



**Reston Community Center
Board of Governors Monthly Meeting
April 3, 2023
8:00 p.m.
Meeting Agenda**

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| 8:00 – Call to Order | Beverly Cosham, Chair |
| 8:02 – Approval of Agenda | Beverly Cosham, Chair |
| 8:03 – Approval of Minutes and Board Actions | Beverly Cosham, Chair |
| <ul style="list-style-type: none"> • Approval of March 6, 2023 Board Minutes (as reviewed and approved by the Board Secretary) • Approval of March 6, 2023 Board Actions (as reviewed and approved by the Board Secretary) | |
| 8:05 – Chair’s Remarks | Beverly Cosham, Chair |
| 8:08 – Introduction of Visitors | |
| 8:10 – Citizen Input | |
| 8:12 – Committee Reports | Beverly Cosham, Chair |
| <ul style="list-style-type: none"> • March 6, Personnel Committee Meeting • March 6, Finance Committee Meeting • March 13, Combined Community Relations & Program/Policy Committees’ Meeting • April 3, Finance Committee Meeting | Bill Bouie, Chair
Paul Thomas, Chair

Dick Stillson, Cm. Rel. Chair
Paul Thomas, Chair |
| 8:13 – Board Member Input on Activities Attended | |
| 8:25 – Executive Director Report | Leila Gordon, Executive Director |
| 8:30 – Old Business
New Business | Beverly Cosham, Chair |
| 8:40 – Adjournment | |

Reminders:

Events	Date	Time
Mr. Vaudeville	Sat., April 8	3:00 p.m.
Founder’s Day	Sat., April 15	10:00 a.m. - 4:00 p.m.
Green Reston	Sat., April 15	10:00 a.m. - Noon
Suzanne Simard <i>Finding the Mother Tree</i>	Sat., April 15	8:00 p.m.



**SUMMARY OF MINUTES
RESTON COMMUNITY CENTER
BOARD OF GOVERNORS MEETING
March 6, 2023
8:00 p.m.**

Present:

- Beverly Cosham, Chair
- Bill Bouie
- Dick Stillson
- Paul Thomas
- Vicky Wingert
- Lisa Sechrest-Ehrhardt
- Bill Penniman
- Shane Ziegler

Absent and Excused:

- Bill Keefe

Attending from RCC Staff:

- Leila Gordon, Executive Director
- Rebekah Wingert-Jabi, Videographer
- Ricki Marion, Special Projects Assistant

Bev called the meeting to order at 8:02 p.m.

MOTION #1:

Approval of the Agenda

Paul moved that the agenda be approved as written. Dick seconded the motion. The motion passed unanimously.

MOTION #2:

Approval of the February 6, 2023 Board Minutes

Paul moved that the Board approve the February 6, 2023 Board Minutes. Shane seconded the motion. Paul noted that the minutes should be amended to reflect that the date of the meeting was December 5 rather than June 6. The motion passed as amended. Bill P. abstained.

MOTION #3:

Approval of the February 6, 2023 Board Actions

Paul moved that the Board approve the February 6, 2023 Board Actions. Dick seconded the motion. The motion passed unanimously. Bill P. abstained.

Chair's Remarks

Bev shared that she has started watching people clean backyards on YouTube. Bev recognizes that it's stupid, but it's also fascinating when the results are dramatic.

Bev noted that in looking to honor Women's History Month, many poems she found about women referenced them only in relation to men. She almost selected *Ego Tripping* by Nikki Giovanni but found another one she decided to share instead. She recommended that people look up *Ego Tripping*.

March 6, 2023 Board of Governors Meeting Minutes

My First Memory of Librarians

By Nikki Giovanni

This is my first memory:

A big room with heavy wooden tables that sat on a creaky
wood floor

A line of green shades—bankers' lights—down the center
Heavy oak chairs that were too low or maybe I was simply
too short

For me to sit in and read
So my first book was always big

In the foyer up four steps a semi-circle desk presided
To the left side the card catalogue
On the right newspapers draped over what looked like
a quilt rack
Magazines face out from the wall

The welcoming smile of my librarian
The anticipation in my heart
All those books—another world—just waiting
At my fingertips.

Visitors

None

Citizen Input

None

Committee Reports

February 6, 2023, Long Range Planning Meeting – Bill Bouie shared that they discussed the rental fee schedule, reviewed draft materials for the upcoming joint committees' meeting and the third quarter budget transmittal memorandum to move forward to the Board of Governors that evening and then onward to the County.

February 13, 2023, Combined Community Relations and Program/Policy Meeting – Dick shared that it was a great meeting with about 50 attendees. The group produced a long list of suggestions that were relevant. There was no lack of community participation. Emails received were incorporated into the report.

Dick was pleased that there were no complaints and lots of positive feedback. He left feeling encouraged that we should move forward with research and continue heading toward acquisition of a mobile unit to deliver RCC programming.

Lisa added that she appreciated that there was a variety of people at the meeting who were enthusiastically contributing.

March 6, 2023, Personnel Committee Meeting – Bill Bouie shared that a personnel meeting was held earlier this evening. The committee met in executive session.

March 6, 2023, Finance Committee Meeting – Paul shared that tax and interest revenue were higher than budgeted. Aquatics fees, theatre rental receipts, and revenue from Lifelong Learning offerings are below budget targets. We will still outperform our top line for FY23. Personnel expenditures are down, and operating costs are closer to the overall total of allocated funding.

Savings from the pool renovation have allowed us to remain within our overall budget in capital expenditures.

We will be adjusting budget targets at carryover with regard to increased expenses, for example, funding needed for the added costs of the relocated Reston Multicultural Festival.

March 6, 2023 Board of Governors Meeting Minutes

MOTION #4

Approval of the committee reports

Bill B. moved to approve the committee reports. Paul seconded the motion. The motion passed unanimously.

Board Member Input on Activities Attended

Bill P. shared he had COVID-19 and had to cancel a trip to New Zealand. Other than attending meetings, he wasn't doing much.

Dick attended the public engagement meeting and was supposed to attend the Volunteer Appreciation event yesterday, but unfortunately forgot. He has been working on his Western United States History course. It was gone well with 200 people attending over four weeks.

Vicky shared that she has been busy with family this past month.

Lisa enjoyed the community meeting. At the beginning of this week, she participated in the South Lakes High School and Greater Reston Chamber of Commerce Ethics Day event. RCC has been a supporter of that event for more than 30 years. Lisa did the unconscious-bias exercise with the students.

Lisa added that pre-teens and teens really shine when they are asked about who they are. She also welcomed her second grandchild.

Bill B. attended lots of meetings. He sat in his first Park Authority meeting as the Hunter Mill District representative rather than as the Chair. He also served on a review panel for an ArtsFairfax grant program offering pandemic relief funding. It was interesting, especially because of how familiar he was with the many of the organizations.

Bill B. also recently worked on transition activities for the Leadership Fairfax executive director position.

Paul mentioned that his daughter Maggie is at RCC Hunters Woods five days a week as a Reston Swim Team Association coach. Maggie thought Lisa did a great job at Ethics Day. He has attended lots of basketball games, public meetings, and the recent Leadership Fairfax Northern Virginia Leadership Awards that were held at RCC in February.

Paul encouraged everyone to vote in the upcoming Reston Association election.

Shane attended the community engagement event. He attended the Leadership Fairfax awards. He got to experience the "topping off" of Reston Row. There was a huge luncheon for all of the workers on the site. Out of the entire next phase of buildings, they have already fully leased the space, even though some of it will not be available until 2026.

Paul mentioned Reston landscape architect, Guy Rando, who recently passed away.

Bev said she attended the Terri Lyne Carrington Concert. However, she thought it was too loud. Leila added the Carnegie Hall ad featuring Carrington in *The New York Times* Arts and Leisure section was impressive.

Bev performed with the musical director from her church. They did a concert of music by Black composers. There were more people at the concert than go to church on Sunday. Esme's basketball season has ended. They came in second in their tournament, but they were still happy.

Executive Director Report

Leila highlighted that we took Rochelle Rice to Langston Hughes Middle School and SLHS for performances. We are working on *Generations Rise: Reston* performances. Our Tax Aide program is in full swing and is hugely popular.

We have two new yoga classes beginning this spring. She extended her appreciation to everyone, especially Paul, who provided feedback on the new RCC website.

March 6, 2023 Board of Governors Meeting Minutes

Kaia Greene has started with us. She was at the recent volunteer event, and she will attend the upcoming board joint committees' meeting next week.

Leila has submitted the final work related to the pay compression study.

Old Business

No old business

New Business

There is new business that requires moving into closed session.

MOTION #5

Bill B. moved that the Board recess and go into closed session for discussion and consideration of matters enumerated in Virginia Code Section 2.2-3711 and listed in the agenda for this meeting as follows: Discussion or consideration of personnel matters pursuant to Virginia Code Section 2.2-3711(A) (1). Bev seconded the motion. The motion carried unanimously. The board moved into closed session to discuss personnel matters.

MOTION #6

Bill Bouie moved that the Board certify that, to the best of its knowledge, only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion by which closed session was convened were heard, discussed, or considered by the Board during the closed session. Paul seconded the motion. The motion carried unanimously.

MOTION #7

Bill B. made a motion to take the matters discussed in the closed session to the appropriate county representatives. Paul seconded the motion. The motion carried unanimously.

Bev advised everyone to review the dates at the bottom of the agenda. She adjourned the meeting at 8:43 p.m.



Lise Sechrest-Ehrhardt
Board Secretary

March 15, 2023

Date

BOARD ACTIONS TAKEN AT BOARD OF GOVERNORS MEETING ON March 6, 2023

- 23-0306 -1 Bd That the Board approve the Agenda.
- 23-0306-2 Bd That the Board approve the February 6, 2023 Board Minutes.
- 23-0306-3 Bd That the Board approve the February 6, 2023 Board Actions.
- 23-0306-4 Bd That the Board approve the committee reports.
- 23-0306-5 Bd That the Board go into closed session.
- 23-0306-6 Bd That the Board come out of closed session.
- 23-0306-7 Bd That the Board share matters discussed in closed session with appropriate county representatives.



Lisa Sechrest-Ehrhardt
Board Secretary

March 15, 2023
Date



Executive Director Report February 2023

Pillar I – Facilities

Maintenance work has been done in the past month to address temperature control issues for the Warm Water Pool. The dehumidification unit for the natatorium environment has also been undergoing maintenance work. RCC Lake Anne Fitness Studio thermostats have been repaired. The RCC Hunters Woods energy audit will be presented to the board in March. In the CenterStage, 30 LED lighting instruments were installed, and the scrim was replaced.

Pillar II – Equity

Performances by Rochelle Rice were presented to 1,000 students total at South Lakes High School and Langston Hughes Middle School in February to commemorate Black History Month. Rochelle was the soloist performing with the Mark G. Meadows Group in January's Dr. King Birthday Celebration concert in the CenterStage. *Generations Rise: Reston* rehearsals have been taking place through the month of February.

Free programming for young children continues to be so popular that waitlists are being addressed for both Tot Time and Big Fun for Little Ones. Chess Club and Math Tutoring continue to be offered free of charge. The AARP Tax Aide program has launched and addresses the IRS return preparation needs of older adults and limited income participants. RCC also offered a free class in Tax Aide Strategies.

Pillar III – Community Connections

RCC hosts the Bland Music Competition each year in February. Students compete for music scholarships awarded by the Lions Club. The presentation of Gifts from the HeART proceeds of \$3,237.47 was made to Cornerstones.

Pillar IV – Programs and Services

Fitness and Wellness pass use continues to rise. Program capacities are adjusted to the degree feasible to accommodate waitlisted patrons. Two new yoga offerings are scheduled for the spring cycle. The RCC Current Issues discussion group meets in a hybrid format now using equipment provided by the Department of Information Technology. This serves 20 regular participants total.

Pillar V – Communications

The website launch occurred overnight from February 18 into 19. Upward of 300 feedback issues have been identified: the majority of these involved text or other minor corrections. Functionality issues are few and are in progress for resolution. Cancelling lane or studio reservations was not working but was a Vermont Systems issue. Some of the links on the site lead to "error" messages because they route back to the old website. When all issues are addressed, we will conduct a launch announcement campaign and begin orienting our community partners to the new community events calendar feature.

Pillar VI – Stewardship and Accreditation

Kaia Greene has started as RCC's Community Events Director. The vacant Public Information Officer I position will be advertised in March. The second phase of the pay compression study will impact another five positions across several cost centers. The pay increases related to the first phase were implemented at the end of January.

Executive Director Activity

I attend Greater Reston Chamber of Commerce, Leadership Fairfax, ArtsFairfax and Public Art Reston board meetings. Work on the *Fairfax County Public Art Master Plan* has commenced; I chair that Task Force. I continue to work with county staff and partner organizations involved in the County Arts Committee.



**SUMMARY OF MINUTES
RESTON COMMUNITY CENTER
BOARD OF GOVERNORS
PERSONNEL COMMITTEE MEETING
March 6, 2023
6:30 p.m.**

Present:

- Bill Bouie, Chair
- Lisa Sechrest-Ehrhardt, Vice Chair
- Paul Thomas
- Bill Penniman
- Bev Cosham

Absent and excused:

- Bill Keefe

Attending from RCC Staff:

- Ricki Marion (until the closed session commenced)

Bill called the meeting to order at 6:34. He moved that the Board recess and go into closed session for discussion and consideration of matters enumerated in Virginia Code Section 2.2-3711 and listed in the agenda for this meeting as follows: Discussion or consideration of personnel matters pursuant to Virginia Code Section 2.2-3711(A) (1). Paul seconded the motion. The motion was unanimously approved.

At 6:47 p.m., Paul moved to come out of closed session and that the Board certify that, to the best of its knowledge, only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion by which closed session was convened were heard, discussed, or considered by the Board during the closed session. Bill P. seconded the motion. The motion was unanimously approved.

Bill Bouie moved to bring the matter discussed to the full board in the regular monthly meeting on March 6, 2023. Paul seconded the motion. The motion carried unanimously.



**SUMMARY OF MINUTES
RESTON COMMUNITY CENTER
BOARD OF GOVERNORS
FINANCE COMMITTEE MEETING
March 6, 2023
7:00 p.m.**

Present:

- Paul Thomas, Chair
- Bill Bouie, Vice Chair
- Dick Stillson
- Vicky Wingert
- Shane Ziegler
- Bev Cosham

Also attending:

- Bill Penniman

Attending from RCC Staff:

- Leila Gordon
- Ricki Marion

Paul called the meeting to order at 7:01. He shared that there were three main topics for this evening: review of January's financial statement, overview of new costs that may be assigned to the FY24 budget in carryover, and preview of the energy audit to be presented at the March 13 meeting of the Community Relations Committee.

Leila said that Dick's forecasted higher-than-predicted tax revenue has materialized; we are significantly overperforming. Leila said we will achieve a bit more of the tax revenue throughout the year and will adjust the tax revenue target FY24 via carryover as that will similarly come in higher than predicted.

The revenue from interest is very robust and will greatly exceed the target.

The interest overperformance is largely due to the Federal Government's approach to interest rates. As the rates taper off, that revenue performance will normalize.

Leila highlighted a few areas where RCC is underperforming revenue targets:

- Aquatics class enrollment fees and pass purchases. This is largely due to difficulty in hiring sufficient instructors and guards to meet the demand, which is a national issue. The aquatics staff expects to reach their budgeted rental revenue target.
- In Fitness and Lifelong Learning, enrollment continues to lag due to apprehensions about COVID-19 and other communicable respiratory viruses circulating this fall and winter.
- The Reston Community Players cut a show from their season, which impacted our theatre rental revenue.
- Community Events has achieved the full revenue potential for FY23; because food vendors are no longer participants in the event footprint, revenue from those booth fees wasn't realized.

Leila highlighted that the Equity Partnerships revenue line will be zeroed out during FY24 carryover because of the decision to focus on delivery of this content free of charge to the communities that are being served. Similarly, revenue targets for Lifelong Learning offerings will be adjusted to reflect pricing at lower amounts or free offerings moving forward. She also noted the amounts in the Fee Waiver program

March 6, 2023 RCC Board of Governors Finance Committee Meeting

column, and expressed that this is a good news story, and speaks to the expanded work happening in Opportunity Neighborhoods.

Dick asked if the mobile unit would impact the participation interest that we are seeing in Opportunity Neighborhoods. Leila said she thinks it will enhance the engagement that is already happening since much of our content delivery is being done in those locations rather than at RCC facilities. She noted we will develop the systems governing where we deploy and for what pricing or other arrangements prior to launching RCC on Wheels.

Leila shared that it could take up to two years before a mobile unit would be delivered.

In personnel, we are seeing the impact of the pay increases, but for the most part, everything is about as projected in our third quarter review. We will see savings overall in personnel.

Vicky asked about the status of COVID-19 statistics. Leila said that Supervisor Alcorn shares monthly reports, and the County dashboard is still available. Leila said the data is very unreliable because few people are reporting positive cases.

Leila shared that there is a Current Issues discussion group that meets bi-weekly and is comprised of older adults for the most part. They are doing a hybrid arrangement now to accommodate people who are still uncomfortable meeting in person.

Leila and Vicky discussed the sense that we are in a holding pattern, which may last for the next year. Paul shared that as recently as December, the CDC's COVID-19 Community Level for the county was up to "medium."

In operating expenses, Leila shared we will be very close to the budgeted expense total for the agency. This is due to inflation of energy/utility costs, as well as related inflation of transportation and supplies costs. In our IT budget, we are absorbing cloud hosting expenses related to the new website.

Dick asked if the Reston Multicultural Festival relocation had impacted the budget, and Leila said yes. It cost approximately \$60,000 more than in the past years – this was due to a larger footprint, more expensive staging and technical support, as well as new artist fees. We will make additional investments in next year's festival. Paul added that the cost increase was significantly related to program quality. Leila added that the staging costs had also greatly increased, in part because of the requirements of the artists and also due to the venue characteristics.

Leila said that stage labor is quite expensive, and this will continue to be an issue as the field changes and adapts to practices required in response to COVID-19 and the adoption of the county's collective bargaining ordinance. Leila spoke about that impact on the arts industry, with a large number of professionals leaving the field, and scheduling no longer being as draconian in terms of lengths of shifts.

Leila shared we are where we need to be in Capital expenses. Even after reallocating pool renovation savings, we will have funds to restore to the agency bottom line from that project.

Looking ahead to next month, we will be presenting the carryover details in the table format we used last year. We will need to adjust utilities and other anticipated funding levels for FY24 during carryover. Dick asked about the solar panels project. Leila said the energy audit would be presented, and it would prompt board decision-making on what aspects of the recommendations it will make sense to implement.

Bill P. spoke about another county that purchased solar.

Leila said the energy audit presentation would be shared with the full board at an upcoming meeting. She teased that the gas-fueled fireplace will never see flames again!

Summer camps are experiencing increased costs related to inflation. Printing costs have risen. There are new sponsorships we anticipate funding, including a South Lakes High School business partner relationship to capture the various sponsored activities there with an umbrella partnership.

Our partners with the Holiday Parade are increasing their sponsorship level fees.

March 6, 2023 RCC Board of Governors Finance Committee Meeting

Vicky asked about Herndon High School, speaking for the families of North Reston. Leila noted that we occasionally have been able to take artist residency activity there. We also look to the North Reston elementary schools for options to serve those students.

We will bring the mobile unit research to the combined committees' meeting next week, as well as more refined carryover projected costs, revenue adjustments and the results of the energy audit.

Paul adjourned the meeting at 7:42 p.m.



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PERSONNEL COMMITTEE MEETING
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Reston Community Center
 Revised Budget vs Actuals Worksheet
 January 31, 2023

100%/12*7 mos=58.33%

					YTD (does not incl. Fee Waiver amounts)				YTD Fee waiver (unrealized revenue)
Revenue	FY22 Carryover	FY23 Adopted Funding	Revised FY23 Budget	Jan		REMAINING BALANCE	YTD % actual		
1 Administration:									
Taxes	200,000	8,930,260	9,130,260	21,058	9,546,865	(416,605)	104.56%		
Interest		15,870	15,870	22,963	99,728	(83,858)	628.41%		
Vending		1,600	1,600		137	1,463	8.59%		
Facility Rental		181,000	181,000	21,412	159,552	21,448	88.15%		
Equipment Sale			0		0	0	0.00%		
2 Performing Arts-Theatre Admiss.		55,854	55,854	3,270	42,033	13,821	75.26%	50	
3 PA Theatre Rental		50,862	50,862	0	14,820	36,043	29.14%		
4 PA Misc Revenue		12,000	12,000	663	14,128	(2,128)	117.73%		
5 PA Equip. Sale Revenue		500	500		1,133	(633)	226.60%		
6 PA Cultural Activities/Arts OrgArts Org			0	7,620	2,415	(2,415)	0.00%		
7 PTAS Merch. Sale			0	1,235	1,830	(1,830)	0.00%		
8 Arts Education-Cultural Activity	50,963	139,590	190,553	8,174	139,886	50,667	73.41%	2,713	
9 Aquatics Classes/drop-in		344,000	344,000	27,624	171,746	172,254	49.93%	28,999	
10 Aquatics Rental		59,934	59,934	5,497	37,525	22,409	62.61%		
11 L&L Fitness		105,770	105,770	8,046	71,507	34,263	67.61%	758	
12 L&L Youth/Teen		151,000	151,000	2,370	133,444	17,556	88.37%	77,233	
13 L&L Lifelong Learning		94,155	94,155	1,027	33,533	60,622	35.61%	24,486	
14 Offsite & Collab. Community Events		4,275	4,275	205	3,345	930	78.25%		
15 Offsite & Collab. Equity Partnership		1,575	1,575	83	161	1,414	10.20%		
Total RCC Revenue	250,963	10,148,245	10,399,208	131,247	10,473,787	(74,579)	100.72%	134,239	

**Revenue
comment**

General Notes: Revenues totaling \$216,204 collected prior to July 1 in 2022 were reversed and recorded as FY23 program revenue as those activities occurred after July 1, 2022 (the beginning of FY23). The amount of \$251K in additional revenue was requested at FY22 Carryover to reflect higher tax and program revenue estimates. Actual tax revenue performance has exceeded even the higher projected amount.

1. **Administration:** The Administration revenue includes tax, interest and facility rental revenues. Facility rental revenue is from the T-Mobile antenna lease and room rentals. We have collected 104.56% of tax revenue, 88.15% of estimated Facility Rental revenue (which also includes T-Mobile antenna revenue) and 628.41% of estimated interest revenue. Collection of interest is dependent on Investment Procedures approved by the Investment Committee. The investment income is commensurate with the current rates of return including repurchase agreements, commercial paper, short term bills and notes.
2. **Performing Arts Theatre Admissions:** Theatre admission ticket sales for Professional Touring Artist Series; shows go on sale August 1 each year for Reston patrons and on August 8 for non-Reston patrons.
3. **Performing Arts Theatre Rental:** Theatre rental payments are made on an irregular schedule depending on when performances occur. Canceled dates for a community arts organization (RCP) account for the shortfall likely to occur this fiscal year.
4. **Performing Arts Misc. Revenue:** Revenue from processing fees for online ticketing by eTix, Inc. the new provider.
5. **Performing Arts Equipment Sale:** Auctioned equipment sale proceeds; no revenue is predicted for this category as we can't be sure that surplus equipment will sell.
6. **Performing Arts Cultural Activities/Arts Organizations:** The community arts box office receipts and payments clearing line.
7. **PTAS Merchandise Sale:** PTSA related book sales at the Box Office.
8. **Arts Education:** Year-to-date amount includes summer, fall program and initial Winter/Spring registration revenue. The anticipated increases in participation haven't occurred to the level hoped.
9. **Aquatics Classes/drop-in:** Year-to-date revenue represents summer, fall and initial Winter/Spring program registration revenue. "Drop-in" swimming now requires pass purchases and free lane or zone reservations for participation. The revenue shortfall in this cost center is a consequence of programming constraints created by staffing shortages. We continue to have significant wait lists.
10. **Aquatics Rental:** Represents natatorium rental payments. The rentals are billed quarterly. We anticipate meeting this revenue target by June 30, 2023.
11. **L&L Fitness:** Year-to-date amount includes summer, fall and initial Winter/Spring program revenue.
12. **L&L Youth/Teen:** Year-to-date reflects the summer, fall and initial Winter/Spring youth program revenue. Most of this cost center's revenue is realized during the summer. Fee waiver program participation in this cost center is significant.
13. **L&L Lifelong Learning:** Year-to-date amount includes summer, fall and initial Winter/Spring program revenue. Older adults continue to be hesitant about participation in programs. Attendance for offered trips and tours is regularly increasing.
14. **Offsite & Collab. Community Events:** Due to reorganization, this cost center was moved to the newly established Offsite & Collaboration organizational unit. Revenue is collected from booth fees associated with the Reston Multicultural Festival and MLK luncheon ticket sales.
15. **Offsite & Collab. Equity Partnerships:** The focus for this cost center has been changed to awareness and marketing goals. Little or no revenue is projected or anticipated.

Reston Community Center
 Revised Budget vs Actuals Worksheet
 January 31, 2023

100%/12*7 mos=58.33%

	FY22 Carryover	FY23 Adopted Funding	Revised FY23 Budget	Jan	YTD	REMAINING BALANCE	% Budget Used Ytd
1 Administration		596,111	596,111	26,958	239,236	356,875	40.13%
2 Facility Services (Booking)		190,234	190,234	15,375	109,998	80,236	57.82%
3 Comptroller		476,972	476,972	38,193	267,063	209,909	55.99%
4 Customer Service		655,736	655,736	39,333	295,591	360,145	45.08%
5 Facility Engineer		137,798	137,798	10,688	75,418	62,380	54.73%
6 Maintenance	11,879	390,299	402,178	29,645	207,481	194,698	51.59%
7 IT		151,366	151,366	9,032	63,505	87,861	41.95%
8 Media/Sponsorships		480,468	480,468	34,729	214,780	265,688	44.70%
9 Community Partnerships			0		0	0	0.00%
10 Performing Arts		596,832	596,832	35,997	253,394	343,438	42.46%
11 Arts Education	10,725	371,173	381,898	14,496	199,556	182,342	52.25%
12 Aquatics	41,681	881,582	923,263	72,272	497,977	425,286	53.94%
13 L&L Fitness		249,655	249,655	10,833	98,093	151,562	39.29%
14 L&L Admin		282,543	282,543	24,558	183,516	99,027	64.95%
15 L&L Youth/Teen		228,091	228,091	11,626	167,013	61,078	73.22%
16 L&L Lifelong Learning		182,561	182,561	10,612	78,703	103,858	43.11%
17 Offsite &Collab. Community Events	182,668	238,302	420,970	13,193	73,749	347,221	17.52%
18 Offsite &Collab. Equity Partnerships		107,516	107,516	9,035	63,811	43,705	59.35%
Total Personnel Expenses	246,953	6,217,239	6,464,192	406,576	3,088,885	3,375,307	47.78%

Personnel Expenses:

General Notes: Payroll posting lags two weeks behind the calendar; therefore, the percent of the year elapsed, and the percent of the budget expended, will not align. Summer personnel costs also reflect the fact that there is a split typically for pay period 14 that requires accounting for personnel costs that belong in the prior fiscal year and those that belong in the current fiscal year. Typically – because of our programming calendar – we get a fairly true picture of the personnel costs related to summer and fall programming cycles by the end of December. Staff monitor summer camp personnel expenditures against projected expenditures on a pay period by pay period basis for Youth/Teen and Arts Education cost centers because of the larger percentage of personnel funds that will be spent in the summer for those cost centers. For the current fiscal year, \$247K in additional funding was requested at FY22 carryover to cover new personnel costs and was recorded after BOS approval in October 2022. Those anticipated increases in offerings have been hampered by significant challenges in recruitment of new employees.

Also of note is the reassignment of cost centers to the new Offsite and Collaboration organizational unit that affected Leisure and Learning's Outreach and Collaboration cost center – now called "Equity Partnerships" – and the Community Events cost center.

1. **Administration:** Administration's allocated budget is typically under-spent; funding provides for Other Post-Employment Benefits (OPEB) costs.
2. **Facility Services (Booking):** Personnel costs are at the expected level.
3. **Comptroller:** Personnel costs are at the expected level.
4. **Customer Service:** Personnel costs are at the expected level.
5. **Facility Engineer:** Personnel costs are at the expected level.
6. **Maintenance:** Personnel costs are at the expected level.
7. **Information Technology:** Personnel costs are at the expected level.
8. **Arts Education:** Personnel costs are at the expected level.
9. **Media/Sponsorships:** Personnel costs are at the expected level.
10. **Community Partnerships:** No personnel costs are anticipated in FY23.
11. **Performing Arts:** Personnel costs are at the expected level.
12. **Aquatics:** Personnel costs are at the expected level.
13. **L&L Fitness:** Personnel costs are at the expected level.
14. **L&L Admin:** Personnel costs are at the expected level.
15. **L&L Youth/Teen:** Personnel costs are at the expected level.
16. **L&L Lifelong Learning:** Personnel costs are at the expected level.
17. **Offsite & Collab. Community Events:** Personnel costs have been transferred from the A&E Community Events cost center and are at the expected level.
18. **Offsite & Collab. Equity Partnerships:** Personnel costs have been transferred from the L&L Collaboration & Outreach cost center and are at the expected level.

Reston Community Center
 Revised Budget vs Actuals Worksheet
 January 31, 2023

100%/12*7 mos=58.33%

	FY22 Carryover	FY23 Adopted Funding	Revised FY23 Budget	Jan	YTD	REMAINING BALANCE	% Budget Used Ytd
Operational Expenses							
1 Administration		106,039	106,039	508	17,007	89,032	16.04%
2 Board		44,400	44,400	3,179	32,478	11,922	73.15%
3 Facility Services (Booking)	18,241	153,050	171,291	1,840	163,119	8,172	95.23%
4 Comptroller/LA Lease/Admin	44	348,756	348,800	5,967	324,200	24,600	92.95%
5 Customer Service	30	1,000	1,030	17	216	814	21.00%
6 Facility Engineer		145,521	145,521	11,454	78,918	66,603	54.23%
7 Maintenance		416,383	416,383	4,595	391,123	25,260	93.93%
8 IT	5,370	122,980	128,350		131,316	(2,966)	102.31%
9 Media/Sponsorships	41,590	590,375	631,965	5,836	483,378	148,587	76.49%
10 Community Partnerships	25,000	140,000	165,000		141,945	23,055	86.03%
11 Performing Arts	107,681	303,855	411,536	24,967	400,545	10,990	97.33%
12 Arts Education	21,111	67,458	88,569	5,036	59,628	28,941	67.32%
13 Aquatics		71,080	71,080	1,276	42,179	28,901	59.34%
14 L&L Fitness		12,206	12,206	2,332	2,627	9,579	21.52%
15 L&L Admin	75	4,800	4,875	70	3,711	1,164	76.12%
16 L&L Youth/Teen	26	169,976	170,002	(29)	160,721	9,281	94.54%
17 L&L Lifelong Learning		81,318	81,318	(2,707)	40,909	40,409	50.31%
18 Offsite & Collab. Community Events	4,965	287,465	292,430	12,963	191,103	101,327	65.35%
19 Offsite & Collab. Equity Partnerships		14,915	14,915	2,981	8,394	6,521	56.28%
Total Operational Expenses	224,133	3,081,577	3,305,710	80,286	2,673,518	632,192	80.88%

Operating Expenses:

General Notes: Reservations for ongoing (multiple months) expenses are made at the beginning of the year; funds are spent down from them. The net effect of either stand-alone expenses or spending down of reserved amounts is shown in the column marked "YTD." As we get closer to the end of the year, unspent balances of program contracts will be restored to the cost center balances. RCC's FY22 Carryover Package included \$120K for incomplete delivery of FY22 procurements; that amount was added to the FY23 budget amounts. That package also included \$199K to align the budget to pre-pandemic levels of activity. Reallocations to the new organizational unit and the respective cost centers have been made.

1. **Administration:** Current month expenses, payments and reservations are team builder and professional training costs.
2. **Board:** Current month expenses are BOG operating costs. They include Strategic Planning meeting costs.
3. **Facility Services (Booking):** Current month net of expenses and reservations are for security, storage units' rental, and supplies.
4. **Comptroller/LA Lease/Admin:** Current month expenses are bank fees, office supplies costs and DIT copying charges.
5. **Customer Service:** Current month expenses are supplies.
6. **Facility Engineering:** Current month expense is a net of reservations/payments and include facility repair and maintenance costs for RCC HW and RCC LA buildings.
7. **Maintenance:** Current month expenses, payments and reservations are utilities, maintenance costs, custodial services, and supply costs. Utility costs have escalated significantly.
8. **IT:** No current month expenses recorded. New costs assigned to this cost center related to cloud-hosting and website support services will be added to the core budget for future years.
9. **Media:** Current month expenses and reservations net include advertisement, printing, and operating costs. Printing costs for our seasonal program guides will be significant for the summer issue because of having to go outside the county's print shop resources.
10. **Community Partnerships:** No current month expenses recorded.
11. **Performing Arts:** Current month reservations and expenses are theatre operating costs.
12. **Arts Ed:** Current month expenses or reservations and payments are program operating costs.
13. **Aquatics:** Current month reservations and expenses are pool operating costs and supply costs.
14. **L&L Fitness:** Current month expenses are equipment costs.
15. **L&L Admin:** Current month expense is NRPA membership.
16. **L&L Youth/Teen:** Current month credit is a net of reservations and expenses for program operating costs.
17. **L&L Lifelong Learning:** Current month credit is a net of reservations and expenses for program operating costs.
18. **Offsite & Collab. Community Events:** Operating costs have been transferred from the A&E Community Events cost center. Current month reservations and expenses are program operating costs.
19. **Offsite & Collab. Equity Partnerships:** Operating costs have been transferred from the L&L Collaboration & Outreach cost center. Current month reservations and expenses are program operating costs.

Reston Community Center
 Revised Budget vs Actuals Worksheet
 January 31, 2023

100%/12*7 mos=58.33%

	FY22 Carryover	FY23 Adopted Funding	Revised FY23 Budget	Jan	YTD	REMAINING BALANCE	% Budget Used Ytd
Capital Proj. & Cap Equip.							
1 RCC Improvements CC-000001	548,166	330,000	878,166	0	515,710	362,456	58.73%
2 RCC Facility Enhcmnts. CC-000002	24,255		24,255	0	16,913	7,342	69.73%
3 Theatre Enhancements CC-000008	162,683	27,500	190,183	0	75,826	114,357	39.87%
4 RCC Natatorium Reno CC-000009			0	0	0	0	0.00%
Reston Arts Venue CC-000024	33,038		33,038	874	24,293	8,746	73.53%
			0		0	0	0.00%
			0		0	0	0.00%
Total Capital Expenses	768,143	357,500	1,125,643	874	632,741	492,901	56.21%
Total RCC Expenditures	1,239,228	9,656,316	10,895,544	487,735	6,395,144	4,500,400	58.70%

**Capital
Projects**

General Notes: Because of scheduling, RCC Capital Improvement Projects frequently carry over from one fiscal year to the next. Hidden columns each month include activity (plus or minus) that has already occurred; the net in the remaining balance column includes prior months' transactions. The Capital Projects Team will determine the "completed project" status and reallocate remaining funding to either existing projects (if needed) or to the Fund Balance.

1. **RCC Improvements/CC-000001:** Funding for the following projects: HW Roof Replacement phase III, HW Audio Visuals Room 1-4, HW Assistive Listening CR, HW Rear Parking Lot Resurface, HW Security Cameras, Carpet for Offices, and RTU Roof Top Unit.
2. **RCC Facility Enhancements/CC-000002:** Remaining funding for the following projects: LA Security Camera, LA Replace Wellness Studio Floor and Restroom Renovation (repurposed from LA Service Desk Redesign) to be reallocated to other projects.
3. **RCC CenterStage Enhancements/CC-000008:** Funding for the following projects: Stage Floor, Audio Visual Controls, LED Lights replacement, RCC PA Projection Screen, Theatre Seats/Aisle Lights, Theatre Rigging Line Replacement, Theatre HD Projector, Lift Genie Runabout Repl.
4. **RCC Aquatics Renovation/CC-000009:** TLS Aq. Ctr. project. This project is complete. Final return of funds will occur upon completion of projects where the balance was reallocated.
5. **Reston Arts Venue/CC-000024:** Reston Arts Venue feasibility study and related expenses.



**Joint Meeting - Board of Governors
Program/Policy and Community Relations Meeting
Monday, March 13, 2023
6:30 – 8:00 p.m.**

Present

Dick Stillson, Chair, Community Relations
Vicky Wingert
Shane Ziegler
Paul Thomas
Bev Cosham

Guests

Bennett Brown
Joel Sarmiento, CMTA
Maddie White, Office of Congressman Gerry Connolly

Attending from RCC Staff:

Leila Gordon	BeBe Nguyen	Ricki Marion
Lorna Campbell Clarke	Brian Gannon	Matt McCall
PD Michnewicz	Harunor Rashid	Fred Russo
Kevin Danaher	Maggie Parker	Kaia Greene

Dick called the meeting to order at 6:29 p.m. and thanked everyone for coming. He looks forward to hearing from the staff and the energy audit team.

Leila first had everyone introduce themselves and then highlighted the three items on the agenda:

Mobile Content Delivery System – RCC on Wheels

Leila offered background information on the research conducted and community feedback. She revisited core issues and goals for the project.

The staff explored a new vehicle and found the initial estimated price range to be \$350-550,000 for a customized product. The staff has identified the required features to provide the content of interest to the community.

Leila reviewed options to reduce the environmental impact of the vehicle, including hybrid technology.

The staff also explored a used vehicle option that was available through the county. One major drawback is that the used vehicle uses a diesel engine that is quite loud and emits significant odor. Other pros and cons were discussed, notably the original manufacturer is no longer in business and thus repair and maintenance might be challenging.

Paul asked if a CDL was required to operate the available vehicle, and the answer was yes.

Dick asked if there were other used possibilities. Leila said that there wasn't a large inventory, and the staff has not found a suitable option near us to meet the programming needs.

For next steps, Leila said that they would need to notify the Department of Vehicle Services that we will not pursue the used vehicle they offered to us. Aside from that, Leila said the staff would continue refining their cost estimate and available vendors. The purchase involves a roughly 18-month timeline.

March 13, 2023 RCC Board of Governors Finance Committee Meeting

Motion: Dick moved that the committee notify the board that they should not pursue a used vehicle option. Shane seconded the motion. The motion passed unanimously.

Leila mentioned that they would be looking for a budget allocation for FY25 and that will come to the June meeting.

Paul, Dick and Leila discussed the timing of the project and if the board should consider moving forward since the delivery has an 18-month timeframe. RCC will coordinate with county departments to determine which fiscal year and categories should be assigned to the purchase.

The full presentation report is attached.

Discussion of Upcoming Carryover Items

Leila moved to the draft outline of FY24 Budget Revisions to be requested in the FY23 Carryover process. She reviewed the process and shared the preliminary draft of the table developed last year to outline the requested amounts by cost center and general ledger code. She highlighted some significant issues causing higher costs, e.g., the utility bills, web hosting-related expenses, higher postage rates and printing expenses.

Other new costs included support of public art through an ongoing partnership with PAR. They have an upcoming underpass project that will engage with local communities. There are new expenses associated with moving into Reston Town Center and Reston Town Square Park for the Reston Multicultural Festival.

More details will be presented at the upcoming April 3 Finance Committee meeting.

Leila mentioned that revenue from taxes exceeds the budget projection. BeBe and department managers are working on capital equipment, project and large-ticket operating cost items that will also be coming forward in the April/May cycle of meetings.

Maddie White had to excuse herself and noted that she thought the "RCC on Wheels" vehicle was a great idea, and that Congressman Connolly is also excited about it. They look forward to following our progress on that effort.

Energy Audit Discussion

Leila introduced Joel and Bennett, with CMTA, who conducted the RCC Hunters Woods building energy audit.

CMTA is a national leader in optimizing the energy efficiency of buildings. CMTA has a standing partnership with Fairfax County Office of Environmental and Energy Conservation (OEEC). They have already worked on three buildings for the County.

They offer one point of contact, guarantee the cost of improvements at the time of signing the construction project agreement, and they stand by their cost-saving estimate – they rebate shortfalls in those targets to their client.

Joel and Bennett reviewed the energy audit findings:

- RCC Hunters Woods' Energy Use Indicator (EUI) is ranked 8 out of 10 in local buildings with natatoriums, the higher the ranking, the higher the consumption of energy in the facility.
- Annual utility spending is currently \$273,793.
- Currently 65% of energy use is related to the natatorium.
- Current Conditions:
 - Leila reminded board members that our current situation is similar to when they learned the pool shell needed replacement. The infrastructure that is at the end of its life will need to be replaced regardless, the opportunity we have is to replace equipment with more efficient options and ensure longer and more effective operational life.
- Current systems operate on an energy plateau; we need to move from constant volume to variable to improve efficiency.
- Three different project options are presented in order of cost and energy savings:

March 13, 2023 RCC Board of Governors Finance Committee Meeting

- Solar Only
- LED Upgrades, Hot Water Plant renovation, cooling tower, etc.
- Addition of heat recovery modular chiller
- Project Timeline
 - Would span from now through September 2024.

There was conversation about the amount of time the natatorium would be down, which is currently estimated at 3-5 weeks. Fred and Matt discussed the building impact, and staff highlighted the benefits of timing a shutdown for August to September 2024 to have the least impact on patrons and programs.

Joel and Bennett gave some examples to illustrate the impact of improving the building efficiency. Paul asked about the lifecycle of this equipment and if the next cycle of equipment replacements would be as expensive. Joel responded that right now RCC will be reliant on natural gas, but other, more environmentally friendly technologies might be available in the 20-plus years of lifecycle for new equipment.

Matt asked if the pool plumbing would be impacted, Joel shared that that was not the focus, but there could be minimal impact.

Joel thanked BeBe, Matt and Fred for their support of the audit.

Leila suggested that the finance committee meet prior to the next full board meeting on April 3 to review the project estimates in greater detail.

Dick asked about cost recovery and Joel shared that conservatively, under the Option 3 scenario, it would be 26 years. Conversation took place about the equipment needing to be replaced regardless, so the efficiency-related cost savings represent a big upside.

Vicky spoke about Reston's tradition of being a green community. The group agreed that the carbon offsets envisioned would be important community benefits.

Leila said the full energy audit report would be shared with the board; the slides presentation on March 13, 2023 is attached to this report.

Dick moved to adjourn the meeting at 7:56 p.m.



Enriching Lives. Building Community.



Reston Community Center

**Joint Meeting – Board of Governors
Program/Policy and
Community Relations
Committees**

March 13, 2023

Background

RCC's Board of Governors and staff are pursuing means of increasing our neighborhood presence in Reston by acquiring a large vehicle for program delivery.

Tonight, staff are presenting findings from research on lead times and costs for such a vehicle. Additionally, staff have researched and discussed an adapted used vehicle with our colleague at the Department of Vehicle Services.

RCC Core Issues/Goals

- ▶ RCC will establish a programming approach that is equitable and serves under-resourced neighborhoods.
- ▶ RCC will consider a fee structure that incorporates agency equity goals and outreach objectives.
- ▶ RCC on Wheels offerings will augment (not compete) with current RCC offerings and partnered entertainment series already occurring.
- ▶ RCC will look for offsite programming options that will serve our growing business community and new neighborhoods.
- ▶ RCC will maximize opportunities to increase knowledge about our programs and services with “RCC on Wheels.”

New Vehicle

- ▶ Options suitable for RCC range from \$350-550,000
- ▶ Lead time is 18-plus months
- ▶ Completely customizable
 - ▶ Storage space
 - ▶ Refrigerator/Freezer
 - ▶ Work surfaces
 - ▶ Monitors/Audio-Video Displays and Options
 - ▶ Awnings

Mobile Rec Unit Examples

- ▶ Howard County
 - ▶ 33' coach
 - ▶ \$391,000 in 2021
 - ▶ Current estimate is \$450-500,000
 - ▶ 38' unit: \$530,00-plus
 - ▶ Add \$20,000 or more for slide-outs
- ▶ No CDL required
- ▶ Source:
 - ▶ Farber Specialty Vehicles
 - ▶ OMNIA Contract Vendor



LDV'S MULTI-SOURCE ELECTRIC POWER PLANT

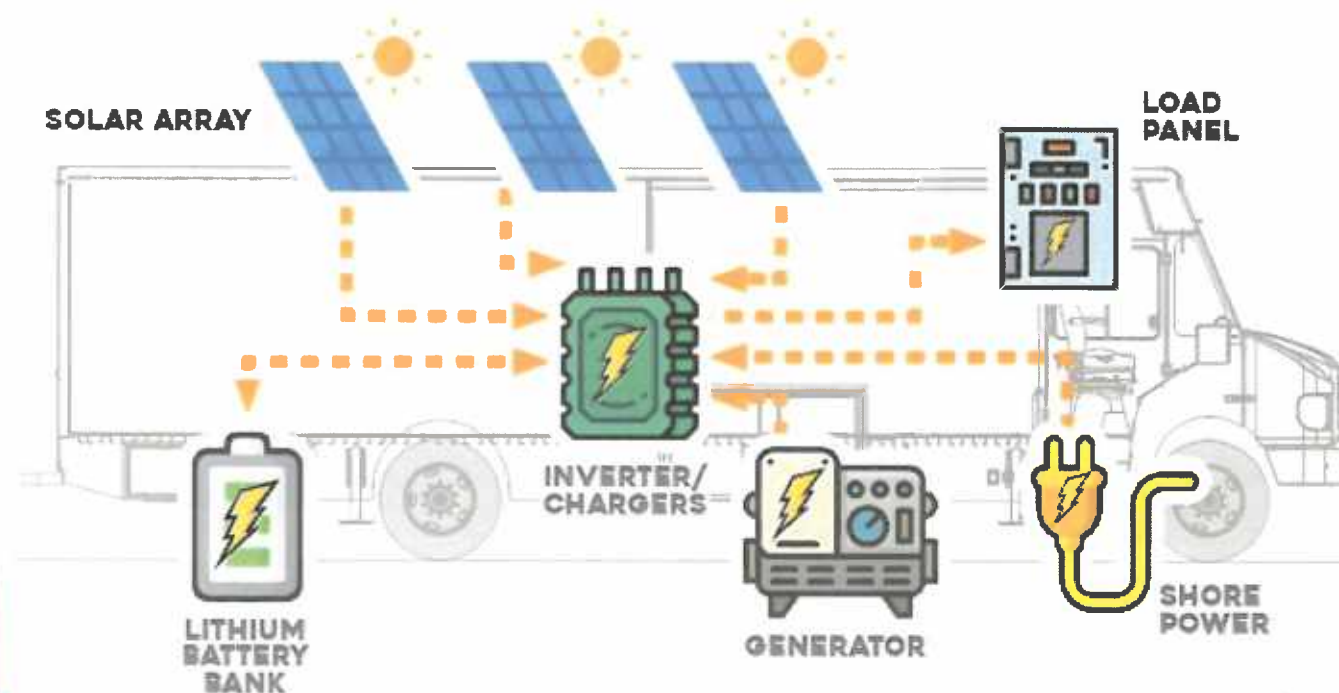
Get on the road to renewable energy with LDV's power generation and distribution system that can seamlessly distribute power from several different sources to the loads on board. The system is almost entirely automatic and requires very little input from the operator.



The Inverter/Chargers monitor power coming in from sources to ensure consistent supply to the load panel. If necessary, it can use power from the Lithium Battery bank to supplement power coming in from other sources for a maximum of 24kW.

Condition of the system and current operation mode can be viewed from the color screen in the load center cabinet.

THE RESULT? GreenPower™ is the most efficient multi-source power plant available in a custom vehicle.



HOW IT WORKS

Adds
\$80,000
to the
base cost

Mobile Rec Unit Hybrid-Electric Vehicle

- ▶ Monterey County
 - ▶ 22' Step van Hybrid Unit
 - ▶ Normal chassis
 - ▶ Battery-powered peripherals (lights, A/C, etc.) - batteries located underneath benches



Used Vehicle Option

- ▶ DVS showed RCC a Health Department mobile lab (originally a vehicle used by Fire & Rescue) that is being retired.
 - ▶ 2001 Freightliner chassis with approximately 20,000 miles on the odometer.
 - ▶ RCC would have unit retrofitted; cost to do so will be significant given the uses are not similar at all; vehicle will require being stripped down to the chassis.



Used Vehicle Option

▶ PROS

- ▶ Would cut several months of lead time - but time would be needed to customize.
- ▶ Could be less expensive than a new vehicle; no specific information yet as to what a total retro-fit would cost.

▶ CONS

- ▶ Unit is approximately 35' long, making it tougher to maneuver, especially in neighborhoods and small parking lots.
- ▶ Diesel engine is extremely noisy and smelly.
- ▶ Retrofit may not be as cost-effective as a new vehicle.
- ▶ Limited opportunities to “go green” given the vehicle chassis age.
- ▶ The original manufacturer is no longer in business; warranties on the retrofit would be limited.

Next Steps

- ▶ Decide on new or used - decision to DVS due in early April regarding the surplus vehicle.
- ▶ Develop planning calendar to accomplish milestones:
 - ▶ Decide on vehicle specs; work with DVS and their county vendor to create layout and features.
 - ▶ Determine best option for parking/storage of vehicle.
 - ▶ Compile best practices for programming, operations and management.
 - ▶ Work with Fairfax County agencies to assure legal compliance, maintenance, fueling and related issues are adequately addressed.
 - ▶ Continue to work with community partners to develop deployment locations, scheduling and content.



TECHNICAL ENERGY AUDIT REPORT HIGHLIGHTS

RESTON COMMUNITY CENTER



MARCH 13TH, 2023



Introduction to CMTA

National Award-Winning Engineering Firm
All-Time Leader in ASHRAE National Technology Awards



50,000+ Members | 132 Countries





The Benefits of our Contract Style

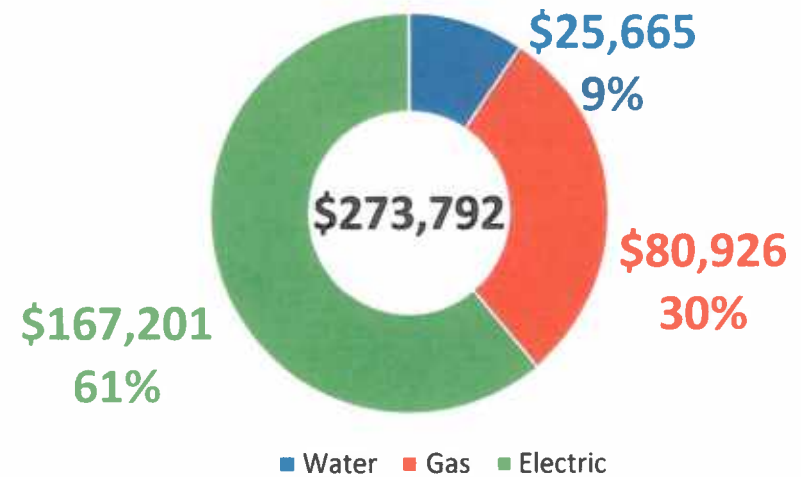
- 1. Existing Contract with Fairfax Co. OEEC*
- 2. One point of contact*
- 3. Total Cost includes...*
- 4. We become a partner for the long haul*

Energy Summary

Facility Baseline Summary

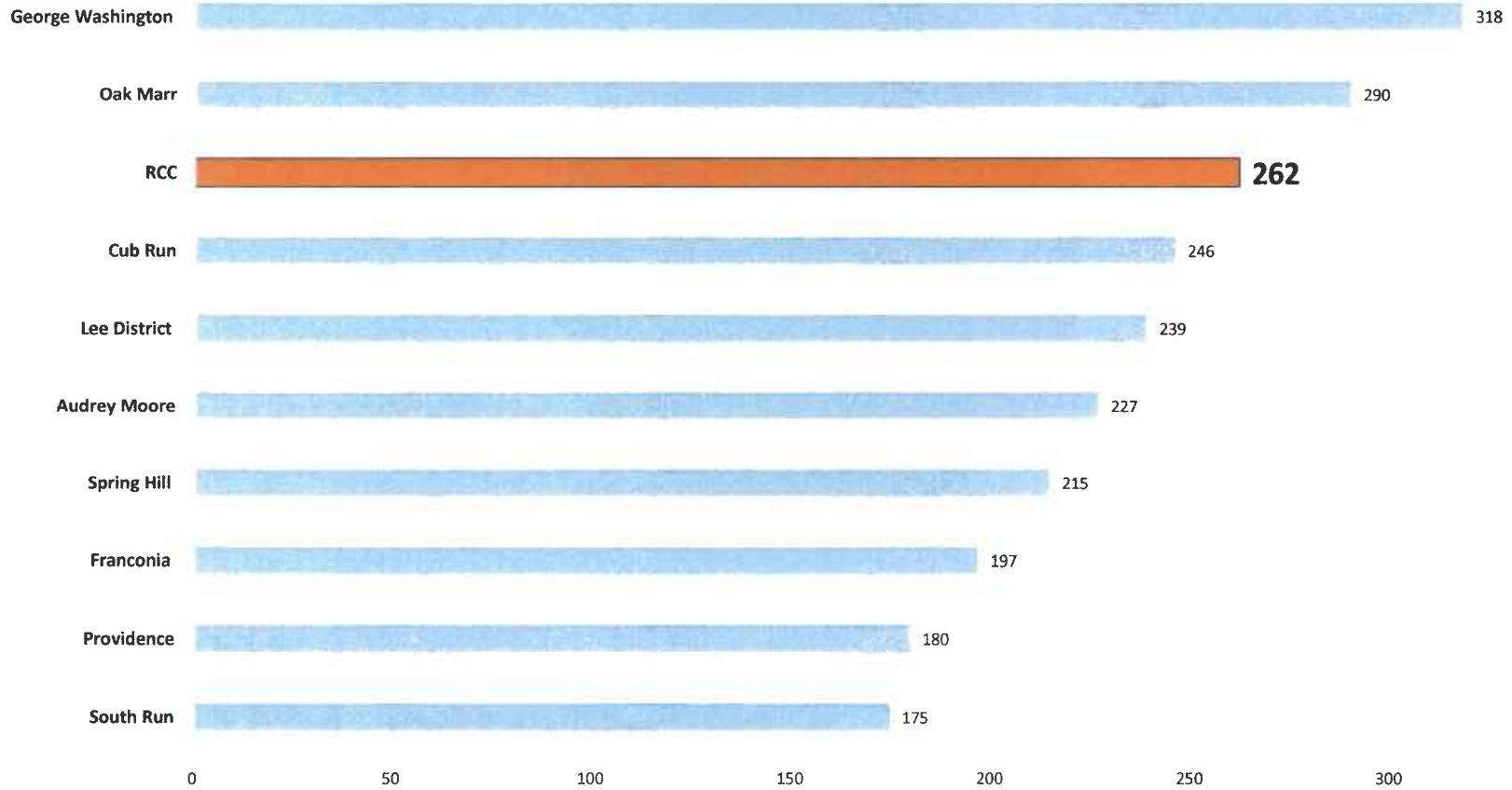
Energy Use	
Total EUI (kBtu/ft ²)	262.1
Annual MT,CO ₂ e	1,590
Elec EUI (kBtu/ft ²)	120.3
Gas EUI (kBtu/ft ²)	141.8

Annual Utility Spend



8/10

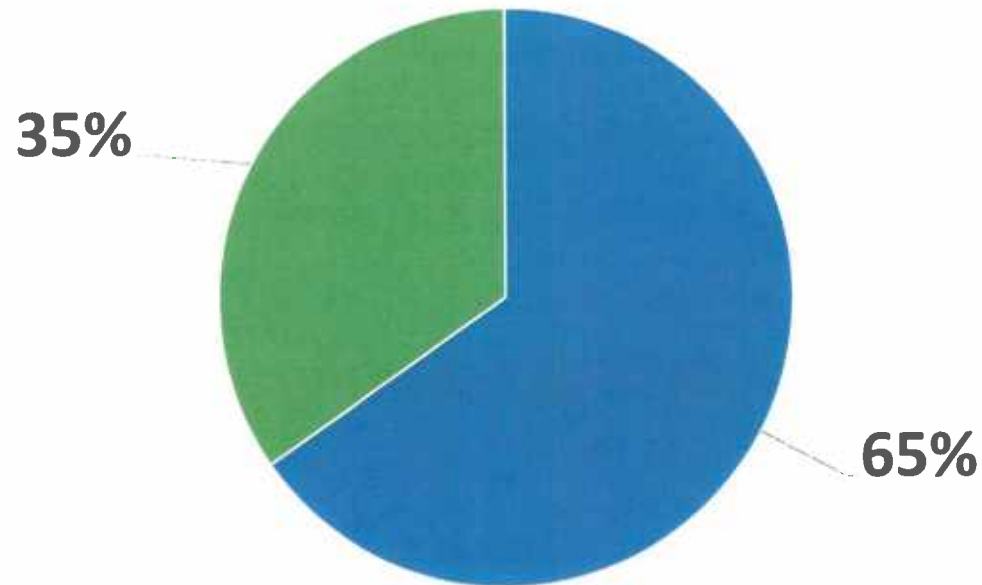
Benchmarking EUI





Energy Summary

Break Out



■ Natatorium ■ Rest of Building



The Current Conditions

Reston Community Center Equipment Age Summary	Current	5 Year Projection
Boilers	16-18 years	21-23 years
Chiller	12 years	17 years
Cooling Tower	12 years	17 years
ERU-A	16 years	21 years
ACCU-A	16 years	21 years
AHUs	15 years	20 years
PDU's	4 years	9 years
Base Mounted Pumps	16 years	21 years
Pipe Mounted Pumps	16 years	21 years
Pool Pumps	4 years	9 years
Fan Coil Units	15-16 years	20-21 years
VAV Terminal Units	15 years	20 years
DWH Plate Heat Exchanger	4 years	9 years
Domestic Water Tank	4 years	9 years
Lighting	2-40 Years	7-45 years
Controls	Computrols (15 yrs)	21 years
Pool Heat Exchangers	4 years	9 years

Efficiency Plateau

~~Movement I~~

~~Movement II~~

~~Movement III~~

Movement IV



Project Options

Summary Table

TEA Project Options Recommendations				
Project Options	Project Cost	Year 1 Energy Savings (MT, CO ₂ e)	Year 1 Cost Savings	Project Payback
Project #1: Solar Only	\$363,949	77	\$6,538	37 years
Project #2	\$1,522,441	260	\$37,095	26 years
Project #3	\$2,200,535	297	\$45,070	30 years

E2	Solar Photovoltaic
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E1	LED Lighting Upgrades
H2.a	Hot Water Plant Renovation
E2	Solar Photovoltaic
C1	New BAS System with Advanced Energy Strategies
P4	Cooling Tower Sewer Credit

E1	LED Lighting Upgrades
H2.b	Central Plant Renovation and Electrification
E2	Solar Photovoltaic
C1	New BAS System with Advanced Energy Strategies
P4	Cooling Tower Sewer Credit



Project Options

Equipment Condition Summary

Legend
New or acceptable condition for the next 5 years
Within 5 years of the end of projected life
Equipment is past the end of projected life
Equipment is 5+ years past the end of projected life

Reston Community Center Equipment Age Summary	Current	Hot Water Plant Renovation (Project Option# 2)	Central Plant Renovation (Project Option# 3)
Bollers	16-18 years	NEW	NEW
Solar PV System	N/A	NEW	NEW
Chiller	12 years	12 years	12 years
Cooling Tower	12 years	12 years	12 years
ERU-A	16 years	16 years	16 years
ACCU-A	16 years	16 years	16 years
AHUs	15 years	15 years	15 years
PDUs	4 years	4 years	4 years
Base Mounted Pumps	16 years	New-16 years	NEW
Pipe Mounted Pumps	15 years	New-16 years	NEW
Pool Pumps	4 years	4 years	4 years
Fan Coil Units	15-16 years	15-16 years	15-16 years
VAV Terminal Units	15 years	15 years	15 years
DWH Plate Heat Exchanger	4 years	4 years	4 years
Domestic Water Tank	4 years	4 years	4 years
Lighting	2-40 Years	LED	LED
Controls	Computrols (15 yrs)	NEW	NEW
Pool Heat Exchangers	4 years	4 years	4 years

Project #3 Option differs from Project Option #2 because of the additional Chiller and new Chilled Water Pumps





Project Options

Potential Timeline

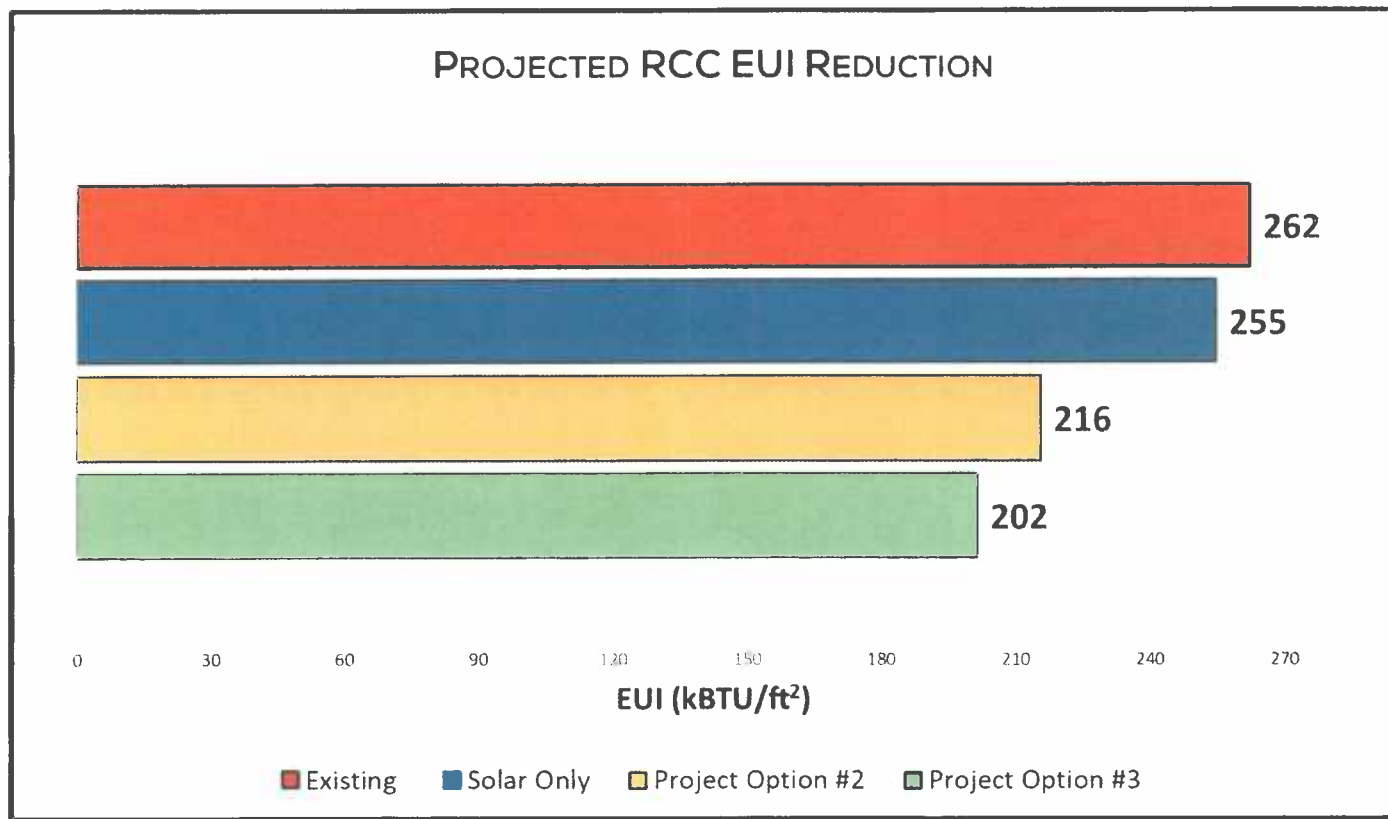
- *Development : Now – June 2023*
- *Design and Bidding : June – November 2023*
- *Contract Amendment: November 2023 – February 2024*
- *Ordering Equipment: February – April 2024*
- ***Construction and Commissioning: April – September 2024***

Depending on scope selected the Natatorium spaces would need to be closed only during central plant renovation, a total of 3-5 weeks is expected, similar shut down and central plant renovation work was completed for FCPA



Project Options

Facility EUI Reduction

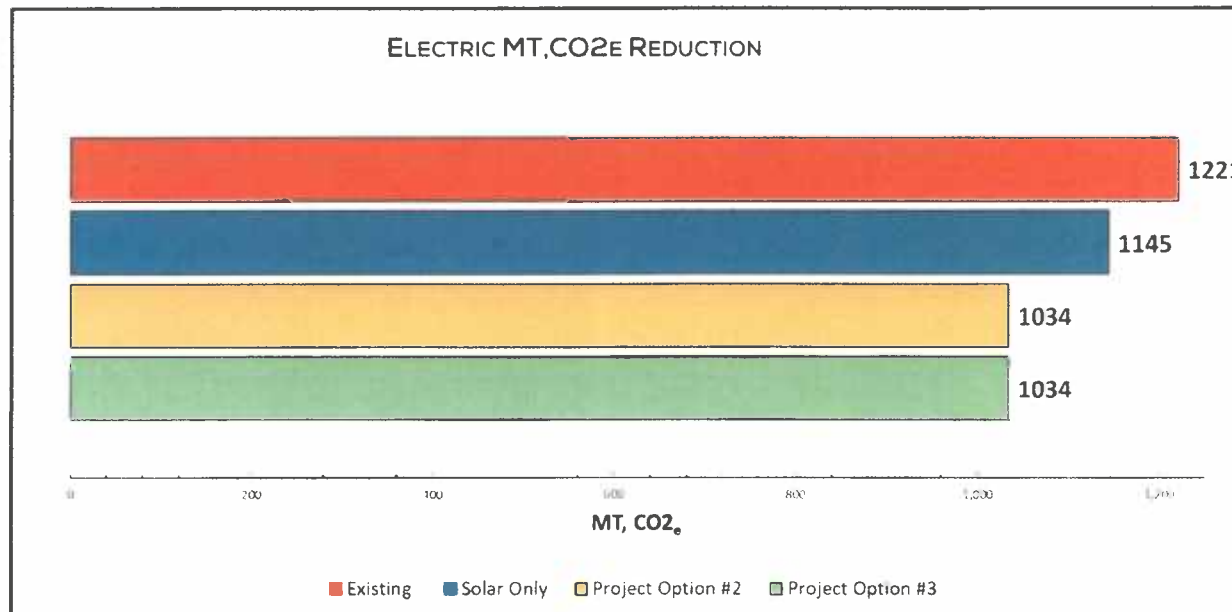


Benchmarking EUI

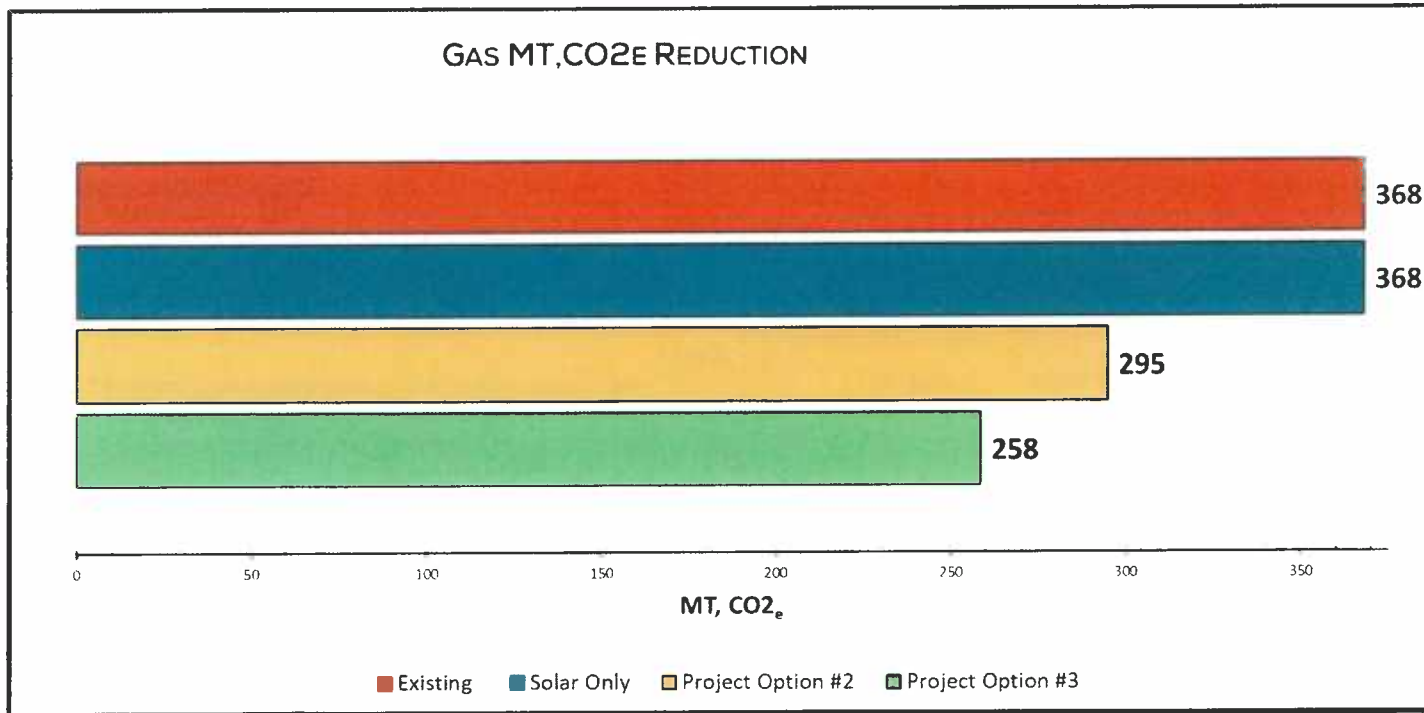


What's at Stake

\$1.1 – 1.3 Million in utility savings



What's at Stake



73 MT CO₂e 110 MT CO₂e



What's at Stake

73 MT CO₂_e

15.7 gasoline-powered passenger vehicles driven for one year ? 

181,201 miles driven by an average gasoline-powered passenger vehicle ? 

This is equivalent to carbon sequestered by:

1,207 tree seedlings grown for 10 years ? 

86.4 acres of U.S. forests in one year ? 

What's at Stake

110 MT CO₂_e

This is equivalent to greenhouse gas emissions from:

23.7 gasoline-powered passenger vehicles driven for one year ? 

273,043 miles driven by an average gasoline-powered passenger vehicle ? 

This is equivalent to carbon sequestered by:

1,819 tree seedlings grown for 10 years ? 

130 acres of U.S. forests in one year ? 

PROPOSED PROJECT FINANCIAL PRO-FORMA
COUNTY OF FAIRFAX
RESTON COMMUNITY CENTER - SOLAR PV SYSTEM w/ IRA ITC

COST INPUTS				SAVINGS INPUTS				
Project Cost		\$363,949		Year 1 Energy & Water Savings			\$6,538	
Fairfax County Direct Funding		\$363,949		Year 1 O&M Savings			\$0	
Financed Amount		\$0		Annual Energy Escalation Rate			2.50%	
Municipal Advisor & Bond Attorney Fees		\$0		Annual O&M/M&V Escalation Rate			2.50%	
Lease Purchase		\$0		Project Payback Term			37 years	
Interest Rate		0.00%		% of Project Directly Funded			100%	
Financing Term (Years)		0						
Savings Term (Years)		20						
YEAR	LEASE PAYMENT	M&V	TOTAL COST	ENERGY & WATER SAVINGS	O&M SAVINGS	TOTAL COST SAVINGS	ANNUAL CASHFLOW	CUMULATIVE CASHFLOW
Year 1	\$0	\$0	\$0	\$6,538	\$0	\$6,538	\$6,538	\$6,538
Year 2	\$0	\$3,000	\$3,000	\$6,567	\$0	\$6,567	\$3,567	\$10,105
Year 3	\$0	\$3,075	\$3,075	\$6,694	\$0	\$99,501	\$96,426	\$106,532
Year 4	\$0	\$3,167	\$3,167	\$6,824	\$0	\$6,824	\$3,657	\$110,189
Year 5	\$0	\$3,262	\$3,262	\$6,956	\$0	\$6,956	\$3,694	\$113,883
Year 6	\$0	\$3,360	\$3,360	\$7,091	\$0	\$7,091	\$3,731	\$117,613
Year 7	\$0	\$3,461	\$3,461	\$7,228	\$0	\$7,228	\$3,767	\$121,381
Year 8	\$0	\$3,565	\$3,565	\$7,368	\$0	\$7,368	\$3,803	\$125,184
Year 9	\$0	\$3,672	\$3,672	\$7,511	\$0	\$7,511	\$3,839	\$129,023
Year 10	\$0	\$3,782	\$3,782	\$7,656	\$0	\$7,656	\$3,874	\$132,898
Year 11	\$0	\$3,895	\$3,895	\$7,805	\$0	\$7,805	\$3,909	\$136,807
Year 12	\$0	\$4,012	\$4,012	\$7,956	\$0	\$7,956	\$3,943	\$140,750
Year 13	\$0	\$4,133	\$4,133	\$8,110	\$0	\$8,110	\$3,977	\$144,727
Year 14	\$0	\$4,257	\$4,257	\$8,267	\$0	\$8,267	\$4,010	\$148,738
Year 15	\$0	\$4,384	\$4,384	\$8,427	\$0	\$8,427	\$4,043	\$152,780
Year 16	\$0	\$4,516	\$4,516	\$8,590	\$0	\$8,590	\$4,074	\$156,854
Year 17	\$0	\$4,651	\$4,651	\$8,756	\$0	\$8,756	\$4,105	\$160,959
Year 18	\$0	\$4,791	\$4,791	\$8,926	\$0	\$8,926	\$4,135	\$165,094
Year 19	\$0	\$4,934	\$4,934	\$9,099	\$0	\$9,099	\$4,164	\$169,259
Year 20	\$0	\$5,083	\$5,083	\$9,275	\$0	\$9,275	\$4,192	\$173,451
TOTAL	\$0	\$74,999	\$74,999	\$155,643	\$0	\$248,450	\$173,451	



PROPOSED PROJECT FINANCIAL PRO-FORMA
COUNTY OF FAIRFAX
RESTON COMMUNITY CENTER - Project Option #2

COST INPUTS			SAVINGS INPUTS					
Project Cost		\$1,522,440	Year 1 Energy & Water Savings				\$37,094	
Fairfax County Direct Funding		\$1,522,440	Year 1 O&M Savings				\$6,281	
Financed Amount		\$0	Annual Energy Escalation Rate				2.50%	
Municipal Advisor & Bond Attorney Fees		\$0	Annual O&M/M&V Escalation Rate				2.50%	
Lease Purchase		\$0	Project Payback Term				26 years	
Interest Rate		0.00%	%				100%	
Financing Term (Years)		0	%				100%	
Savings Term (Years)		20	%				100%	
YEAR	LEASE PAYMENT	M&V / SERVICE AGREEMENT	TOTAL COST	ENERGY & WATER SAVINGS	O&M SAVINGS	TOTAL COST SAVINGS	ANNUAL CASHFLOW	CUMULATIVE CASHFLOW
Year 1	\$0	\$0	\$0	\$37,094	\$6,281	\$43,375	\$43,375	\$43,375
Year 2	\$0	\$3,000	\$3,000	\$37,887	\$6,438	\$53,325	\$50,325	\$93,700
Year 3	\$0	\$3,075	\$3,075	\$38,797	\$6,599	\$138,203	\$135,128	\$228,828
Year 4	\$0	\$3,167	\$3,167	\$39,730	\$6,764	\$46,493	\$43,326	\$272,155
Year 5	\$0	\$3,262	\$3,262	\$40,684	\$6,933	\$47,617	\$44,355	\$316,510
Year 6	\$0	\$3,360	\$3,360	\$41,662	\$7,106	\$48,769	\$45,408	\$361,918
Year 7	\$0	\$3,461	\$3,461	\$42,664	\$7,284	\$49,948	\$46,487	\$408,405
Year 8	\$0	\$3,565	\$3,565	\$43,690	\$7,466	\$51,156	\$47,591	\$455,996
Year 9	\$0	\$3,672	\$3,672	\$44,740	\$7,653	\$52,393	\$48,721	\$504,717
Year 10	\$0	\$3,782	\$3,782	\$45,817	\$7,844	\$53,661	\$49,879	\$554,596
Year 11	\$0	\$3,895	\$3,895	\$46,919	\$8,040	\$54,959	\$51,064	\$605,660
Year 12	\$0	\$4,012	\$4,012	\$48,048	\$8,241	\$56,289	\$52,277	\$657,937
Year 13	\$0	\$4,133	\$4,133	\$49,204	\$8,447	\$57,651	\$53,519	\$711,455
Year 14	\$0	\$4,257	\$4,257	\$50,388	\$8,658	\$59,047	\$54,790	\$766,246
Year 15	\$0	\$4,384	\$4,384	\$51,602	\$8,875	\$60,476	\$56,092	\$822,338
Year 16	\$0	\$4,516	\$4,516	\$52,844	\$9,097	\$61,941	\$57,425	\$879,763
Year 17	\$0	\$4,651	\$4,651	\$54,117	\$9,324	\$63,441	\$58,790	\$938,553
Year 18	\$0	\$4,791	\$4,791	\$55,420	\$9,557	\$64,978	\$60,187	\$998,740
Year 19	\$0	\$4,934	\$4,934	\$56,756	\$9,796	\$66,552	\$61,617	\$1,060,357
Year 20	\$0	\$5,083	\$5,083	\$58,123	\$10,041	\$68,164	\$63,082	\$1,123,438
TOTAL	\$0	\$74,999	\$74,999	\$936,186	\$160,445	\$1,198,438	\$1,123,438	



**PROPOSED PROJECT FINANCIAL PRO-FORMA
COUNTY OF FAIRFAX
RESTON COMMUNITY CENTER - Project Option #3**

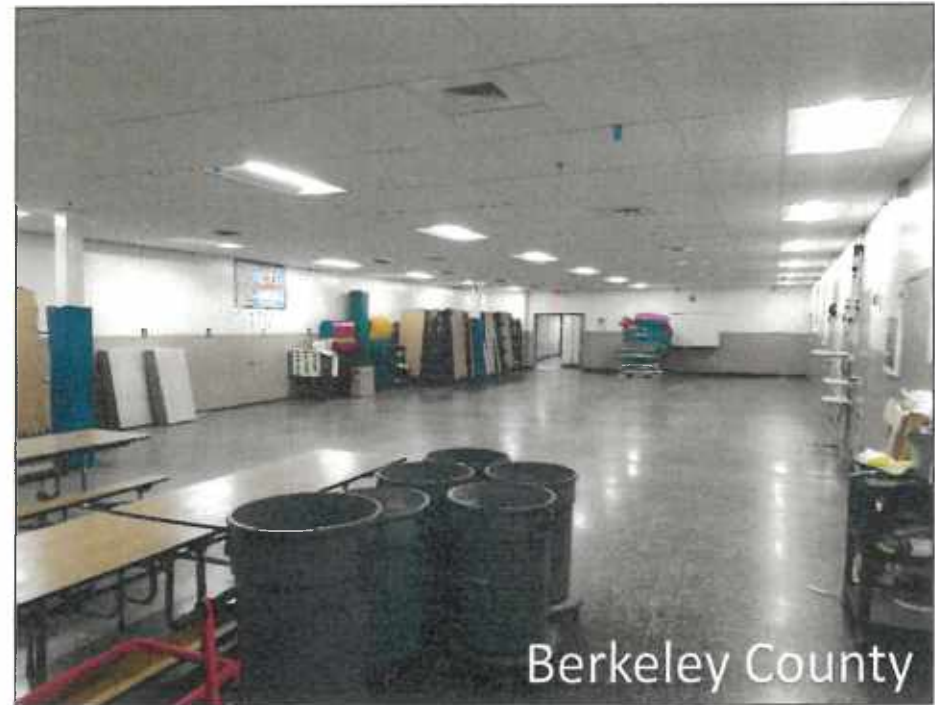
COST INPUTS				SAVINGS INPUTS				
Project Cost		\$2,200,535		Year 1 Energy & Water Savings			\$45,070	
Fairfax County Direct Funding		\$2,200,535		Year 1 O&M Savings			\$6,281	
Financed Amount		\$0		Annual Energy Escalation Rate			2.50%	
Municipal Advisor & Bond Attorney Fees		\$0		Annual O&M/M&V Escalation Rate			2.50%	
Lease Purchase		\$0		Project Payback Term			30 years	
Interest Rate		0.00%		% of Project Directly Funded			100%	
Financing Term (Years)		0						
Savings Term (Years)		20						
YEAR	LEASE PAYMENT	M&V / SERVICE AGREEMENT	TOTAL COST	ENERGY & WATER SAVINGS	O&M SAVINGS	TOTAL COST SAVINGS	ANNUAL CASHFLOW	CUMULATIVE CASHFLOW
Year 1	\$0	\$0	\$0	\$45,070	\$6,281	\$51,351	\$51,351	\$51,351
Year 2	\$0	\$3,000	\$3,000	\$46,063	\$6,438	\$61,501	\$58,501	\$109,851
Year 3	\$0	\$3,075	\$3,075	\$47,177	\$6,599	\$146,583	\$143,508	\$253,360
Year 4	\$0	\$3,167	\$3,167	\$48,319	\$6,764	\$55,083	\$51,916	\$305,275
Year 5	\$0	\$3,262	\$3,262	\$49,488	\$6,933	\$56,421	\$53,159	\$358,434
Year 6	\$0	\$3,360	\$3,360	\$50,686	\$7,106	\$57,793	\$54,433	\$412,867
Year 7	\$0	\$3,461	\$3,461	\$51,914	\$7,284	\$59,198	\$55,737	\$468,603
Year 8	\$0	\$3,565	\$3,565	\$53,171	\$7,466	\$60,637	\$57,072	\$525,675
Year 9	\$0	\$3,672	\$3,672	\$54,458	\$7,653	\$62,111	\$58,439	\$584,115
Year 10	\$0	\$3,782	\$3,782	\$55,777	\$7,844	\$63,622	\$59,840	\$643,954
Year 11	\$0	\$3,895	\$3,895	\$57,129	\$8,040	\$65,169	\$61,274	\$705,228
Year 12	\$0	\$4,012	\$4,012	\$58,513	\$8,241	\$66,754	\$62,742	\$767,970
Year 13	\$0	\$4,133	\$4,133	\$59,931	\$8,447	\$68,378	\$64,246	\$832,215
Year 14	\$0	\$4,257	\$4,257	\$61,383	\$8,658	\$70,042	\$65,785	\$898,001
Year 15	\$0	\$4,384	\$4,384	\$62,871	\$8,875	\$71,746	\$67,362	\$965,363
Year 16	\$0	\$4,516	\$4,516	\$64,396	\$9,097	\$73,492	\$68,977	\$1,034,340
Year 17	\$0	\$4,651	\$4,651	\$65,957	\$9,324	\$75,281	\$70,630	\$1,104,970
Year 18	\$0	\$4,791	\$4,791	\$67,557	\$9,557	\$77,114	\$72,323	\$1,177,293
Year 19	\$0	\$4,934	\$4,934	\$69,195	\$9,796	\$78,992	\$74,057	\$1,251,350
Year 20	\$0	\$5,083	\$5,083	\$70,874	\$10,041	\$80,915	\$75,833	\$1,327,183
TOTAL	\$0	\$74,999	\$74,999	\$1,139,930	\$160,445	\$1,402,182	\$1,327,183	



Before and After LED Lighting



BEFORE



AFTER



Before and After LED Lighting



BEFORE



AFTER



Thank You!
Q&A and Open
Discussion

