



**Reston Community Center  
Board of Governors Monthly Meeting  
June 7, 2021  
8:00 p.m.  
Meeting Agenda**

- |                                                                                                                                                                                                                                                        |                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| 8:00 – Call to Order                                                                                                                                                                                                                                   | Beverly Cosham, Chair            |
| 8:02 – Approval of Agenda                                                                                                                                                                                                                              | Beverly Cosham, Chair            |
| 8:03 – Approval of Minutes and Board Actions                                                                                                                                                                                                           | Beverly Cosham, Chair            |
| <ul style="list-style-type: none"> <li>• Approval of May 3, 2021 Board Minutes<br/>(as reviewed and approved by the Board Secretary)</li> <li>• Approval of May 3, 2021 Board Actions<br/>(as reviewed and approved by the Board Secretary)</li> </ul> |                                  |
| 8:05 – Chair’s Remarks                                                                                                                                                                                                                                 | Beverly Cosham, Chair            |
| 8:08 – Introduction of Visitors                                                                                                                                                                                                                        |                                  |
| 8:10 – Citizen Input                                                                                                                                                                                                                                   |                                  |
| 8:12 – Committee Reports                                                                                                                                                                                                                               | Beverly Cosham, Chair            |
| <ul style="list-style-type: none"> <li>• None</li> </ul>                                                                                                                                                                                               |                                  |
| 8:13 – Board Member Input on Activities Attended                                                                                                                                                                                                       |                                  |
| 8:25 – Executive Director Report                                                                                                                                                                                                                       | Leila Gordon, Executive Director |
| 8:30 – Old Business                                                                                                                                                                                                                                    | Beverly Cosham, Chair            |
| <ul style="list-style-type: none"> <li>• Review of Public Hearing slides for June 21 Annual Public Hearing for Programs and Budget</li> </ul>                                                                                                          |                                  |
| 8:40 – Adjournment                                                                                                                                                                                                                                     |                                  |

**Reminders:**

<b>Event</b>	<b>Date</b>	<b>Time</b>
Reston Pride	Saturdays/June	Online
PTAS: Trout Fishing in America	June 12	3:00 p.m.
PTAS: Valerie Theberge	June 13	3:00 p.m.
EM Film: <i>Pushout</i>	June 27	3:00 p.m.



**SUMMARY OF MINUTES  
RESTON COMMUNITY CENTER  
BOARD OF GOVERNORS MEETING  
May 3, 2021  
8:00 p.m.**

**Present:**

- Bev Cosham, Chair
- Bill Bouie
- Laurie Dodd
- Lisa Sechrest-Ehrhardt
- Dick Stillson
- Paul Thomas
- Vicky Wingert

**Absent and Excused:**

- Bill Keefe
- Bill Penniman

**Attending from RCC Staff:**

- Leila Gordon, Executive Director
- John Blevins, Deputy Director
- Karen Goff, Public Information Officer
- Rebekah Wingert, Videographer

Bev called the meeting to order at 8:00 p.m.

**MOTION #1:**

**Approval of the Agenda**

Bill B. moved that the agenda be approved as written. Dick seconded the motion. The motion passed unanimously.

**MOTION #2:**

**Approval of the April 5, 2021 Board Minutes**

Dick moved that the Board approve the April 5, 2021 Board Minutes. Laurie asked that a sentence be added to the April 5 notes: Due to family health concerns, Laurie felt she could not safely return to in-person meetings until she and her husband were vaccinated for COVID-19.

Bill B. seconded the motion as amended. The motion passed unanimously.

**MOTION #3:**

**Approval of the April 5, 2021 Board Actions**

Bill B. moved that the Board approve the April 5, 2021 Board Actions. Dick seconded the motion. The motion passed unanimously.

**Chair's Remarks**

Bev said she thought the Strategic Planning meetings on April 23 and 24 were excellent. She said she is always moved and changed from being involved with such a wonderful group. She read a poem:

*Thinking* by Walter Wintle

If you think you are beaten, you are  
If you think you dare not, you don't,  
If you like to win, but you think you can't  
It is almost certain you won't.

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If you think you'll lose, you're lost  
For out of the world we find,  
Success begins with a fellow's will  
It's all in the state of mind.

If you think you are outclassed, you are  
You've got to think high to rise,  
You've got to be sure of yourself before  
You can ever win a prize.

Life's battles don't always go  
To the stronger or faster man,  
But soon or late the man who wins  
Is the man WHO THINKS HE CAN!

### **Introduction of Visitors**

None

### **Citizen Input**

None

### **Committee Reports**

**April 23 and 24 Long Range Planning Committee meeting** – Bill B. recapped the annual Strategic Planning meetings with Board and Management Team staff. The first day was spent going over financial details. We heard good news in that about \$1 million from the current budget is coming back to RCC's fund balance. We had a robust discussion about capital projects moving forward and about how to fit our next strategic plan within the contexts of the One Fairfax and Countywide Strategic Plan efforts. Saturday was structured around putting together the initial RCC Strategic Plan structure and timeline for development. We are a couple of months behind, but we came up with a good process. We had a good discussion about community engagement and how to get this done by October. Karen Cleveland did an excellent job as facilitator.

Bill presented and made the follow-on motions from the meetings:

#### **MOTION #4**

**To affirm the RCC Vision, Mission and Values statements following review by the Long Range Planning Committee on April 23, 2021.**

#### **MOTION #5**

**To accept the Strategic Plan Update findings for the calendar year 2020 presented at the Strategic Planning Sessions to the Long Range Planning Committee on April 23 and April 24, 2021.**

#### **MOTION #6**

**To direct the staff to continue preparation of the FY22 Carryover package in concert with returning to RCC's core profiles of building operations, programs and services. Budget results will be monitored by the Board and staff to assure adequate resourcing.**

#### **MOTION #7**

**To direct the staff to prepare the FY23 Budget outline consistent with RCC core programs and services, capital project and maintenance requirements, careful consideration of RCC resources and preservation of adequate reserves for inclusion in the June Public Hearing for Programs and Budget.**

#### **MOTION #8**

**To proceed with a community engagement calendar and activities sufficient to enable development of a new Strategic Plan (2021-2026) the present Board may adopt in October 2021.**

Dick seconded the motions. The motions passed unanimously, with Laurie abstaining because she did not attend the Long Range Planning Meetings.

**MOTION #9**

**Approval of the Long Range Planning Committee Report**

Paul moved to approve the Long Range Planning Committee report. Bill B. seconded the motion. The motion passed unanimously, with Laurie abstaining.

**Board Member Input on Activities Attended**

Vicky attended the Strategic Planning meetings. She is hoping to do more now that she is fully vaccinated against COVID-19.

Dick attended the Strategic Planning meeting. He finished teaching his OLLI course on California history and is preparing for future OLLI courses.

Lisa attended the Strategic Planning meetings and learned more about RCC's financial picture. She has been doing lots of equity work. She said it has been her life's work for a long time, but it is very current now. She is very proud to be doing this work, and she loves the equity work we do here at RCC.

Paul attended the *Just Mercy* screening and discussion panel, as well as the Human Services Council meeting. He was at the second day of the Strategic Planning meetings, as his niece got married on April 23. South Lakes High School will have an outdoor prom (two shifts of attendees, 90 minutes at a time). Graduation will be outdoors at Woodson High School. FCPS is holding graduations at the four locations with the biggest stadiums. Dick asked Paul about virtual school in Fall 2021. Paul said he does not think concurrent instruction will be offered and there will be some exceptions for medical issues (or families who have a doctor sign a note). The final school board vote is yet to come.

Bill B. attended many meetings (including the Strategic Planning meetings) and the Equity Matters film. He is involved in several executive searches: Public Art Reston has a new ED. She has lots of background in visual and performing arts and has great ideas for moving public art forward and engaging with communities of color and disadvantaged communities. Department of Public Works and Park Authority searches are in the initial interviews and resume review process, respectively.

Laurie apologized for not attending the Strategic Planning meetings as she had to go to Atlanta. She participated in an online community meeting with the NAACP, which has concerns about the process of hiring the new Fairfax County police chief. Discussion ensued about the hiring process.

Bev attended the Strategic Planning meetings. She performed at the CenterStage (and on Facebook Live). She said one online viewer told her they could not hear the audience members' questions; so, she will repeat audience questions next time. It was fun and attendance was up from the last time. Bev reminded the board there is another Equity Matters film and panel conversation scheduled on May 16 at 3:00 p.m.

**Executive Director Report**

Leila said there will be staff training on COVID-19 and heat exhaustion. We have narrowed down the website redesign vendors to two finalists. We will select one late Tuesday. On Thursday, the full pool project team will review the final punch list issues. We are in the process of hiring lifeguards, instructors and camp counselors. For virtual Founder's Day, our staff created 21 videos featuring officials and public art works. We had lovely April exhibits in two gallery spaces. We are in the process of hiring a Community Events Assistant.

In the Leisure and Learning department, we had the first Green Reston event on April 24 on the plaza at Hunters Woods. More than 60 people attended. It was a terrific event created by LaTanja Snelling. LaTanja is discussing joint programming restarting with the YMCA. The RestON Equity Committee is looking at holding a virtual summer job fair. We have held Monday Fundays here, with three to six kids every Monday to socialize and play games in a safe format. We have had more participation in virtual programs for Lifelong Learning. Some programs have been in person. Hopefully, registration will pick up by fall.

Leila directed the Board to a draft of a Strategic Plan Questionnaire. She said it reflects discussions we have had and reiterated the plan pillars discussed at the April 24 meeting, as well as the strategic themes we will be applying. It features a summary statement on what we have already done, as well as questions

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to ask. Leila said we previously spoke about asking open-ended questions and not multiple choice. She said Karen Cleveland suggested adding a sixth question as a wrap up: "When you think about RCC, what comes to mind?"

Leila said she emailed with Kara Fitzgibbon from UVA's Weldon Cooper Center for Public Service, who was instrumental in our 2019 Community Survey. In March of 2020, we were going to have UVA come and do a presentation on the methodology of the 2019 Survey. Leila said she feels we need to get some of these high-level impressions first to pick up on whether anything has shifted and then bring it to the public meeting in July. At that meeting, we will present 2019 survey results and methodology, these survey results and have group conversations.

Paul said he likes Karen Cleveland's idea for the sixth question. He said he would cut the last two sentences in the question section. Discussion about wording – assuring vs. ensuring – occurred. He likes ensuring better.

Dick said he would like to have the word inclusiveness alongside equity. He said the One Fairfax video the Board watched prior to the meeting made it clear that inclusiveness is not the same as equity. We are more likely to achieve inclusiveness; equity is a big topic that we can only move so much. Leila asked if it can be "inclusion." There was a suggestion to also include diversity and accessibility. Discussion on the topic ensued.

Lisa said she felt we should leave it as equity. Inclusion is important; the hard part is the equity part. It is about fairness that is not there. Dick said Reston is diverse but not integrated and we should work to include people. Discussion ensued. Vicky said inclusion is a means to achieving equity. We also refer to community connections and including all neighborhoods. Paul said it is important to have a voice that matters, not necessarily just diverse people at a program.

Leila suggested leaving it the way it was determined at the Strategic Planning meetings and adjust if we feel we should after the engagement process. Leila will do a second draft with the sixth question, and we will move forward. She said she recently saw that Survey Monkey offers English or Spanish options in one delivered format. She will look at some alternate language capabilities for this effort.

### **Old Business**

None

### **New Business**

None

### **MOTION #10**

#### **To adjourn the meeting**

Vicky moved that the meeting be adjourned. Bill B. seconded the motion.

The meeting adjourned at 8:55 p.m.



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Lisa Sechrest-Ehrhardt  
Board Secretary

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5-11-21

Date

**BOARD ACTIONS TAKEN AT BOARD OF GOVERNORS MEETING ON MAY 3, 2021**

- 21-0503 -1      **Bd**      That the Board approve the Agenda.
- 21-0503-2      **Bd**      That the Board approve the April 5, 2021 Board Minutes.
- 21-0503-3      **Bd**      That the Board approve the April 5, 2021 Board Actions.
- 21-0503-4      **Bd**      That the Board affirm the RCC Vision, Mission and Values statements following review by the Long Range Planning Committee on April 23, 2021.
- 21-0503-5                      That the Board accept the Strategic Plan Update findings for the calendar year 2020 presented at the Strategic Planning Sessions to the Long Range Planning Committee on April 23 and April 24, 2021.
- 21-0503-6                      That the Board direct the staff to continue preparation of the FY22 Carryover package in concert with returning to RCC's core profiles of building operations, programs and services. Budget results will be monitored by the Board and staff to assure adequate resourcing.
- 21-0503-7                      That the Board direct the staff to prepare the FY23 Budget outline consistent with RCC core programs and services, capital project and maintenance requirements, careful consideration of RCC resources and preservation of adequate reserves for inclusion in the June Public Hearing for Programs and Budget.
- 21-0503-8                      That the Board proceed with a community engagement calendar and activities sufficient to enable development of a new Strategic Plan (2021-2026) the present Board may adopt in October 2021.
- 21-0503-9      **Bd**      That the Board approve the April 23 and 23 Long Range Planning Meeting report.
- 21-0503-10     **Bd**      That the meeting be adjourned.



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Lisa Sechrest-Ehrhardt  
Board Secretary

5-11-21  
Date



## Executive Director Report May 2021

### Administration

<i>Planning</i>	The RCC survey will launch June 8 from the Fairfax County SurveyMonkey account. We will use other means to circulate it as a link to partners, stakeholders and people in our contact networks. An agreement will be executed to secure a visit from Dr. Kara Fitzgibbons to make the presentation and answer questions on the 2019 survey data on the evening of July 26.
<i>Administration</i>	Fairfax County Executive Bryan Hill has delivered the outline of a “return to work sites” approach for staff. Telework policies and procedures for Fairfax County will be modified; RCC has a telework program Operating Guidance Memorandum under review at the Department of Human Resources. We will return to our normal profile with some options for modifications that would serve the agency better. Employees will be able to telework up to eight hours per week if they are full-time and their work can be done effectively from a home office for that amount of time. Other arrangements may occur for part-time support depending on the nature of the work and its suitability for telework.
<i>Communications</i>	The RCC website design Purchase Order will be issued the week of June 7. We anticipate a project kickoff shortly thereafter.
<i>Capital Projects</i>	The aquatics grate replacement work is scheduled for June 14-18. Patrons have been informed. RCC will be reimbursed for the lost revenue and compensation due to employees who would have been scheduled to work during that period.

### Programs

<i>Aquatics</i>	We launched a new month-to-month reservations system effective with June bookings. People seem comfortable with this approach.
<i>Arts and Events</i>	Crys Matthews and Anthony de Mare performed in the CenterStage in May. The planning for a full slate of summer concert series at Lake Anne, Reston Station and Reston Town Center was in full swing during May. A new Community Events and Outreach Assistant is being hired. Preparation for summer arts education camps is underway (LARK and YAT).
<i>Leisure and Learning</i>	Camp Goodtimes, Road Rulz and a host of specialty camps are filling fast. Fitness offerings continue to be popular and the month-to-month reservation system for fitness classes is working well. Traffic in both facilities is increasing and summer hiring is at its most intense period of activity for the camp programming. OLLI classes closed out successfully for the spring cycle.

### Executive Director Activity

I have attended ArtsFairfax and Greater Reston Chamber of Commerce board meetings. Health, Housing and Human Services Leadership Team meetings are occurring monthly. There is a Senior Management Team meeting with the County Executive every month. The Master Arts Plan Task Force continues to shepherd the *Fairfax County Master Arts Plan: Facilities* draft through various cycles of review. I provided input to the Reston Master Plan discussion of the issues surrounding parks, recreation and cultural amenities.