space	150	\$200	
Herndon	Classroom/Meeting Space	64	\$75	
Herndon	Classroom/Meeting Space	35	\$50	
Herndon	Classroom/Meeting Space	30	\$40	
City of Alexandria	Small/Large Meeting Space Gymnasium Auditorium	20 for small up to 125	*See note	*Deposit will range and match the total rental fees collected but is capped at \$500
McLean	Old Firehouse Center	*Private Rentals capped at 50	\$250	*Capacity is much greater but private rentals are managed differently
Falls Church	Small to Large Meeting/Event Space	35 to 75	\$200	
Falls Church	Gymnasium	400	\$200	
Loudoun County	Event Space	200	\$1,000	

Brian Gannon: Steady, Precise, Committed



Some of the most important work at Reston Community Center happens behind the scenes, shaped by people whose steady leadership helps excellence show up every day. Brian Gannon is one of those people. Thoughtful, dependable and deeply committed to doing things well, Brian brings a calm, careful approach to work that has strengthened RCC in lasting ways.

As a department of one, Brian has taken on some of the agency's most complex operational responsibilities and handled them with remarkable skill. Most notably, he led RCC's national reaccreditation through the Commission for Accreditation of Park and Recreation Agencies, a demanding process that required meeting 154 rigorous standards. While it was very much a team effort across the agency, Brian led the charge, guiding the process with consistency, precision and a clear understanding of what was needed at every stage.



What makes that achievement especially meaningful is that he treated it as more than a checklist. Brian used the process as an opportunity to take a close look at how RCC operates, where systems could be improved and how the agency could better align with current best practices. With patience, attention to detail and a strong sense of purpose, he helped guide the work from start to finish and played a central role in securing a successful reaccreditation that affirmed RCC's standing as a premier service provider.

Brian also addressed a long-standing challenge in RCC's safety documentation. With Incident Reports and Injury Reports managed separately, staff often had to work across overlapping forms and disconnected processes. Brian saw an opportunity to simplify and strengthen that work, and he led the effort to bring those systems together into a single digital process.

The result was a more consistent and streamlined approach to documentation across the agency. It reduced duplication, improved data integrity and made reporting easier for staff to manage, while also creating stronger records for compliance, insurance and legal needs.



Brian's work reflects the kind of excellence that is not always the most visible but is essential to everything around it. With steady leadership and a deep commitment to doing things well, he has strengthened RCC's operations and helped ensure the organization continues to serve the community at the highest level.

Brian, congratulations on being named a recipient of the Fairfax County Outstanding Performance Award. This recognition speaks to the steady care, commitment and excellence you bring to Reston Community Center and the difference you make every day.

The Fairfax County Outstanding Performance Awards (OPAs) recognizes employees who perform the duties and responsibilities of their positions in an outstanding manner and whose work is well above expectations.



Chris Higgins: Reliable, Analytical, Supportive

Chris Higgins is recognized for the kind of thoughtful, behind-the-scenes work that keeps Reston Community Center running smoothly and helps it grow stronger over time. As RCC's sole Network Analyst, he does far more than maintain systems. He solves problems, strengthens systems and helps staff work more effectively.

He supports the technology infrastructure that serves more than 50 full-time and 250 part-time employees, balancing everyday support with larger improvements that benefit the entire agency.

"Steady, capable and always willing to help, Chris brings both technical expertise and a real sense of care to his role," commented RCC's Deputy Director Brianne Baglini.

That impact has been especially clear in two important areas of work. Chris recently led improvements to RCC's payment processing systems, creating a more secure and streamlined approach to transactions, refunds and household account management. The result was immediate and practical: stronger protection for sensitive financial information, fewer administrative hurdles for staff and an improved experience for patrons.

He also expanded RCC's ability to use data more strategically by developing a real-time dashboard that provides a clearer insight into program performance and agency trends. By making complex information easier to understand and use, Chris helped create a stronger foundation for thoughtful planning and better decision-making throughout the organization.

What makes Chris' work especially meaningful is not just his technical skill, but how thoughtfully he puts it to use. He approaches challenges with patience, good judgment and a clear sense of how strong systems support strong service. His work helps RCC be more responsive, more efficient and better prepared for the future.

Chris Higgins represents the kind of quiet excellence that makes a real difference every day. Through his skill, initiative and steady support, he has strengthened RCC in lasting ways. Congratulations, Chris, on being named a recipient of the Fairfax County Outstanding Performance Award.

The Fairfax County Outstanding Performance Awards (OPAs) recognizes employees who perform the duties and responsibilities of their positions in an outstanding manner and whose work is well above expectations.

Ali Clements: Thoughtful, Inclusive, Resourceful

Ali Clements has spent the past 15 years helping shape what Reston



Community Center means to the people who walk through its doors. Through her work in the Lifelong Learning Department, she has done far more than plan programs or coordinate events. She has helped create a place where adults, seniors, families and community members feel welcome, seen and connected.

What makes Ali's work so special is that it always begins with people. She listens closely to patrons, whether she is greeting them before a program, leading a trip or simply chatting with them in passing. She notices what excites them, what traditions matter to them and what experiences they hope to see. Then she turns those conversations into programs that truly connect. Because of that approach, some of RCC's most popular excursions, including the Crab Feast Cruise, Christmas at Hershey Park and the Potomac Eagle Train excursion, became more than successful outings. They became experiences that showed patrons their voices were heard.

Ali also has a gift for creating belonging in ways that feel real and lasting. One of her most meaningful contributions was the creation of RCC's Lunar New Year celebration. Recognizing Reston's significant Chinese population, she saw an opportunity for the community center to do more than host an event. She helped create a space where families could celebrate their heritage, feel recognized and experience a sense of home. Through thoughtful research and careful attention to authenticity, she built a program that was both respectful and joyful and, for many participants, deeply personal.



Her creativity is just as evident in RCC's milestone moments. Ali played an instrumental role in shaping the CAPRA Spring Reception and The Leila Gordon Theatre marquee unveiling, helping turn these events into vibrant and memorable celebrations that reflected the pride of the organization. She also brought beauty and care to celebrations honoring the legacies of Leila Gordon, Cheri

Danaher, Senator Janet Howell and Senator Ken Plum. In each case, her work elevated the occasion while keeping the focus on the people being honored.

What colleagues across RCC know well is that Ali's impact reaches far beyond her formal role. She is the person who says yes when another department needs creative support. She is the person who adds warmth and life to shared spaces, including the seasonal displays that welcome patrons as soon as they walk in. She is the person who brings imagination, care and excellence to every detail while also being thoughtful about budgets and resourceful in how she gets things done.



Ali's story is one of creativity in service of community. She creates programs people remember, celebrations people cherish and spaces where people feel they belong. Her work strengthens connection, reflects the diversity of Reston and reminds all of us that public service often shows up in the moments that make people feel included.

Congratulations, Ali, on being named a recipient of the Fairfax County Outstanding Performance Award (OPA). This recognition reflects the care, heart and dedication you bring to Reston Community Center every day.

The Fairfax County Outstanding Performance Awards (OPAs) recognizes employees who perform the duties and responsibilities of their positions in an outstanding manner and whose work is well above expectations.

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Melissa Murray: Welcoming, Dependable, Compassionate

Some of the most meaningful work at Reston Community Center begins with the people who make others feel welcome from the moment they arrive. For more than 27 years, Melissa Murray has been one of those people. As a Customer Service Representative at the Terry L. Smith Aquatics Center, Melissa has been a steady and trusted presence through years of growth, change and transition. Through numerous leadership and management changes, she has remained a constant source of warmth, professionalism and support in one of RCC's busiest and most visible departments.



Melissa is often the first person patrons encounter when they enter the Terry L. Smith Aquatics Center, and she brings an extraordinary gift for connection to that role. She greets people with genuine warmth, builds lasting relationships and helps create an environment that feels welcoming and dependable. Her presence has become such an important part of the center that when she is away, patrons often ask, "**Where's Melissa?**" That simple question reflects something profound about her service: she has built trust, familiarity and a sense of belonging for the many community members who pass through RCC's doors.

What makes Melissa's contribution especially meaningful is that her impact extends far beyond the front desk. She combines exceptional customer service with deep institutional knowledge, sound judgment and an instinct for helping both patrons and colleagues navigate challenges with ease. She is known for offering innovative ideas, resolving issues thoughtfully and supporting the center in ways that are both practical and lasting. Her calm, capable presence helps the Terry L. Smith Aquatics Center run smoothly while ensuring the experience remains positive for everyone it serves.

Melissa has also played an important role in programs that reflect RCC's broader commitment to public service. She has been a strong champion of the RCC Shower Program, which recorded more than 3,600 visits in 2025 from people experiencing homelessness. Her support for this initiative reflects a clear understanding that service is not only about operations but also about dignity, compassion and meeting people where they are. Through her work, RCC becomes more than a facility; it becomes a place where people feel cared for and respected.

Her contributions have been equally important in the development and growth of RCC's aqua aerobics program. Through her careful management of reservations and clear, consistent communication with patrons, Melissa has helped the program grow from 19 classes a week to 26 over the past several years. Today, the program offers 26 classes each week, the most offered anywhere in the DMV area. That growth reflects not only strong demand, but also Melissa's vital role in helping patrons access information, navigate registration and feel encouraged to participate. Her efforts have helped make aqua aerobics an important part of the center's programming and a valued source of wellness and connection for the community.

Melissa's story is one of consistency, heart and service. Through her care, excellence and long-standing commitment, she has helped strengthen the Terry L. Smith Aquatics Center and deepen its connection to the community it serves. Melissa Murray is deeply deserving of recognition as a recipient of the Fairfax County Outstanding Performance Award.

The Fairfax County Outstanding Performance Awards (OPAs) recognizes employees who perform the duties and responsibilities of their positions in an outstanding manner and whose work is well above expectations.





Reston Community Center Board of Governors
May 04, 2026



SIGN-IN SHEET

The public may address the Board on matters regarding Reston's cultural, recreational and leisure time amenities needs. Speakers will be called in the order that they signed in. Comments are limited to three (3) minutes for individuals and five (5) minutes for organizations. If you have materials for the Board, please give them to the Chief Executive Assistant before you begin speaking. Thank you.

Name	Individual or Organization (must be authorized to speak on behalf of)	Address* Please provide full address	Phone	Email Address	Wish To Speak	
					Yes	No
1. Thomas Chiang	Independent	12156 W. North Hill Way		tchiang26@gmail.com		✓
2.						
3.						
4.						
5.						
6.						
7.						
8.						

PLEASE WRITE CLEARLY

* Full address must be provided if you are providing public comment. Address is used to confirm residency status; it is not published or distributed.