



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

Reston Community Center Fee Waiver Program Frequently Asked Questions

RCC's **Fee Waiver Program** helps make RCC programs more accessible by reducing or waiving fees for eligible Reston residents and those who work in Small District 5. Participants receive annual fee waiver credits to use toward classes, camps, trips, performances and passes, ensuring everyone has the opportunity to learn, play and connect in our community.

1. How much credit does each person receive?

Each qualified applicant receives \$400 per fiscal year: July 1 through June 30.

2. Are there any enrollment fees when using fee waiver credits?

Yes. A \$5.00 non-refundable enrollment fee is required for each class, trip, Professional Touring Artist Series ticket or RCC pass. A \$10.00 non-refundable enrollment fee is required for each week of each summer camp program.

3. Are there additional credits for Summer Camp?

Yes. RCC maintains two fee waiver funds, one for "general" programs such as classes, workshops, trips and tours and a separate fee waiver fund for summer camps. Qualifying summer campers will receive enough fee waiver credit to cover all summer camp enrollments.

4. Can summer camp fee waiver credits be applied to general programs and vice-versa?

No. Summer camp credits can only be applied towards the registration fee for summer camps.

5. How is eligibility for the Fee Waiver Program determined?

RCC bases eligibility on financial means. The threshold is set at 250 percent above the applicable Federal Poverty Level. In addition, only individuals who reside and/or work within Small District 5 are eligible for the Fee Waiver Program. RCC Customer Service Representatives can assist patrons with eligibility questions and approve applications at either RCC location.

6. For purposes of the Fee Waiver Program, what is the definition of a "household member"?

Household members reside at the same address and are defined as: (i) spouse, (ii) dependent/foster children and (iii) dependent adults.

7. What documentation is required to determine if a member of a household qualifies for the Fee Waiver Program?

Patrons wishing to apply must show documentation that identifies the household member(s) and confirms financial means. Acceptable documents include a copy of the most recent year's tax return, SNAP, TANF, WIC, Medicaid, Head Start and/or Free and Reduced Lunch paperwork.

8. What if the names of my dependent/foster children, spouse or adult dependent are not listed on the income tax return or other documentation provided?

Persons not listed on the paperwork are ineligible for the Fee Waiver Program.

9. What programs can be registered for using fee waiver credits?

Fee waiver credits can be used to register for all RCC classes, Professional Touring Artist Series performances, trips and camps. Passes can also be purchased using fee waiver credits.





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10. What programs CANNOT be registered for using fee waiver credits?

Fee waiver credits may not be used for personal training sessions (such as Private Swim Lessons) or point-of-sale transactions such as Open Ceramics Studio, Open and Lap Swim, Daily Fitness/Water Aerobics, Sunday dances, etc. Fee waiver credits may also not be used for Facility Rentals.

11. I understand that the \$5.00 enrollment fee is non-refundable, but what about the fee waiver credits used to pay for the registration?

The terms and conditions of RCC's refund/cancellation policy apply to fee waiver payments. Check the Refund information in RCC Program Guides or online at www.restoncommunitycenter.com.

12. How soon can I register for an RCC program after submitting the fee waiver application form and supporting documentation?

You will be able to submit your registration form immediately or on the first day of Reston registration (whichever is applicable). Required enrollment fees must be paid at the time of registration to successfully reserve the seat(s) in RCC program(s). Your account will show a balance due until the fee waiver application has been processed and fee waiver payment made.

13. How long will it take for fee waiver credits to appear in my account?

Fee waiver credits will be awarded by the Customer Relations Director within three to five days of receipt of the fee waiver application.

14. What if I do not have sufficient fee waiver credits to offset the program fee?

A member of RCC's Customer Service staff will contact you and request that the outstanding balance be paid to reserve space in the class or activity. At your discretion, the enrollment may be canceled and the registration fee fully refunded.

15. If I run out of fee waiver credits before the fiscal year is finished, can I use the remaining fee waiver of another household member?

No. Fee waiver credits are specific to each person.

16. Can I register online and pay for a program using fee waiver credits?

No. At this time, myRCC, RCC's online registration system, can only process credit card payments (Visa, MasterCard and Discover). You will need to complete and submit a registration form. Registration forms are available at all RCC Customer Service counters.





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Reston Community Center Fee Waiver Program Qualifying Documents

Document	Head of Household	Spouse	Dependent Child	Dependent Adult	Fee Waiver Award
Federal Income Tax Return	X	X	X	X	Each individual listed on the tax return of a qualifying household will receive a fee waiver credit.
SNAP	X				Individual listed on SNAP document receives a fee waiver credit.
TANF	X				Individual listed on TANF document receives a fee waiver credit.
Medicaid	X	X	X	X	Each individual listed on Medicaid document receives a fee waiver credit.
WIC	X				Individual listed on WIC document receives a \$150 fee waiver credit.
Free & Reduced Lunch	X	X	X		Each individual (adult & child) listed on Free & Reduced Lunch document receives a fee waiver credit.
Fellowship House Rent Statement	X	X			Each individual listed on the Rent Statement receives a fee waiver credit.

Program Types Eligible for Fee Waiver Credit Use

Program Type	Register Using Waiver Credit
Registered Activities & Classes	Yes
Registered Trips	Yes
Ceramics Pass	Yes
Fitness Pass	Yes
Swim Pass	Yes
Water Aerobics Pass	Yes
Professional Touring Artist Series Tickets	Yes
Daily Open/Lap Swim	No
Daily Fitness/Water Aerobics	No
Non-registered Daily POS Transactions*	No
Personal Training/Private Swim Lessons	No

**Fee waiver credits may not be used to participate in non-registered daily programs for which a daily fee is charged and processed using a point-of-sale transaction. Examples of this type of program include Open Ceramics Studio, Open Woodshop, Open Stained Glass Lab, Country Western and Sunday Afternoon Dances, etc.*

For additional information on Reston Community Center, please email:
RCCContact@fairfaxcounty.gov

