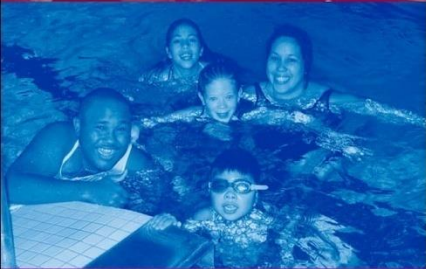




Enriching Lives. Building Community.®



Reston Community Center

**Annual Public Hearing for
Programs and Budget
August 10, 2020
FY21/FY22 Budgets**

Agenda – August 10

Annual Public Hearing for Programs and Budget

- Welcome

OUR VISION

Reston Community Center enriches lives and builds community for all of Reston.

- Highlights of 2019
 - A moment to remember Ivan Cole
- Looking Ahead
- COVID-19 Agency Response
- Overview of Capital Planning & Budgets
 - Capital Improvement/Maintenance Plan
 - Budget Performance and Projections
- Public Input
- Board of Governors
 - Direction to staff for budget development

Highlights

Partnerships and collaboration continue to be the foundation of Reston Community Center's success.

- **46 Partnerships**
- **16 Sponsorships**
- **Community-wide initiatives:**
 - **RestON: Reston Opportunity Neighborhood**
 - **Hunters Woods Neighborhood Coalition**
 - **Community Conversations on Equity and Social Justice**
 - **Offsite Programming Throughout Reston**

Highlights (cont'd.)

RCC Annual Report – June 2020

- **Board of Governors** – Community Survey Results
- **Administrative** – Launched RCC YouTube; Sustainability Initiatives
- **Facility Services** – Rose Gallery Improvements; Rate Structure
- **Leisure and Learning** – After School, Opportunity Neighborhood (RestON) and Offsite Programming
- **Aquatics** – Reopened January 27
- **Arts and Events** – Expanded Offsite Events; *Equity Matters*
- **2019 Year in Data**
- **Sponsorships and Community Partners**
- **Volunteers and 2019 Staff Listing**

Looking Ahead

RCC Strategic Planning

- **Develop next RCC Strategic Plan – reimagine community engagement processes**
- **COVID-19 response (continue through FY22)**
- **CAPRA – October 2020**
- **Continue to move programming closer to Reston’s residents and employees; RCC YouTube**
- **Redesign RCC website (include community calendar function)**
- **Aquatics launch of new programming and services**
- **Expand *Equity Matters* program portfolio**
- **Continue support to RestON**
- **Consider mission-related community facility requirements**
- **Build community pride and cohesion**

COVID-19 Agency Response

- **March 15, 2020** – Both facilities closed to the public; stay-at-home orders imposed
- RCC facilities revamped to support public health
- Aquatics renovation punch list completed
- Refunds issued to all affected patrons
- **Summer programming** – Designed four times
- **Launched virtual content** – RCC YouTube (classes, concerts)
- Preserved employee flexibility; financial resilience
- Sustained support to community partners
- **July 6, 2020** – Facilities reopen with limited programming; Phase 2 guidelines in place
- **July 30/31, 2020** – Outdoor summer concerts begin at Lake Anne and Reston Station with strict public health guidelines in place
- **Fall programming** – Phase 3 guidelines in place
- Monitoring public health needs, all data points and fiscal realities

COVID-19 Agency Response

Revenue Impact - Refunds

REVENUE CATEGORY	REFUNDED
Facility Rentals (Meeting Rooms, Community Room, Rose Gallery)	*47,455.70
Theatre Tickets (Professional Touring Artist Series)	27,715.00
Registered enrollment (Arts Ed, Fitness, Youth/Teen, Lifelong Learning)	109,958.00
Registered enrollment (Summer Camps)	*233,446.00
*These are revenue amounts that would have been changed to reflect the correct fiscal year assignment; some of the rental payments were for the months through June; others were for rentals taking place later. Similarly, summer camp revenue is assigned to the upcoming fiscal year; the loss will be felt more in the FY21 budget impact.	TOTAL LOST REVENUE: \$418,574.70

Budget Planning Factors FY21/FY22

- Apply factor of 80% to projected tax revenue (Feb. 2019 DTA estimate)
- Apply factor of 20% to FY19 actual revenue from fees for FY21 projected fee revenue
- Apply factor of 50% to FY19 actual revenue from fees for FY22 projected fee revenue

Overview of Capital Planning and Budget Process

- RCC presents a three-year Capital Improvement Plan, Capital Maintenance Plan (CIP/CMP). Project amounts change throughout the three-year cycle based on actual spending, timing, budget revisions. A/E studies may change budgets for specific projects.
- Estimates for both revenue and expenses are made conservatively. Budgets are adjusted periodically. Monitoring monthly for COVID-19 impacts.
- Board programming and financial goals are to:
 - Provide, improve and expand RCC programming and services.
 - Maintain and improve RCC facilities.
 - Assure the broadest possible access to and promote participation in RCC offerings (fee waiver program, offsite offerings).
 - Establish and manage a budget aligned with community requirements.

Capital Improvement Projects/Capital Maintenance Projects

Projects	Prior Years Complete (Y/N)	FY20 Budget	FY21 Budget	FY22 Budget
<i>RCC Hunters Woods</i>				
Backstage RTU and Phase 3 Roof Replacement combined; reallocated funds to theatre seating project.	N; Pending completion of LED instrumentation and combined with Phase 3 roof rplcmnt.	Assigned funding: 85,000 200,000 RTU costs reduced by 60,000; balance folded into Phase 3 Roof Rplcmnt.	Defer to FY22 Will obtain firm estimates closer to project execution date. Current funding carried over.	253,077
HW Carpet Rplcmnt.	Y; Both floors of the building; remaining funds (small balance) reassigned to roof rplcmnt.	Total cost of carpeting: 46,297		
HW A/V Upgrade	Y; Community Rm. Complete; small balance reassigned to roof rplcmnt.			
HW Room Dividers (1-4)			30,000	
HW A/V (1-4)			27,000	
HW Assistive Listening (1-4)			15,000	
Rear Parking Lot Resurfacing				62,000
Security Camera Rplcmnt.				75,000

Capital Improvement Projects/Capital Maintenance Projects

Projects	Prior Years Complete (Y/N)	FY20 Budget	FY21 Budget	FY22 Budget
<i>Theatre Projects</i>				
CenterStage Floor	Y; Completed in FY20; no balances	Final work on cement and apron in FY20; total three-year cost including all services 199,148		
A/V & LED Lighting Rplcmnt. Total spent through FY20: 53,534	Partial; Balances carried forward	Multi-phased purchasing	Multi-phased purchasing FY21: 28,454	Estimated balance costs pending
Projection Screen	Y; Completed in FY20; small balance reassigned	Total cost: 13,993		
CenterStage Seating Rplcmnt. Cement work which was not included in original estimates is now required. Architectural and Engineering new costs were added in FY20		Added Cost of A/E Services: 26,950	120,000 Added cost of cement work due to installation of safety lights and assistive listening runs: Up to 60,000	
CenterStage Carpet			18,155	
CenterStage Assistive Listening			15,000	
Rigging Lines Rplcmnt.				49,000
HD Projector				9,500

Capital Improvement Projects/Capital Maintenance Projects

Projects	Prior Years Complete (Y/N)	FY20 Budget	FY21 Budget	FY22 Budget
<i>RCC Lake Anne</i>				
Rplcmnt. Gallery Doors; A/V Equipment	Y; Completed in FY20, small balance carried forward	Total cost of project: 39,471		
Wellness Studio Floor Rplcmnt.			30,000	
Oven	Repair avoided rplcmnt; funding will be reassigned	11,000 will be reallocated to other projects		
Media Color Printer			6,000	
Customer Svc. Desk Redesign	N; Renovation priority shift to restrooms per community survey feedback		50,000	
Restroom Renovation	Adding funds to accomplish restroom renovation combined with reallocation of Cust. Svc. Desk funding			15,000 (Total that is available to be allocated to redesign/renovation LA projects \$65,000)

Capital Improvement Projects/Capital Maintenance Projects

Projects	Prior Years Complete (Y/N)	FY20 Budget	FY21 Budget	FY22 Budget
Aquatics				
Pools Renovation	N; Original Budget Amount: \$6,325,480 Likely anticipated savings: \$800,000		Release of funds back to agency balances pending delivery of O/M Manuals; Warranties Schedule	
Locker Room Improvements	Y; Done with pools project savings	Total Costs: 175,874		
FY21 Carryover This amount is the aggregate amount of remaining balances in FY20 (both encumbered and unencumbered) that are assigned to the FY21 budget.			1,903,501	
Total of new FY22 Costs				210,500

RCC Actual Revenue/Expense History

	FY2018	FY2019	FY2020
<u>Opening Fund Balance</u>	\$6,910,714	\$7,889,826	\$ 7,260,589
<u>Revenue</u>			
Revenue	\$8,830,782	\$9,089,730	\$ 9,231,324
<u>Expenditures</u>			
Personnel	\$5,026,548	\$5,081,550	\$ 5,163,375
Operating	\$2,382,752	\$2,373,821	\$ 2,477,776
Sub-Total Expenditures	\$7,409,300	\$7,455,371	\$ 7,641,151
Sub-Total Rev. less Non-Cap Exp.	\$1,421,482	\$1,634,359	\$ 1,590,173
Capital Projects	\$ 442,370	\$2,263,596	\$ 3,252,465
<u>Total Expenditures</u>	\$7,851,670	\$9,718,967	\$ 10,893,616
Revenue less Expenditures	\$ 979,112	\$ (629,237)	\$ (1,662,292)
<u>Ending Fund Balance</u>	\$7,889,826	\$7,260,589	\$ 5,598,297
<u>Reserves</u>			
Capital Project Reserve	\$3,000,000	\$3,000,000	\$ 3,500,000
Maintenance Reserve (12% of # Est. Revenue)	\$1,059,694	\$1,090,768	\$ 1,107,758
Feasibility Study (2% of # Est. Revenue)	\$ 176,616	\$ 181,795	\$ 184,626
Economic and Program Contingency	\$3,653,516	\$2,988,026	\$ 805,913

FY21/FY22 Approach – Includes Carryover

Estimated FY21/FY22 Budgets

	<u>FY 20 Actual</u>	<u>FY 21 Adopted</u>	<u>FY21 Agency Target</u>	<u>FY22 Proposed</u>
<u>Revenue</u>				
Revenue	9,231,336	9,803,531	7,025,613	7,332,200
<u>Expenditures</u>				
Personnel	5,163,375	6,166,288	5,081,550	5,304,075
Operating	2,477,776	3,216,479	2,373,821	2,500,000
FY22 Oper Exp prog/Svcs Expansion				300,000
Sub-Total Non-Capital Exp	7,641,151	9,382,767	7,455,371	8,104,075
Revenue less Expenditures	1,590,185	420,764	-429,758	-771,875
Capital Projects & Equipment				
Non-Aquatics	3,252,465	308,000	726,835	210,500
Aquatics			1,176,666	0
Total Capital Projects	3,252,465	308,000	1,903,501	210,500
<u>Reserves</u>				
Aquatics Project Reno Savings Return to Fund			800,000	
Capital Project Reserve	3,500,000	2,743,076	2,281,464	2,056,167
Maintenance Reserve (12% of # Est. Revenue)	1,107,758	1,176,424	843,074	879,864
Feasibility Study (2% of # Est. Revenue)	184,626	196,071	140,512	146,644
Economic and Program Contingency	805,925	0	0	0

Prior Year Actuals: FY19/20 & FY21/22 Fund Statement Estimates

FUND STATEMENT	FY19 Actual	FY20 Actual	FY21 Revised (Loaded in FOCUS)	FY21 Internal Target	FY22 Proposed
Estimated Beginning Balance	7,889,826	7,260,589	5,598,309	5,598,309	4,065,050
Revenue:					
Taxes	7,911,437	8,459,975	8,505,019	6,804,015	6,804,015
Interest	150,354	101,380	15,870	15,870	15,870
Vending	1,002	716	1,600	1,002	500
Aquatics	107,888	28,289	350,008		
L&L	359,634	261,265	397,040		
Rental	205,023	133,612	173,000		
Arts and Events	351,084	240,361	360,994		
Miscellaneous	3,308	5,739			
Program Revenue FY21/22 Estimates				204,726	511,815
Total Revenue	9,089,730	9,231,337	9,803,531	7,025,613	7,332,200
Total Available	16,979,556	16,491,926	15,401,840	12,623,922	11,397,250
Expenditures:					
Personnel Services	5,081,550	5,163,375	6,166,288	5,081,550	5,304,075
Operating Expenses	2,373,821	2,477,777	3,216,479	2,373,821	2,500,000
Subtotal Personnel & Operating	7,455,371	7,641,152	9,382,767	7,455,371	7,804,075
Revenue less Expenses excluding capital projects	1,634,359	1,590,185	420,764	-429,758	-471,875
Capital Projects & Equipment Including Carryover	2,263,596	3,252,465	1,903,502	1,903,501	210,500
Total Capital Projects	2,263,596	3,252,465	1,903,502	1,903,501	210,500
Total Disbursements	9,718,967	10,893,617	11,286,269	9,358,872	8,014,575
Aquatics Project Reno Savings Return to Fund	0	0	0	800,000	0
FY22 Oper Exp prog/Svcs Expansion					300,000
Ending Balance	7,260,589	5,598,309	4,115,571	4,065,050	3,082,675
Capital Project Reserve (3.5 mln)	3,500,000	3,500,000	2,743,077	3,081,464	2,056,167
Maintenance Reserve 12% of curr revenue	1,090,768	1,107,760	1,176,424	843,074	879,864
Feasibility Study Reserve 2%	181,795	184,627	196,071	140,512	146,644
Economic and Program Contingency	2,488,027	805,922	0	0	0
Unreserved Balance	0	0	0	0	0

Planning Calendar and Public Input

- BOG guidance on FY22 Budget – August 10, 2020
- Finalize draft outline of FY22 Budget to send to DMB
- Full BOG Approval of FY22 Submission – September 2020

TESTIMONY

- Individuals may speak for 3 minutes; those speaking on behalf of an organization may speak for 5 minutes.
- Please provide a written statement for RCC official records if you have one. Or you send comments/statements to:
RCCContact@fairfaxcounty.gov

Everyone: Please provide your name, address and organizational affiliation if that is applicable. Thank you for taking the time to provide your input!